



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

STEPHEN WOODS, MAYOR

NEWINGTON TOWN COUNCIL SPECIAL MEETING

**Conf. Room L-101 (Lower Level) – Town Hall
131 Cedar Street**

**Tuesday, March 18, 2014
7:00 p.m.**

A G E N D A

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION – ON AGENDA
- IV. REMARKS BY COUNCILORS
- V. CONSIDERATION OF OLD BUSINESS
 - A. Budget Review: CIP
 - B. Budget Review: Debt Service
 - C. Budget Review: Equipment Reserve
- VI. CONSIDERATION OF NEW BUSINESS
 - A. Fair Housing Month
 - B. Discussion: CRCOG Regional Performance Grant Incentive Program
- VII. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
 - A. Appointments to Boards and Commissions
 - 1. Affordable Housing Monitoring Agency
 - 2. Commission on Aging and Disabled
 - 3. Balf-Town Committee
 - 4. Board of Education Roof Replacement Project Building Committee
 - 5. Capitol Region Council of Governments
 - 6. Committee on Community Safety
 - 7. Conservation Commission
 - 8. Development Commission
 - 9. Downtown Revitalization Committee
 - 10. Employee Insurance & Pension Benefits Committee
 - 11. Environmental Quality Commission
 - 12. Board of Ethics
 - 13. Fair Rent Commission
 - 14. Newington Housing Authority

15. Open Space Committee
16. Human Rights Commission
17. Newington School Career Technical Program Renovation Project Building Committee
18. Open Space Committee
19. Board of Parks and Recreation
20. School Improvements Project Building Committee
21. Senior & Disabled Center Roof Replacement Project Building Committee
22. Standing Insurance Committee
23. Town Plan & Zoning Commission
24. Tri-Town Community Cable Access
25. Vehicle Appeals Board
26. West Meadow Cemetery Expansion Project Building Committee
27. Zoning Board of Appeals

VIII. TAX REFUNDS (**Action Requested**)

IX. MINUTES OF PREVIOUS MEETINGS (**Action Requested**)

- A. Regular Meeting, January 28, 2014
- B. Regular Meeting, February 25, 2014

X. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

XI. COUNCIL LIAISON/COMMITTEE REPORTS

VI. PUBLIC PARTICIPATION – ON AGENDA

VII. REMARKS BY COUNCILORS

VIII. ADJOURNMENT



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: March 6, 2014
Re: Fair Housing Policy

Since 1993, the Town of Newington has been the recipient of grant funding through the Small Cities grant program. The program assists in funding the Town's housing rehabilitation loan program as well as infrastructure and other improvements to Newington's housing stock.

April is designated as Fair Housing Month. Each April, as a recipient of such grant funding and potential future applicant, the Town of Newington documents its commitment to the principles and practices of Fair Housing by the adoption of a Fair Housing Resolution.

A copy of the draft resolution is attached for your information and consideration. If the Council concurs, a resolution will also appear on the next Council agenda for consideration. Following adoption, the resolution will be included in the Town's Small Cities Fair Housing Plan Component. In addition, the Town Planner will be forwarding letters to local lenders and real estate professionals encouraging their continued commitment to Fair Housing.

ATTACH.

cc: Craig Minor, Town Planner

AGENDA ITEM: _____

DATE: _____

RESOLUTION NO. _____

WHEREAS, all American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, State and Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, or familial status, be given equal access to rental and homeownership opportunities and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Newington is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice;

NOW, THEREFORE, BE IT RESOLVED, that the Newington Town Council hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Newington or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of any illegal discriminatory housing practices in the Town of Newington.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: March 07, 2014
Re: Regional Performance Incentive Grants

Attached, please see information regarding OPM Regional Performance Incentive Grants. CRCOG's Policy Board has approved the grant application to OPM. If CRCOG receives the grant, the Town will be eligible to take part in the regional services provided by the funding such as participation in a regional data/disaster recovery center and an online clearinghouse for human resources-related templates and documents.

If the Council concurs, a resolution indicating the Town's support of the grant application will be included on the next agenda for consideration.

Attach.

**OPM Regional Performance Incentive Grants
2013 Round
CRCOG Policy Board Approved October 23, 2013**

1. Regional Nutmeg Network Connections (estimate will depend on participating towns) – new for 2013

CRCOG would submit a regional Nutmeg Network connection grant application on behalf of CRCOG towns who do not wish to submit an individual application. Given that regional projects are a legislative priority, CRCOG staff believes this will make the connection applications stronger by submitting them jointly. In addition, CRCOG would bear the relative burden of negotiating the OPM grant process on behalf of the participating towns. Staff Contact: Pauline Yoder: pyoder@crcog.org, (860) 522-2217 x245.

