

SPECIAL MEETING MINUTES

SCHOOL CAREER TECHNICAL PROGRAM RENOVATION PROJECT BUILDING COMMITTEE

August 4, 2015

Town Hall Lower Level Conference Room L-100

- I. Call to Order – The meeting was called to order at 4:03 PM by the Chairperson, Dr. Finkelstein.
- II. Roll Call - Members present: Dr. Marc Finkelstein, Chairperson; Clarke Castelle; and Dave Nagel. Others present: Lou Jachimowicz, Chief Finance and Operations Officer; Jim Healy, Quisenberry Arcari Architects; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Approval of Prior Meeting Minutes –Mr. Nagel made a motion that the minutes of the July 13, 2015 meeting be approved as written. A second to the motion was made by Mr. Castelle. The motion passed unanimously.
- V. Consider and Take Action on Change Order Requests – Mr. Baron presented a summary of Change Order requests received from both contractors, Scope Construction and Accurate Insulation, since the last Building Committee meeting. Two were credits and four were for additional expenditures. One of the additional expenditure items was for a Not-To-Exceed amount. Scope Construction was requesting a Change Order showing a credit of \$13,960.66 for a change in electrical fixtures. The additional cost for this work was approved by the Building Committee at their previous meeting, but the credit amount for the light fixtures had not yet been finalized. A second credit was for the parapet framing modifications. Mr. Healy explained that the original design called for a steel angle to be welded every four feet. The locations of the welds had lead paint. It was decided to use a cold form frame instead of the steel angles. The welding was eliminated. A credit was received for not welding the steel angles, offset by the cost of the heavy duty framing. The net cost was a credit of \$800.10. A Change Order request for the wood curbing at the roof top units that was discussed at the previous meeting was received, for \$5,621.86. An additional Change Order Request was received from Scope Construction to reconstruct the door alcoves by the main corridor, for \$5,708.37. Accurate Insulation had a change order request to remove the lead paint from four columns at a cost of \$650. This request also showed a cost to clean and return the brick for reconstructive masonry work, which will be paid for directly by the Board of Education. The final item involved the added cost to change the vinyl floor pattern. No firm number had been

received from Scope Construction. More labor is anticipated to change this pattern. A Not-To-Exceed number of \$1,750 was presented by Mr. Baron, based on the initial labor request received from the contractor when use of a different product was being contemplated. The request of Change Orders at this meeting for State Project 102 (Renovations) was a credit of \$6,588.80. The request of Change Orders at this meeting for State Project 104 (Hazardous Materials) was an additional cost of \$5,558.27. The net cost between the two State projects was a credit of \$1,030.53. Mr. Nagel made a motion that the Committee accept the Proposed Change Orders as presented. A second to the motion was made by Mr. Castelle. There was no further discussion. The motion passed unanimously by a vote of 3 YES to 0 NO.

- VI. Other Business Pertinent to the Committee – Work on the John Wallace Middle School project continues, with an anticipated completion in or by October. Installation of the exterior metal panels has begun. Quisenberry Arcari is working on the Newington High School design, in conjunction with Board of Education staff.
- VII. Public Participation – None.
- VIII. Response to Public Participation – None.
- IX. Adjournment – the meeting adjourned at 4:25 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services