

# NEWINGTON HOUSING AUTHORITY

MEETING MINUTES of "Special" Meeting  
May 4, 2016

## Roll Call and Call to Order

Present: Melinda Harvey, Robert Counihan, Susan Robins, Constance Ayers, Gary Guyette

Absent: Ken Langille

Meeting called to order at 5:35 pm by Robert Counihan, Chair

## Public Comment- None

## Approval of Minutes

A motion was made by Sue Robins and seconded by Gary Guyette to approve the April meeting minutes. Motion passed.

## Financial Statements

Both the Operating Statement and bank balances were reviewed.

Financial report accepted.

## Signing of Checks

Bob Counihan signed checks.

## Correspondence

None to report

## Executive Director's Report

-Lights are going in...last item on the list of projects.

-Not much to report on SSHRP. We will have to ask for a loan commitment extension due to additional requirements (survey).

-Solar system is installed. Waiting on final inspection of Keleher. New Meadow and Cedar are up and running.

-Melinda updated the board on a few tenant issues. A date and time was set to have a stage 3 Grievance meeting.

-Have not yet received the letters from the RAP inspection. There are issues with the differences in the utility allowance we give and the state approved amount.. The state allows us \$27 for a studio and \$38 for a one bedroom. We have been paying \$30 and \$43. That means we are basically "subsidizing" the tenants' utility allowance. Board discussed getting in line with the state allowance as of January 1. We will make an announcement to the residents in September. All new rents and recerts after January 1<sup>st</sup>. will be in line with the state approved amounts.

## Old Business-

## New Business

There was a motion to adjourn by Sue Robins seconded by Constance Ayers. The meeting was adjourned at 6:35pm.

Next meeting scheduled for June 1, 2016.

Respectfully submitted,

Melinda Harvey,  
Executive Director



Robert Counihan, Chair, Susan Robins, Gary Guyette  
Ken Langille, Constance Ayers  
Melinda Harvey, Executive Director