



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

MAYOR STEPHEN WOODS

NEWINGTON TOWN COUNCIL **Conf. Room L-101 (Lower Level) – Town Hall** **131 Cedar Street**

AGENDA
June 25, 2013
7:00 P.M.

-
- I. PLEDGE OF ALLEGIANCE
 - II. ROLL CALL
 - III. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
 - IV. REMARKS BY COUNCILORS
 - V. CONSIDERATION OF OLD BUSINESS (**Action May be Taken**)
 - A. Senior and Disabled Center Roof Architect
 - VI. CONSIDERATION OF NEW BUSINESS (Action May Be Taken Only by Waiving the Rules.)
 - A. Presentation: Newington Volunteer Ambulance
 - B. OPM Grant: Building Bridges Between Youth and Police Program
 - VII. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
 - A. Town Plan and Zoning Commission
 - 1. Accept Resignation of David Pruett
 - 2. Appoint a Replacement (TBD)
 - B. Board of Parks and Recreation
 - 1. Accept Resignation of Jeff Perillo
 - 2. Appoint a Replacement (TBD)
 - C. Appointments to Boards and Commissions
 - 1. Affordable Housing Monitoring Agency
 - 2. Balf-Town Committee
 - 3. Building Code Board of Appeals
 - 4. Central Connecticut Health District Board of Directors**
 - 5. Newington Commercial Façade Easement Rehabilitation Loan Program Committee
 - 6. Clem Lemire Artificial Turf PBC
 - 7. Committee on Community Safety
 - 8. Conservation Commission
 - 9. Development Commission

Phone: (860) 665-8510 Fax: (860) 665-8507
townmanager@newingtonct.gov
www.newingtonct.gov

10. Downtown Revitalization Committee
11. Employee Insurance and Pension Benefits Committee
12. Environmental Quality Commission
13. Board of Ethics
14. Fair Rent Commission
15. Firehouse Expansion Project Building Committee
16. Housing Authority Board of Directors
17. Human Rights Commission
18. Library Board of Directors
19. NHS Track Renovations Project Building Committee
20. Open Space Committee
21. School Improvements Project Building Committee
22. Standing Insurance Committee
23. Tri-Town Community Access Cable Committee
24. Vehicle Appeals Board
25. Youth-Adult Council (Mayoral Appointment)
26. Zoning Board of Appeals

VIII. TAX REFUNDS (**Action Requested**)

IX. MINUTES OF PREVIOUS MEETINGS (**Action Requested**)

A. June 11, 2013

X. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

XI. COUNCIL LIAISON/COMMITTEE REPORTS

XII. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

XIII. REMARKS BY COUNCILORS

XIV. ADJOURNMENT

*AMENDED** SPECIAL MEETING MINUTES

SENIOR AND DISABLED CENTER ROOF REPLACEMENT PROJECT BUILDING
COMMITTEE

June 4, 2013

Town Hall Conference Room L100

- I. Call to Order – The meeting was called to order at 5:08 PM.
- II. Roll Call - Members present: Clarke Castelle, Chairperson; Myra Cohen, Dave Nagel, Karen Brecher and Bill Demaio. Others present: Bob Korpak, Director of Facilities Management; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Approval of Prior Meeting Minutes – Mrs. Cohen made a motion that the minutes of the May 23, 2013 meeting be approved as presented. A second to the motion was made by Mr. Nagel. The motion passed unanimously.
- V. Discussion of Procedural Matters – Mr. Baron had prepared a number of questions that had been reviewed in advance of the meeting by the Chairperson. The questions were discussed with the Committee. Mr. Baron was directed to ask these questions of each firm. The Committee also chose to discuss the members’ impressions after each interview. Mr. Baron will present the prepared questions to all firms but recused himself from all other discussions regarding J Associates Architects. Each firm being interviewed submitted a fee proposal that had been forwarded to all Committee members by e-mail the evening before the interviews.
- VI. Architect Interviews – The Committee interviewed four firms: Jay Victorick, J Associates Architects of Newington; David King and Richard Kirby, Kaestle Boos Associates of New Britain; Mark Welch and Peter Chow, Oak Park Architects of West Hartford; and Bill Silver and Dean Petrucelli, Silver/Petrucelli and Associates of Hamden. Firms made brief presentations and responded to questions.
- VII. Discuss and Take Action on Town Council Recommendation – All four firms were considered knowledgeable and professional. Two of the firms, Kaestle Boos Associates and Silver/Petrucelli + Associates, presented several concepts and ideas regarding the canopy that will be designed for the east entrance. They were considered the top two candidates and the qualifications, merits, and impressions of both were discussed extensively. Mrs. Cohen

