

Town of Newington
Library Renovations/Addition Project Building Committee
February 2, 2016
Town Hall – Conference Room L100
Meeting Minutes

- I. Call to Order – The meeting was called to order by the Committee Chair Mr. Newell Stamm at 7:00 PM.
- II. Roll Call – Members Present: Jim Marocchini; Dave Nagel; Laurel Goodgion; Maureen Lyons; Leeann Manke, and Newell Stamm, Jr.
Other present: Dave Langdon, Director of Facilities Management; Lisa Masten, Library Director.
- III. Public Participation – NONE
- IV. Approval of July 25, 2015 Meeting Minutes – Approved by Mrs. Goodgion & 2nd by Mrs. Manke
- V. Review of Space Needs Assessment Report – Discussion were made on the next step of the project and to hire a Library consulting Firm to do an assessment from a Library prospective on the space, functions and programs to meet the needs for the citizens of Newington for years to come. With this the committee needs clarification from the Town council of how much money they are allowed to spend for the hiring of a consulting firm and what the next step is and what the budget might be for the renovation/addition.
- VI. Outreach Program – Discussion on forming a focus group for public opinion, surveys and what Grants are available for a Library expansion project. Also to look at other Library expansion projects in other towns throughout the state to get a better perspective on the design & cost of the project.
- VII. Addition/Renovation Specifics – Mr. Stamm would like the members to draw up 6 sketches on what they would like to see the library look like and go over each of them at the next meeting.

- VIII. Any other Business Pertinent to the Committee – look to hire Maxine Bleiweis & Associates Library innovation Consulting Firm. The committee agreed that the Next Meeting will be held on March 1, 2016 at 7:00 PM in Room L100.

- IX. Public Participation – NONE

- X. Response to Public Participation – NONE

- XI. Adjournment – The meeting adjourned at 8:45 PM

Respectfully submitted,

Dave Langdon
Director of Facilities Management