

NEWINGTON HOUSING AUTHORITY

MEETING MINUTES of

February 3, 2016

Roll Call and Call to Order

Present: Melinda Harvey, Gary Guyette, Constance Ayers, Susan Robins, Ken Langille

Absent: Robert Counihan, John Schultz

Meeting called to order at 5:40 pm by Constance Ayers, Vice Chair.

Public Comment-

Ken Langille introduced himself as a new member of the board. Though we were not aware of a vacancy, nor were we informed there would be a new member, he said he was approved at the last Town Council meeting. Welcome Ken.

Approval of Minutes

A motion was made by Gary Guyette and seconded by Susan Robins to approve the January meeting minutes. Motion passed.

Financial Statements

Both the Operating Statement and bank balances were reviewed. No questions or comments.

Signing of Checks

Gary Guyette signed checks.

Correspondence

Melinda let the Board know that the Town sent their semi-annual attendance inquiry.

Executive Director's Report

- BRD builders still has not installed the exterior doors or outside lighting nor have they finished the punch list at Cedar Village as part of the Small Cities grant. Wagner Associates is getting rather annoyed at BRD for really dropping the ball.
- Not much new on the SSHRP grant and loan. The project was put forward and approved by the State Bond Committee in January. Melinda has met with the Architect and Consultants to go over what is still outstanding for the closing documents.
- Melinda updated the board on a few tenant issues. We have one tenant who has agreed as part of the Grievance Policy (and after receiving a NTQ) to leave. We have a few others under Kappa Notices. Mostly quiet at the moment at all three properties.

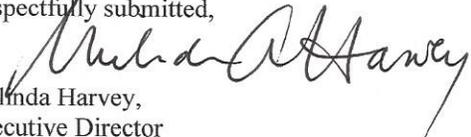
Old Business-None

New Business

Meeting adjourned by Constance Ayers, at 6:14

Next meeting scheduled for March 2, 2016.

Respectfully submitted,


Melinda Harvey,
Executive Director



Robert Counihan, Chair, Susan Robins, Gary Guyette
Ken Langille, Constance Ayers
Melinda Harvey, Executive Director