made a motion that the Senior and Disabled Center Roof Replacement Project Building Committee recommend to the Newington Town Council that the firm of Kaestle Boos Associates of New Britain be appointed as the project architect, to complete design of the roof replacement and the canopy installation based on their qualifications statement, their interview with the Committee and their fee proposal of \$25,000. A second to the motion was made by Mrs. Brecher. The motion passed unanimously, by a vote of 5 YES to 0 NO.

- VIII. Any Other Business Pertinent to the Committee – Mr. Baron will notify Kaestle Boos Associates upon contract award of the Committee’s preferences regarding the canopy, so they can begin design on this feature prior to the next Project Building Committee meeting. These preferences are for a canopy that covers *both the east entrance to the building and* the side door out of the auditorium, whose width is the length of a handicapped van, with hand rails on *at least* one side, with adequate lighting, and with a snow melt system for the walkway to be bid as an alternate item. The Committee tentatively agreed to meet on July 16th at 5:00 PM.
- IX. Public Participation – None.
- X. Response to Public Participation – None.
- XI. Adjournment – the meeting adjourned at 8:55 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services

**Amendments are in italics*

AGENDA ITEM: V.A.

DATE: 6-25-13

RESOLUTION NO.: _____

RESOLVED:

That the Newington Town Council, pursuant to Chapter 8, Article X, Project Building Committees, of the Newington Code of Ordinances; and upon the recommendation of the Senior and Disabled Center Roof Replacement Project Building Committee; hereby accepts the RFP of Kaestle Boos Associates of New Britain, CT to perform project architect services for the Senior and Disabled Center roof project, for the fee of \$25,000.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: June 20, 2013
Re: Newington Volunteer Ambulance Presentation

Newington Volunteer Ambulance (NVA) Chief Richard Scanlon and other NVA members will be in attendance at the June 25, 2013 Council meeting to give a brief presentation and discussion of the NVA's operations.



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: June 20, 2013
Re: OPM Grant – Adventure Builds Bridges with Police and Youth

The Town has received notification of a grant award for \$10,000 under the Police and Youth Grant Program administered by the Connecticut Office of Policy and Management. The grant will assist in the “Adventure Builds Bridges with Police & Youth” program, in which 36 youth will be selected to participate, and 10 youth will be selected to serve on a committee with Police and Human Services staff to plan adventure activities and community service projects for the group. The intent of the program is to promote positive relationships between youth and police officers as well as to promote problem-solving and leadership skills among the youth.

In order to move forward, the Town Council must adopt a resolution authorizing the Town Manager to execute the contract. If the Council concurs, a resolution will appear on the July 9, 2013 Council agenda for approval.

Attach.

Cc: Karen Futoma, Director of Human Services
Chief Mulhall, Newington Police Department



STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT

June 18, 2013

John Salomone
Town Manager
Town of Newington
131 Cedar Street
Newington, CT 06111

Dear Mr. Salomone:

I am pleased to inform you that your grant application under the Police and Youth Program has been approved and will be made available subject to the Grant Conditions set forth on the enclosed grant award. The award of \$10,000 is for the Building Bridges Between Youth and Police project.

The Office of Policy and Management received 23 applications. Thirteen of those 23 applications have been selected for funding. These applicants are:

Town of Bloomfield	Plymouth Police Department
Darien Police Department	Simsbury Police Department
Town of Ellington	City of Stamford
Hamden Police Department	Town of Stratford
Monroe Police Department	Town of Tolland
Town of Newington	Northwestern Connecticut YMCA.
Town of Old Lyme	

Please sign and date the enclosed grant award as soon as possible. Keep a copy for your file and return the original to my attention along with an up-to-date certified resolution passed by the municipality's governing board, e.g., town or city council, indicating that the municipal officer that signs the grant award is specifically authorized to do so.

