



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

MAYOR STEPHEN WOODS

NEWINGTON TOWN COUNCIL **Conf. Room L-101 (Lower Level) – Town Hall** **131 Cedar Street**

AGENDA
May 14, 2013
7:00 P.M.

-
- I. PLEDGE OF ALLEGIANCE
 - II. ROLL CALL
 - III. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
 - IV. REMARKS BY COUNCILORS
 - V. CONSIDERATION OF OLD BUSINESS (**Action May be Taken**)
 - A. Award RFP: STEM Academy Architect
 - B. Municipal Affordable Housing Regulation Technical Assistance Grant
 - VI. CONSIDERATION OF NEW BUSINESS (Action May Be Taken Only by Waiving the Rules.)
 - A. Year-End Transfers
 - B. Suspense List
 - C. Discussion: Appoint Auditor
 - D. Economic Development Update: Northwood Plaza
 - E. Discussion: Police Budget
 - VII. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
 - A. Appointments to Boards and Commissions
 - 1. Affordable Housing Monitoring Agency
 - 2. Balf-Town Committee
 - 3. Building Code Board of Appeals
 - 4. Central Connecticut Health District Board of Directors
 - 5. Newington Commercial Façade Easement Rehabilitation Loan Program Committee
 - 6. Clem Lemire Artificial Turf PBC
 - 7. Committee on Community Safety
 - 8. Conservation Commission
 - 9. Development Commission
 - 10. Downtown Revitalization Committee
 - 11. Employee Insurance and Pension Benefits Committee

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townmanager@newingtonct.gov
www.newingtonct.gov

12. Environmental Quality Commission
13. Board of Ethics
14. Fair Rent Commission
15. Firehouse Expansion Project Building Committee
16. Housing Authority Board of Directors
17. Human Rights Commission
18. Library Board of Directors
19. NHS Track Renovations Project Building Committee
20. Open Space Committee
21. School Improvements Project Building Committee
22. Standing Insurance Committee
23. Tri-Town Community Access Cable Committee
24. Vehicle Appeals Board
25. Youth-Adult Council (Mayoral Appointment)
26. Zoning Board of Appeals

VIII. MINUTES OF PREVIOUS MEETINGS (**Action Requested**)

- A. April 23, 2013 Regular Meeting

IX. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

X. COUNCIL LIAISON/COMMITTEE REPORTS

XI. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

XII. REMARKS BY COUNCILORS

XIII. ADJOURNMENT



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: John L. Salomone, Town Manager
From: Jeff Baron, Director of Administrative Services
Date: April 15, 2013
Re: School renovations architect

The School Career Technical Program Renovations Project Building Committee met on April 11th and interviewed architectural firms for the design of the renovations at Martin Kellogg Middle School, John Wallace Middle School, and Newington High School. The Committee voted to recommend that the Town Council appoint Quisenberry Arcari Architects, LLC of Farmington as the project architect for both middle schools. The Committee also chose not to make a recommendation on the High School architect at this time. The Committee reviewed the finalists' qualifications statements, fee proposals, and the written material submitted at each interview before making these decisions. Quisenberry Arcari's fee will be \$37,500 for each school. Each school is expected to be funded in part by separate grants from the State Department of Education and each project is awarded individually as a result.

This design work will be to renovate sections of both middle schools to create space for a curriculum that blends aspects of Science, Technology, Engineering and Math in a manner that excites students about a specialized learning or future career opportunity, a STEM Academy. The STEM Academy at John Wallace will be for aerospace and engineering, while the STEM Academy at Martin Kellogg will be for biomedical engineering. Both STEM Academies will occupy space that was previously used by Industrial Arts classes that have already been phased out. Design development for the Newington High School career technical program renovations is not expected to begin until autumn, after the middle school plans are largely complete. The renovations for the middle school STEM Academies are expected to be completed by the start of school in August of 2014.

The Town issued one Request for Proposals for the design work at all three schools. Eight firms responded, of which seven were determined to be qualified. In accordance with the State's process, four firms for each school were identified by the Project Building Committee as the finalists. All the finalists were interviewed by the Committee and submitted fee proposals. Quisenberry Arcari's fees were the lowest for both middle schools. In addition, the Committee felt that Quisenberry Arcari was the firm that best articulated an understanding of what the Committee wanted to achieve at each middle school. The minutes of their April 11th meeting are attached. Please ask that the Town Council place this item on their agenda for award and authorization to employ Quisenberry Arcari Architects as the Project Architect for both the John Wallace Middle School renovations and the Martin Kellogg Middle School renovations.

