

TOWN OF NEWINGTON

TOWN HALL RENOVATION PROJECT BUILDING COMMITTEE

MINUTES

AUGUST 10, 2009

TOWN HALL CONFERENCE ROOM 1

- I. Call to Order – Chairperson Bottalico called the meeting to order at 3:02 pm.
- II. Roll Call – Members present: Jay Bottalico, Tom Bowen, Dan Carson, and Steve Woods. Others present: David King, Kaestle Boos Associates; Robert Korpak, Director of Facilities Management; and Jeff Baron, Director of Administrative Services.
- III. Public Participation - None
- IV. Lower Level Project Status – The project is on schedule and within budget. The Committee toured the Town Hall Lower Level job site after the meeting adjourned to review progress.
- V. Consider and Take Action on Change Orders – Mr. Baron presented a handout summarizing the change orders, which Mr. Korpak reviewed verbally with the Committee. There are nine change orders being requested, including one credit, for a net total of \$105,504. Enfield Builders will be performing the Newington Community Television relocation for a change order cost of \$44,700. The Committee had \$80,000 budgeted for this work. The remaining eight change orders are coming from the contingency portion of the project budget, and total \$60,804. The most substantial of these is for \$38,612, to construct a masonry wall (and to seal the original concrete wall) to keep water out of the Channel 14 area. Mr. Bowen made a motion that the Town Hall Renovations Project Building Committee accept the change orders for the Lower Level Town Hall renovations project, totaling \$105,504, as presented in the memo to the Committee dated August 10, 2009. Second by Mr. Woods. The motion passed unanimously by a vote of 4 YES to 0 NO.
- VI. Any Other Business Pertinent to the Committee – The Fire Marshal has requested that sprinklers for the corridor and the elevator shaft be added to the project. Cultural Center demolition is scheduled for the start of October. Mr. Woods suggested that the Committee ask the Town Council what the Committee is to do once the Town Hall Lower Level renovations are completed.

- VII. Public Participation – None.
- VIII. Response to Public Participation – None.
- IX. Adjournment – The meeting adjourned at 3:38 pm.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services