The Juvenile Justice Advisory Committee has selected your project for evaluation. This means you will have to administer pre and post-surveys to both the police and youth participants and collect appropriate parental permissions. The University of Connecticut Center for Applied Research in Human Development is conducting this evaluation. I have scheduled a **mandatory meeting** for project directors and staff who will be assisting with the pre and post-surveys for:

DATE: Tuesday, July 23, 2013
TIME: 9:30 a.m. to 12:30 p.m.
PLACE: Courtyard by Marriott, 4 Sebethe Drive, Cromwell

DIRECTIONS: *Exit 21 off I-91. Turn right at end of exit ramp. Turn right at first street.*

In addition to discussing the evaluation, this meeting will cover reporting requirements and provide technical assistance on engaging youth in the project. Please have the project director contact me with the names of those who will be attending the meeting. Do not begin project operations until after this important meeting.

For information on training dates for the Effective Police Interactions with Youth training, go to www.ct.gov/opm/JJYDtraining.

The project reporting schedule and required forms can be found at www.ct.gov/opm/JJYDreporting. Click on Police and Youth.

Should you have any questions or concerns regarding your grant, do not hesitate to contact me at 860-418-6316. Thank you for supporting the positive development of Connecticut's youth.

Sincerely,



Valerie LaMotte
Policy and Planning Manager

cc: Karen Futoma ✓
Ann Harter

PROJECT NARRATIVE

APPLICANT: **Newington Human Services**

PROJECT TITLE: **Adventure Builds Bridges with Police & Youth**

1. How have youth been involved in planning this project? Indicate the number of youth involved in planning the project and how the youth were identified.

The project will be overseen by the Police Sargeant in charge of the Community Service Division and Director of Human Services. The Police School Resource Officer, Community Services Officer, Juvenile Officer and Human Services Youth Worker will collaborate to identify 36 youth to participate in the program. The youth will include a mix of at risk and other youth to insure a diverse group. Four patrol officers with no current opportunity for regular interaction with youth will participate in the specific activities. A Committee composed of ten youth, one police officer and one human services staff will plan the specific activities and community service projects obtaining input from the rest of the group.

2. Describe what the project will do and with whom.

What the project will do and with whom:

- Patrol officers will have a better understanding and appreciation of youth development
- Youth will will have a better understanding and appreciation for police as people and as officers and resources in the community.
- Police and youth will develop better connections with one another through the planning process, adventure activities and community service projects.
- Police and youth will enhance problem solving, decision making and leadership skills.

The project will measure connectedness, perception and skills through a pre and post test.

Planning Approach and Activities:

- Human Services and Police Department will organize a planning committee composed of at least 10 youth, 1 police officer and 1 human services staff.
- The planning group will obtain input from the other youth and police and plan up to four adventure activities and two community service projects between July 1, 2013 and June 30, 2014.

- There will be an opening activity aimed at introducing the program to the youth and a celebratory closing event with a powerpoint/video presentation.

3. How many youth will be served and how will these youth be identified? Be sure to provide a plan for identifying some at risk youth.

- 36 youth will be identified by police, school and human services. The Police Community Services Officer will identify youth from the STEP-UP program; the Police School Resource Officer will identify at risk high school youth; the Human Services Youth Worker will identify both at risk and other youth and the Principals of the middle schools will also identify at risk youth and other youth.
- The identification of youth will occur between August and October 2013.

4. What opportunities for leadership will youth have as part of this project?

- 36 youth and 4 police officers will participate in at least two days on the Newington Challenge Ropes Course.
- There will be numerous activities that will offer youth and police the opportunity to participate in challenges that will teach problem solving, decision making, good communication and leadership skills. The police and youth will both be placed in the position of taking leadership responsibility. Other activities which the youth and police will plan together including community service projects will put all participants in the position of making decisions together.
- By planning the specific adventure activities (excluding the ropes course as the Youth Worker will plan those activities) and community service projects, all participants will have a role in leadership and thus enhance their leadership skills.

5. How many police officers will be involved in this project and how will they be selected? Be sure to estimate how many officers will be those who, for the most part, do not have regular interaction with youth such as line, patrol and field training officers.