AGENDA ITEM: V.A. _____

DATE: 5-14-13 _____

RESOLUTION NO.: _____

RESOLVED:

That the Newington Town Council, pursuant to Chapter 8, Article X, Project Building Committees, of the Newington Code of Ordinances; and upon the recommendation of the School Code Compliance Project Building Committee; hereby accepts the RFP of Quisenberry Arcari Architects of Farmington, CT to perform project architect services for the John Wallace Middle School and Martin Kellogg Middle School STEM Academy projects, for the fee of \$37,500 per school.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Town Planner

Craig Minor, AICP
Town Planner

Memorandum

To: John Salomone, Town Manager
From: Craig Minor, Town Planner
Date: May 9, 2013
Re: **Municipal Affordable Housing Regulation Technical Assistance Grant**

Here are the answers to Councilwoman Cohen's questions about the SAHO grant application:

1. "What exactly is 'high density' for Newington?"

"Density" is relative. In Newington roughly 40% of the town is zoned for a density of 3.5 units per acre (the R-7, R-12, RP and RD zones), which most people would consider "moderate density". Anything significantly higher than 3.5 units per acre would probably be considered "high density".

2. "What is the median family income in Newington?"

According to the US Census Bureau, the median annual household income for Newington is \$71,817.

If we use the industry standard of 30% of one's income can be spent on housing, a family that earns the median income can expect to spend up to \$1795 a month for rent plus utilities. A "moderate income" person or household (80% or less of median income) should expect to spend \$1436 a month, and a "low income" person or household (50% or less of median income) should expect to spend up to \$898 per month. These would be the maximum rents that a landlord would be allowed to charge for an "affordable" housing unit.

3. "How many units could be built on the three example sites shown in the grant application?"

We don't know, because no SAHO zoning regulations have been drafted yet.

cc:

Phone: (860) 665-8575 Fax: (860) 665-8577
cminor@newingtonct.gov
www.newingtonct.gov



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Craig Minor, AICP
Town Planner

May 9, 2013

Mary Ellen Kowalewski, Director of Policy and Planning
Capitol Region Council of Governments
241 Main Street
Hartford, CT 06106

Re: **Application for Municipal Affordable Housing Regulation Technical Assistance Grant**

Dear Ms. Kowalewski:

This is to inform you that at its regular meeting on May 8, 2013 the Town Plan and Zoning Commission voted unanimously to endorse the Municipal Affordable Housing Regulations Technical Assistance Grant application. A copy of the motion is attached.

The Town Council is scheduled to vote on endorsing the application at its meeting next week.

Please contact me at (860) 665-8575 for any further information that you may require.

Sincerely,

Craig Minor, AICP
Town Planner

cc:
ED Director Andy Brecher
file

APPROVED MOTION
“Senior Affordable Housing Overlay Zone” Grant Application

May 8, 2013

CRCOG Technical Assistance Grant Application
“Senior Affordable Housing Overlay Zone”
131 Cedar Street
Town of Newington, applicant

“I move to endorse the submission of the “Senior Affordable Housing Overlay Zone” technical assistance grant application to the Capital Regional Council of Governments.”

Findings:

1. The population of elderly Newington residents is expected to increase. While residents over the age of 60 were only approximately 12% of the Town population in 1960, this number is expected to increase to over 30% by the year 2030.

2. Accepting this grant does not commit the Town Plan and Zoning Commission to make any changes to the subdivision regulations, zoning regulations, or zone map. However it will result in a significant amount of demographic and economic information that could be useful to decision-makers in other situations in the future.

3. If approved, this grant will assist the Town with meeting the General Goal of providing

“housing options for a variety of housing types, sizes, ages, abilities, tenures, and income groups within safe and stable neighborhoods.” (Page 32)

Move/ Second						S		M		
	Anest	Camerota	Camillo	Lenares	Pruett	Sobieski	Hall	Aieta	Leggo	Ekstrom
YEA	-	X	X	-	-	X	X	X	X	X
NAY										

cc:
file

AGENDA ITEM: V.B

DATE: 5-14-13

RESOLUTION NO. _____

WHEREAS, the Town of Newington has an opportunity to receive a technical assistance grant from CRCOG; and

WHEREAS, the Town Plan and Zoning Commission has unanimously approved the proposed grant;

NOW, THEREFORE BE IT RESOLVED, that the CRCOG Senior Affordable Housing Overlay Zone project application be approved and authorize the Town Manager to file such grant on behalf of the Town of Newington.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Finance Department

