

SPECIAL MEETING MINUTES

SCHOOL CAREER TECHNICAL PROGRAM RENOVATION PROJECT BUILDING COMMITTEE

September 11, 2015

Town Hall Main Level Conference Room 2

- I. Call to Order – The meeting was called to order at 4:02 PM by the Chairperson, Dr. Finkelstein.
- II. Roll Call - Members present: Dr. Marc Finkelstein, Chairperson; and Clarke Castelle. Others present: William Collins, PhD, Superintendent of Schools; Lou Jachimowicz, Chief Finance and Operations Officer; Jim Healy, Quisenberry Arcari Architects; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Approval of Prior Meeting Minutes –Mr. Castelle made a motion that the minutes of the August 4, 2015 meeting be approved as written. A second to the motion was made by Dr. Finkelstein. The motion passed unanimously.
- V. Consider and Take Action on Change Order Requests – Mr. Baron presented a summary of six Change Order requests received from Scope Construction since the previous meeting. Four were credits and two were for additional expenditures. PCO 19 was for an additional \$2,579.93 for fire sprinkler work, to tie into the sprinkler system in the main corridor of the school and to correct a sprinkler location that would otherwise be over an electrical panel box. PCO 20 was a credit of \$206.50, for door cylinders that will be provided by the school district so that the uniformity of the keying system will remain intact. PCO 21 is a credit of \$2,872.00 for not having cast exterior letters on the side of the building. PCO 22 is a credit of \$1,069.57 for the two stained exterior window ledges that the contractor cleaned and offered a credit for, so as not to have to replace them. PCO 23 was also a credit, for \$450.00 for two bulletin boards. PCO 24 is for an additional \$47,433.39 for grading and pavement. Originally the access road around the back of the school was to remain as is. The abatement project required the removal of contaminants from the soil that necessitated soil removal and a substantial portion of the road (roughly half the width). Patching would not be aesthetically pleasing. The change order request is to remove the other half of the existing asphalt and to repave that section of the road. This will be part of the PCB abatement project. Sufficient funds are available to cover the net total of \$45,415.25 for these six requests. No other change orders are foreseen. Mr. Castelle made a motion that the Committee accept Proposed Change Orders 19 through 24, as presented. A second to the motion was made by Dr. Finkelstein.

There was no further discussion. The motion passed unanimously by a vote of 2 YES to 0 NO.

- VI. Other Business Pertinent to the Committee – The first class will be held in the aerospace STEM Academy on October 5th. There will be a grand opening later in the month of October. Quisenberry Arcari is working on the Newington High School design, in conjunction with Board of Education staff.
- VII. Public Participation – None.
- VIII. Response to Public Participation – None.
- IX. Adjournment – the meeting adjourned at 4:18 PM.

Respectfully submitted,

Jeff Baron

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Director of Administrative Services