

NEWINGTON HOUSING AUTHORITY
Special MEETING MINUTES of
August 6, 2014

Roll Call and Call to Order

Present: Melinda Harvey, Rita Golden, Steve Karp,
Absent: Gary Guyette, Colleen Kornichuk
Meeting called to order at 5:50 pm

Public Comment

-No public comment

Approval of Minutes

Due to lack of quorum, June minutes could not be approved.

Financial Statement

Board reviewed the June bank balances.

Board reviewed the 7/31 operating statement

Melinda explained to the board the new way HUD will be holding Reserves and our balance we can use.

Signing of Checks

- No Checks to be signed

Correspondence

- Melinda received an FOI (Freedom of Information) request from Channel 3 having to do with numbers of elderly units.
- Melinda reported on the onsite Workers Compensation audit held by the Hartford for our insurance. All was in great shape other than their salary estimate was off by a few dollars.
- We received documents from Imagineers explaining the new way HUD will be doing reserves with our Voucher money. See above (Financial Statements)

Executive Director's Report

- Melinda reported on the RAP apartment inspections. They were re-inspected and all passed.
- Residents are now filling out their RAP applications and need to return them to Melinda so she can add income/expense info and send in. Melinda would like to get this done by the end of September.
- Tenant legal updates were given on several tenants.
- Our bi-annual audit was finally completed and submitted one month late (extension granted) by Bafundo and Co. Since they were contacted in January and had adequate time to plan going forward Melinda will be putting in late penalties into the contract for late submissions. Late submissions can jeopardize our standing for grants, etc.
- Melinda met with John D'Amelia to discuss the SSHP January grant submission. John will bid to become our consultant. He feels we are in great shape but need to ask for consultant proposals first.
- DOH has renewed our RSC grant for another year at the same rate as the past two years.
- Due to the great success of the Cedar Village community gardens and the gardening interest at Keleher this year, Melinda submitted for a CHFA program grant to build raised bed gardens at Keleher this fall for next year's planting season.
- We continue to have high turnover and low admission. Melinda will be actively pursuing new tenants. Wi

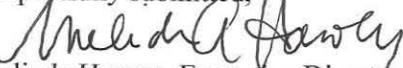
Old Business

- Board vacancies were briefly discussed. Discussion tabled until next month's meeting.

New Business

Next meeting, September 3, 2014 at Keleher Park

Respectfully submitted,


Melinda Harvey, Executive Director