Ann J. Harter
Director of Finance

Memorandum

To: John Salomone, Town Manager
From: Ann Harter, Director of Finance
Date: May 9, 2013
Re: Recommended Fiscal Year 2012-2013 Appropriation Transfers

As you are aware, the Town Charter allows appropriation transfers from one department to another only in the last six months of the fiscal year. As the 2012-13 fiscal year end approaches, listed below are items that require appropriation transfer approval by the Town Council which is necessary to finance overdrafts. The attached report shows the Status of Expenditures as well as estimated balances. This item should be introduced for discussion at the May 14th Town Council meeting with the adopting transfer resolution to be scheduled for the May 28th meeting. In all cases, estimated savings in other departments and from the Town's Special Contingency will cover these amounts.

The following is a list of departments that require appropriation transfers as well those departments that have unencumbered balances.

Various Savings: Several departments have accrued savings from vacant positions that will offset the total amount requested.

Account	Title	Amount
320	Highway	\$10,000
610	Human Services	\$15,000
710	Library Operations	\$15,000
830	Grounds Maintenance	\$15,000
	Total available	\$55,000

120 Town Manager: This department will be requesting funds to cover the cost of a shared position with the Board of Education that was not included in this department's budget at the time it was adopted and salary adjustments that were unknown until after the budget was adopted.

Amount requested \$28,000

140 Elections: This department is over expended due to the costs of the Democratic primary held on August 14th for U.S. Congressional candidate at a cost of \$23,000 that was not included in this department's budget at the time it was adopted. An additional shortage is due to a 2% part-time raise in the amount of \$4,000.

Amount requested \$27,000

150 Finance: The shortage in this department is due to eligible applicants for the Local Elderly Tax Relief program that is higher than the budget creating a variance of \$8,809. Additionally, this department will be requesting funds for Administrative raises.

Amount requested \$16,000

160 Town Attorney: Due to unanticipated legal cases, additional funds are needed for outside attorney costs.

Amount requested \$50,000

170 Town Clerk: The shortage in this department is due to Administrative and part-time raises.

Amount requested \$3,000

180 Personnel: Due to the several vacancies, costs for recruitment of replacements is greater than anticipated. Additional funds are needed for legal fees related to contract negotiations.

Amount requested \$16,000

190 General Services: Heating fuel and utilities are trending in the positive due to milder temperatures and efficient usage.

Amount available \$24,000

230 Fire Department: The shortage in this department is due to Administrative and part-time raises. Additional funds are needed for the Pay-Per-Call account as there were a higher amount of fire incidents this fiscal year than anticipated as well as more participants being eligible for the annual \$1,000 stipend than originally budgeted.

Amount requested \$39,500

270 Emergency Medical Service: A savings is available in this program due to less eligible participants for the annual \$1,000 stipend than originally budgeted.

Amount Available \$5,000

310 Engineering: The shortage in this department is due to Administrative raises.

Amount requested \$5,000

350 Solid Waste: This department is experiencing favorable trends with the new hauling contracts for residential curbside, condominium and recycling collections contracts.

Amount available \$90,000

450 Building Department: The shortage in this department is due to Administrative raises.

Amount requested \$3,500

460 Conservation Commission: The shortage in this department is due to the increased cost of additional meetings and legal notices.

Amount requested \$5,500

470 Economic Development: The cost of an Economic Development consultant was higher than budgeted.

Amount requested \$15,000

1010 Debt Service Interest: Savings in the debt service payments was achieved with the refunding of the 2003, 2004 and 2005 bond issues.

Amount available \$11,000

1100 Capital Improvements: Access Control Locks for Fire Houses – the bids to replace the outdated lock system at the firehouses with a computer controlled system came in higher than originally estimated. Additional funds are required in order to award a bid and begin the implementation.

