

TOWN OF NEWINGTON

TOWN HALL RENOVATION PROJECT BUILDING COMMITTEE

MINUTES

SEPTEMBER 2, 2009

TOWN HALL CONFERENCE ROOM 1

- I. Call to Order – Mr. Lenares, acting as Chairperson, called the meeting to order at 3:47 pm.
- II. Roll Call – Members present: Mike Lenares, Tom Bowen, and Steve Woods. Others present: Robert Korpak, Director of Facilities Management; and Jeff Baron, Director of Administrative Services.
- III. Public Participation - None
- IV. Lower Level Project Status – Mr. Korpak presented the updated project construction schedule. The project is about one week behind the originally anticipated schedule, with completion of the Channel 14 space anticipated for the third week of September. It is expected that Newington Community Television should be moved in by the end of September and would be able to de-bug their equipment during the first week of October. If the project should be further delayed, Channel 14 will have the capability to broadcast live from other locations and will still be able to replay tape recorded programs. The financial status of the project was presented by Mr. Baron. The remaining project contingency is \$37,251. Mr. Korpak is working on putting together a request for pricing on furniture for the conference rooms and office areas. It was questioned if furniture should be purchased as part of the project since it was not included in the original project budget estimate. No action was taken.
- V. Consider and Take Action on Change Orders – Mr. Woods made a motion that the Town Hall Renovations Project Building Committee accept the proposed change order for installation of fire sprinklers in the hallway area between the north wall of the Lower Level Renovations project and the police dispatch area, totaling \$3,357. Second by Mr. Bowen. Discussion: this would provide fire protection for the major means of egress from the project area. The motion passed unanimously by a vote of 3 YES to 0 NO.
- VI. Any Other Business Pertinent to the Committee – The additional fire protection for the elevator shaft will not be added to the project at this time.

Cultural Center demolition is scheduled for the second or third week of October.

- VII. Public Participation – None.
- VIII. Response to Public Participation – None.
- IX. Adjournment – The meeting adjourned at 4:08 pm.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services