

SPECIAL MEETING MINUTES

SCHOOL CAREER TECHNICAL PROGRAM RENOVATION PROJECT BUILDING COMMITTEE

June 13, 2016

Town Hall Lower Level Conference Room L100

- I. Call to Order – The meeting was called to order at 5:46 PM by Chairperson Tofeldt.
- II. Roll Call - Members present: Bob Tofeldt, Chairperson; Tim Manke, and Carol Anest (arrived at 5:47 PM). Others present: a member of the media; Rusty Malik and Jim Healy, Quisenberry Arcari Architects; William Collins, PhD, Superintendent of Schools (arrived at 5:48); Lou Jachimowicz, Chief Finance and Operations Officer; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Approval of prior meeting minutes – Mr. Manke made a motion to approve the minutes of the January 25, 2016 meeting as presented. A second to the motion was made by Mr. Tofeldt. The motion passed by a vote of 2 YES to 0 NO.
- V. Newington High School Project Schedule – Presented by Mr. Malik. Hazardous material abatement and demolition work will be done this summer. This work is referred to as Phases 1 and 2 by Quisenberry Arcari Architects on the schedule presented to the Committee. The Project Architect is looking to present the project to the Town Council at their June 28th meeting. The Project Building Committee would need to provide approval prior to that. The project will also be submitted to the Building Department for code review and application for a Building Permit. Upon receipt, the Building Permit would then be provided to the State. The schedule calls for the project to go out to bid on August 1st. Bids would be opened in late August. It is anticipated that the Committee will be requesting the Town Council to waive their rules of procedure to take action on the bid award at the Town Council's first meeting in September. The schedule presented would be the ideal schedule. It is what the Project Architect and the Town are working together to try and achieve. Work would be completed on the Culinary Arts section for January 2017. Work on the rest of the area being renovated would continue through the end of the summer of 2017. Mr. Tofeldt asked what the normal length for Building Department review is. In the past it has been 30 days, but the department's workload and vacation schedules would also have an impact. Mr. Tofeldt also asked about the time needed for the State's approval. The State now relies on the local code officials to review. State approval to go out to bid is supposed to be four days after the Building Permit is received. The State has been

holding a series of workshops on their approval procedure. Dr. Collins mentioned that problems would occur if there were delays. The culinary curriculum needs to start in January. He is looking to identify a kitchen to use as a backup plan.

- VI. Review and Take Action on Newington High School Project Plans and Specifications – Plans and specifications have not yet been finalized for approval. Mr. Healy briefed the Committee on the status of the project and the renovations that are anticipated in each area. The project area will be in the northwest section of the building. The work being performed this summer, which is outside the scope of the Project Building Committee’s project, is being directed by Board of Education staff. It involves replacement of exterior windows and doors, masonry work, demolition work, PCB removal and hazardous material abatement. New aluminum windows will be installed as part of this activity. Later renovations will result in new or renovated spaces for the culinary arts kitchen, an event center, entrances, the aerospace academy, a design center (flexible space) , the genomic lab, a prep room, the biomedical area, the digital lab, plus storage and office areas. The Project Architect is working on the final details of the plans and their engineers are working on the HVAC (heating, ventilating and air conditioning) and plumbing packages, etc. The Committee agreed to meet on June 27th at 3:30 PM to consider and take action on the final plans. Mr. Healy was asked to attend the Town Council meeting on June 28th to make any presentations regarding the project to the Town Council. Mr. Healy, Mr. Jachimowicz and the Committee members will be present to answer any questions from the Town Council. The work being performed this summer will result in fewer unknowns when the Committee’s project goes out to bid. Dr. Collins also distributed a handout entitled “Newington Public School Academy Construction Summary”, which provides information about the Committee’s projects at the High School and both middle schools.
- VII. Other Business Pertinent to the Committee – None.
- VIII. Public Participation – None.
- IX. Response to Public Participation – None.
- X. Adjournment – the meeting adjourned at 6:17 PM.

Respectfully submitted,

Jeff Baron

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Director of Administrative Services