Amount requested \$26,000

962 Special Contingency: The net effect of all the items mentioned above leaves a balance of \$49,300.

Amount available \$49,300

In summary, the transfer requirements total \$234,300 and are financed from available appropriations in the same amount as outlined below:

Transfer to:	Amount	Transfer from:	Amount
Salaries	54,191	Contingency	49,300
Primary	23,000	General Services	24,000
Local Elderly Tax Relief	8,809	Emergency Medical Service	5,000
Legal Costs	50,000	Highway	10,000
Personnel	16,000	Solid Waste	90,000
Fire Pay Per Call	36,000	Human Services	15,000
Conservation Commission	5,300	Library	15,000
Economic Development	15,000	Grounds Maintenance	15,000
Access Control Locks	26,000	Debt Service	11,000
Total	234,300	Total	234,300

In addition to the above transfers, I would also request to address the concern of the under funded pension plan. As was discussed during the budget meetings, Newington maintains three defined benefit pension plans: Administration, Police and Municipal. In the current fiscal year (2012-2013), the total contribution was \$4.1 million or 4.0% of total general fund budgeted expenditures. As of the July 2012 actuarial report, the three pension plans are funded as follows:

Admin	Police	Municipal	Total
50%	56%	51%	53%

The unfunded pension liability is about \$45.2 million. The total contribution is \$4.5 million and continues to be 4.0% of total town's adopted general fund expenditures. It is financially prudent to provide additional funds to meet this long-term obligation by transferring any unspent appropriations above the amount required to maintain the General Fund Balance at an adequate reserve level to the pension trusts. While an exact number is unknown at this time, the amount will be reported at a later date when the 2012-13 fiscal year has closed. In summary, rather than increasing the adequate reserves in the General Fund, available resources will be used to address the pension obligation.

I will be in attendance at the Town Council meeting on May 14th to answer any questions the Council may have.

TOWN OF NEWINGTON
 Status of Expenditures, by Activity (Department)
 As of May 7, 2013

FUNCTION & ACTIVITY	Revised Budget FY 2012-13	Spent / Encumbered As of 5/7/13	Estimated To Be Spent/Enc. As of 6/30/13	Estimated Unencumbered Balance (Deficit) As of 6/30/13
100 General Government				
110 Town Council	49,426	46,771	49,426	-
120 Town Manager	360,635	318,251	388,635	(28,000)
130 Courts	31,000	30,856	31,000	-
140 Elections	114,432	127,885	141,432	(27,000)
150 Finance	1,128,467	972,984	1,144,467	(16,000)
160 Town Attorney	130,200	118,420	180,200	(50,000)
170 Town Clerk	166,695	142,383	169,695	(3,000)
180 Personnel	45,206	45,148	61,206	(16,000)
190 General Services	2,334,145	1,777,426	2,310,145	24,000
Total	<u>4,360,206</u>	<u>3,580,125</u>	<u>4,476,206</u>	<u>(116,000)</u>
200 Public Safety				
210 Police Department	6,443,356	5,208,531	6,443,356	-
230 Fire Department	806,687	724,069	846,187	(39,500)
250 Street Lighting	340,000	233,474	340,000	-
260 Emergency Management	50	-	50	-
270 Emergency Medical Service	30,000	24,915	25,000	5,000
280 Hydrants	61,920	61,570	61,920	-
Total	<u>7,682,013</u>	<u>6,252,559</u>	<u>7,716,513</u>	<u>(34,500)</u>
300 Public Works				
310 Engineering	250,735	209,181	255,735	(5,000)
320 Highway Department	2,493,865	2,033,892	2,483,865	10,000
350 Solid Waste Services	2,130,159	1,889,667	2,040,159	90,000
Total	<u>4,874,759</u>	<u>4,132,740</u>	<u>4,779,759</u>	<u>95,000</u>
400 Community Planning & Development				
420 Town Planner	219,471	178,635	219,471	-
430 Town Plan & Zoning	17,384	12,431	17,384	-
440 Zoning Board Of Appeals	2,833	1,321	2,833	-
450 Building Department	169,673	140,696	173,173	(3,500)
460 Conservation Commission	3,825	8,344	9,125	(5,300)
470 Economic Development	29,837	32,150	44,837	(15,000)
Total	<u>443,023</u>	<u>373,577</u>	<u>466,823</u>	<u>(23,800)</u>
500 Public Health				
510 Health Services	134,320	134,319	134,320	-
Total	<u>134,320</u>	<u>134,319</u>	<u>134,320</u>	<u>-</u>
600 Community Services				
610 Human Services	444,855	331,396	429,855	15,000
640 Senior & Disabled Center	530,558	423,853	530,558	-
670 Boards And Commissions	9,384	6,114	9,384	-
Total	<u>984,797</u>	<u>761,363</u>	<u>969,797</u>	<u>15,000</u>

TOWN OF NEWINGTON
Status of Expenditures, by Activity (Department)
As of May 7, 2013