2. Regional Data / Disaster Recovery Center (estimated \$500K) – new for 2013

Taking advantage of the Nutmeg Network, CRCOG would establish a self service Data / Disaster Recovery Center for towns to use either via self-service servers, or with consultant and implementation assistance. The Data Center would operate out of two locations for backup purposes. Towns could use the data center for disaster recovery, replacement of aging servers, new applications and replacement of existing applications. In addition, CRCOG would use this as a platform to create additional shared regional applications, as well as moving existing applications, such as Regional Permitting and GIS to the Nutmeg Network, giving quicker access for towns and removing dependence on the Internet. Staff Contact: Pauline Yoder: pyoder@crcog.org, (860) 522-2217 x245.

3. Regional Computer Forensics Laboratory (estimated \$250K) – revised from 2012

CRCOG staff is working in conjunction with the Capitol Region Chiefs of Police Association to further the concept of a regional forensics laboratory dedicated to computer crimes. With the increase in computer crimes (including online fraud and financial crimes, digital production and dissemination of child pornography, online predators seeking child victims, stalking, harassment, and threatening) there is an overload at the State Laboratory and municipalities are often doing this work on their own. This project proposes to provide equipment, software licenses and training. Participating municipalities would assign investigators to the lab who in turn would receive and maintain the training necessary to successfully resolve these complex investigations for their agencies. The project team is also working with private sector partners. Staff Contact: Cheryl Assis: cassis@crcog.org, (860) 522-2217 x236.

4. Human Resources On-line Clearinghouse and Templates (estimated \$65,000) – revised from 2012

Establishing a robust, on-line clearinghouse (possibly via a stand-alone micro-site off of the CRCOG website) to post sample HR documents, templates and related data, including, but not limited to, Personnel Policies, Pay Scales for Unaffiliated Employees, HR Checklists, Job Descriptions, Performance Appraisal Systems and Union Contracts. Templates of select documents for towns to modify/customize would be created by a hired HR consultant. Staff Contact: Hedy Ayers: hayers@crcog.org, (860) 522-2217 x234

CRCOG Sample Support Resolution OPM Regional Performance Incentive Program

Note: Please take out blanks and insert appropriate information. You may copy and paste the sample into a format more appropriate for your municipality.

Whereas Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

Whereas the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas on October 23, 2013 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of _____ has expressed an interest in taking part in the project proposal(s) entitled

1. Regional Data / Disaster Recovery Center
2. Human Resources On-line Clearinghouse and Templates

Now, Therefore Be It Resolved that the _____ Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes the _____ (*chief administrator, i.e. town manager, first selectman, etc.*) to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

AGENDA ITEM: _____

DATE: 3-11-2014 _____

RESOLUTION NO. _____

RESOLVED:

That the Newington Town Council hereby makes the following appointment:

ENVIRONMENTAL QUALITY COMMISSION

| Name | Address | Party | Term | Replaces |
|--------------------------------|-----------------|--------------|-------------------|--------------------------------|
| NVA Rep.: Daniel Interlandi | 653 Main Street | D | Immed. – 11/30/15 | G. Olesen (resigned 2-2014) |

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: VIII

DATE: 3-11-14

RESOLUTION NO. _____

RESOLVED:

That property tax refunds in the amount of \$1,457.21 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

TAX REFUNDS – March 11, 2014

| | |
|---|-------------------|
| Alicia Sycz 410 Montgomery Street Christianburg, VA 24073 | \$62.72 |
| Michael King 191 Cypress Road Newington, CT 06111 | \$476.67 |
| Toyota Motor Credit Corp. 19001 S. Western Avenue Attn: Product Operations WF21 Torrance, CA 90509 | \$137.14 |
| Phillip Bucchi Jr. 118 Michael Lane Newington, CT 06111 | \$125.44 |
| Honda Lease Trust 600 Kelly Way Holyoke, MA 01040 | \$412.91 |
| Andrea Marques 10 Michael Lane Newington, CT 06111 | \$196.43 |
| Kate Tarallo 37 Brook Street Newington, CT 06111 | \$45.90 |
| Total | \$1,457.21 |