FUNCTION & ACTIVITY	Revised Budget FY 2012-13	Spent / Encumbered As of 5/7/13	Estimated To Be Spent/Enc. As of 6/30/13	Estimated Unencumbered Balance (Deficit) As of 6/30/13
700 Public Library				
710 Library Operations	1,676,188	1,338,244	1,661,188	15,000
730 Hubbard Book Fund	30	-	30	
Total	<u>1,676,218</u>	<u>1,338,244</u>	<u>1,661,218</u>	<u>15,000</u>
800 Parks & Recreation				
810 Administration	346,967	286,217	346,967	-
820 Recreation	-	-	-	-
830 Grounds Maintenance	1,231,580	937,141	1,216,580	15,000
Total	<u>1,578,547</u>	<u>1,223,358</u>	<u>1,563,547</u>	<u>15,000</u>
900 Insurance-Miscellaneous				
910 Municipal Insurance	1,069,408	1,050,112	1,069,408	-
930 Greater Htfd Transit Dist	2,930	2,930	2,930	-
940 Employee Benefits	7,215,235	6,579,564	7,215,235	-
950 Donations & Contributions	20,000	10,000	20,000	-
960 Contingency	434,800	43,063	385,500	49,300
Total	<u>8,742,373</u>	<u>7,685,669</u>	<u>8,693,073</u>	<u>49,300</u>
1000 Debt Service				
1010 Interest Expense	300,672	240,702	289,672	11,000
1020 Principal Payments	1,935,000	850,000	1,935,000	-
Total	<u>2,235,672</u>	<u>1,090,702</u>	<u>2,224,672</u>	<u>11,000</u>
1050 Metropolitan District				
1051 Assessment	2,952,000	2,952,000	2,952,000	
Total	<u>2,952,000</u>	<u>2,952,000</u>	<u>2,952,000</u>	<u>-</u>
1100 Capital Improvements				
1110 Capital Improvements	3,936,961	3,936,961	3,962,961	(26,000)
Total	<u>3,936,961</u>	<u>3,936,961</u>	<u>3,962,961</u>	<u>(26,000)</u>
2000 Equipment Reserve				
2500 Equipment Reserve	402,367	402,367	402,367	-
Total	<u>402,367</u>	<u>402,367</u>	<u>402,367</u>	<u>-</u>
3000 Emp Leave Liab Res Fund				
3100 ELLF - Board Of Education	22,800	22,800	22,300	-
3200 ELLF - Town Operations	68,300	68,300	67,000	-
Total	<u>91,100</u>	<u>91,100</u>	<u>89,300</u>	<u>-</u>
Total Town Government Operations	<u><u>40,094,356</u></u>	<u><u>33,955,084</u></u>	<u><u>40,092,556</u></u>	<u><u>-</u></u>



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: May 9, 2013
Re: Suspense Tax List / Uncollectible Taxes

In accordance with Connecticut General Statutes §12-165, each municipality has a suspense tax book regarding which at least once per year the Revenue Collector shall provide the municipality's governing body a statement that includes:

- The amount of each uncollectible personal property;
- The amount of each uncollectible balance of each real estate tax after crediting such tax with proceeds obtained from a tax sale or lien sale of the real estate and which balance cannot be collected by any other means;
- The name and address of the person against whom the tax was levied; and
- The reason why the Revenue Collector believes each such tax is uncollectible.

Upon receipt and review of the list, the Town Council may act to designate the taxes as uncollectible and transferred by the Revenue Collector to the Suspense Tax Book. Such action in no way constitutes an abatement of any tax so transferred but, as with any such tax, remains subject to interest, penalty, fees and charges and may be collected by the Revenue Collector.

The Town's Revenue Collector, Corinne Aldinger, has compiled the tax list for submission to the Town Council for review and for action at the May 28, 2013 Council Meeting. A copy of the list is being provided to the Council under separate cover.

This matter has been placed on the May 14, 2013 Council agenda for introduction purposes only. An action to remove the outstanding balance from the 1997 Grand List from the Town's receivable assets will also be requested at that time.

Any questions regarding this matter may be directed to the Office of the Town Manager or the Revenue Collector.

Cc: Ann Harter, Finance Director
Corinne Aldinger, Revenue Collector



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of Revenue Collector

Corinne Aldinger, CCMC
Revenue Collector

Memorandum

To: John Salomone, Town Manager
From: Corinne Aldinger, CCMC, Revenue Collector *ca*
Date: May 8, 2013
Re: Suspense List

In accordance with Connecticut State Statute 12-165, the Suspense List must be submitted annually by the Revenue Collector to the Town Council. This year's suspense list totals \$110,863.80 as follows:

List Year	Real Estate	Personal Property	MV & Supp	Total
2010		38,359.29	64,739.85	103,099.14
2010	425.38			425.38
2009-1998	7,339.38			7,339.38
Total	7,764.76	38,359.29	64,739.85	110,863.80
# Accounts	4	11	433	463

While the above are technically deemed uncollectible, transferring these items does not at all prohibit the Town from collection when and if the taxpayer is located, with the exception of the four small parcels of Real Estate which amounted to \$7,764.76 as a result of the Tax Sale. As a matter of example, the Town collected \$33,505.64 in suspense items in 2011-12 and still continues collecting on these aged accounts.. The interest component is not included in the total but continues to accrue should collection occur. Efforts to collect beyond the dunning delinquency notices included warrants issued to the constable, as well as motor vehicle registrations reported to the Motor Vehicle Department and UCC Liens filed with the Secretary of State's Office on Personal Property. That measure too is often circumvented if the delinquent taxpayer elects to register under a different name. Other measures such as newspaper publication are quite costly with little or no financial return.

From an accounting perspective, this transfer presents a more accurate picture of the Town's accounts receivable by reducing it in the above amount. You will note that the majority of the accounts are in motor vehicles. A category which by its type is difficult to administer due to its transient nature. Newington has a large number of automobiles, approximately 29,714 or 1 car per capita. The Personal Property includes companies which have gone out of business, filed for bankruptcy, or have left the state.

Additionally, in accordance with Connecticut State Statute 12-164, the real estate accounts that are outstanding after 15 years are deemed uncollectible. The amount for the 1997 Grand List is \$6,669.16 and should be removed from the Town's receivable assets as of June 30, 2013.

Previous transfers to the Suspense Tax Book

2012 \$98,061.40
2011 87,909.57
2010 75,879.52

The Town continues to enjoy a high rate of tax collection of approximately 98.5% on the current list.

cc: Ann Harter, Finance Director

Phone: (860) 665-8540 Fax: (860) 665-8531
tax@newingtonct.gov
www.newingtonct.gov



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Finance Department

Ann J. Harter
Director of Finance

Memorandum

To: Newington Town Council

From: Audit Committee: C. Castelle, S. McBride & D. Nagel

Date: May 9, 2013

Re: Auditor Appointment Recommendation

The Town’s Audit Committee convened a meeting on Wednesday May 8th for the purpose of interviewing audit firms for appointment as the Town Auditor in accordance with Article VI Section 609 of the Town Charter. In attendance were members Clark Castelle, Scott McBride and Dave Nagel along with staff from the Finance Department, Ann Harter and Lisa Rydecki. The interviews were conducted in response to a request for proposals issued in April. Five respondents submitted proposals, two were invited for interviews: Blum Shapiro and Cohn Reznick.

Committee members reviewed and discussed the qualifications of each firm as well as the competitiveness of the fee proposals. Following the interviews, it was the committee’s unanimous decision to recommend to the Town Council to appoint Blum Shapiro, Inc for a three year term. This was based on the firm’s extensive governmental client base of 54 clients, the strength of its governmental audit staff of 52, number of clients comparable to Newington (16), information technology experience and fee proposal.

Firm	Government Clients	Government Clients >30,000 pop.	Government Staff	Fees (3 years)
Blum Shapiro	53	16	52	45,500/ 45,900/ 46,500
Cohn Reznick	31	6	25	49,500/ 49,500/ 49,500

Finance staff spoke to the quality of services provided by Blum Shapiro and concurred with the committee’s recommendation. Their fee is within the first year budget of \$46,500.



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: May 10, 2013
Re: Economic Development Update – Northwood Plaza

Economic Development Director Andy Brecher will be in attendance at the May 14, 2013 Council meeting to update the Council on the progress of the purchase/redevelopment of Northwood Plaza.



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: May 10, 2013
Re: Discussion: Police Budget

Per Councilor Bottalico's request, an item has been placed on the May 14, 2013 Council agenda to discuss the Police budget.

AGENDA ITEM: VIII

DATE: 5-14-13

RESOLUTION NO. _____

RESOLVED:

That property tax refunds in the amount of \$1,532.75 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

TAX REFUNDS – May 14, 2013

Alyssa Brideaux 2414 Laluna Drive Henderson, NV 89014-3611	\$28.69
Corelogic Tax Service 1 Corelogic Drive West Lake, TX 76262	\$1,504.06
Total	\$1532.75