- The Police will involve the School Resource Officer at the High School, the Community Services Officer and the Juvenile Officer. In addition, there will be 4 patrol officers selected by the Support Services Division Sergeant. The patrol officers will be those with three years or less with the Police Department with no regular interaction with youth.

6. What is this project trying to accomplish? Provide at least one goal and at least three positive youth outcomes directly relating to the goal(s). Consider the following Outcome Categories: 1) Youth Personal Adjustment, 2) Youth Social Competencies, 3) Relationships With Family, 4) Positive Adult/Youth Relationships, 5) Positive Youth/School Connections, 6) Positive Youth/Peer Connections, and 7) Positive Youth/Community Connections. Applicants are encouraged to use the publication, Assessing Outcomes in Child and Youth Programs: A Practical Handbook, Revised Edition. Access to the “Handbook” can be found on the Office of Policy and Management’s web site. Go to www.ctjjac.org/. On the left, click on Juvenile Justice & Youth Development and click again on Publications.

Goal: To promote positive youth development and increase the number of police officers who are experienced and comfortable working and interacting with youth.

Youth (including at risk youth) and police will work together to plan adventure activities and community service projects to make positive connections so that youth will be more comfortable interacting with and utilizing police as a resource.

Outcomes: 1. Youth Personal Adjustment

Increase youth participants self-efficacy, problem-solving, trust and leadership skills.

2. Positive Adult/Youth Relationships

Enhance perceptions, respect and relationships between youth and police.

3. Positive Youth/Community Connections

Youth will feel supported, appreciated and connected to their community. Through community service opportunities, youth will be more engaged in community service going forward.

4. Positive Youth/Peer Connections

Youth will feel they have enhanced existing relationships and/or new peer relationships.

7. How will you apply the information learned in the “Effective Police Interactions with Youth” training for patrol officers to this project?

It is our hope that this training will provide officers with an enhanced knowledge base and toolkit to engage and interact with youth, improving communication and relationships. After completing the training, a debriefing will be held with the police officers to review the material and discuss incorporation into our Adventures Build Bridges program.

8. How will this project impact the police officers involved?

- Participating patrol officers will have a better understanding of, appreciation for and connection with youth.
- Police will gain enhanced insight into the ways in which youth may struggle and/or excel in problem solving, decision making, communication, teamwork and leadership through joint participation in adventure activities.
- Police will gain respect and approachability and be identified as a resource to youth.
- Police will have an opportunity to engage with youth in positive activities.
- This project will enhance the team approach within the police department between the Juvenile Officer, School Resource Officer, Community Services Officer,

Patrol Officers, as well as expanded collaboration with the Newington
Department of Human Services.



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

Tanya D. Lane MMC
Town Clerk

Memorandum

To: John Salomone, Town Manager
From: Tanya Lane, Town Clerk 
Date: June 11, 2013
Re: Resignation—David Pruett: Town Plan and Zoning Commission

I am attaching a copy of the email communication received in the Town Clerk's office today from David Pruett who is resigning from the Town Plan and Zoning Commission—effective immediately. Mr. Pruett was serving a term from 12/1/09 – 11/30/13.

Pursuant to §601 of the Newington Charter, the Town Council is the appointing authority.

Lane, Tanya D.

From: pruettd@cox.net
Sent: Tuesday, June 11, 2013 2:44 AM
To: Lane, Tanya D.
Cc: carol annest; DeMaio, Barbara; Salomone, John
Subject: Fwd: letter of intent

Importance: High

Hi Tanya,
Hope this note finds you doing just great!
Please find an attached letter to Michele Camerota, vice chair of the TPZ commission, explaining my resignation to the TPZ commission.
Due to my recent sale of my house in town and of my recent purchase of a condo in Berlin, this action has prompted me to regretfully come to this decision.
I also wish to thank you for the courtesies you also extended me in my 5 terms as Town Constable.

Very truly yours,
Dave Pruett
189 Little Brook Dr
=====

Date: Mon, 10 Jun 2013 16:46:54 -0400
From: <pruettd@cox.net>
To: michele camerota <uconn98@cox.net>
Subject: letter of intent

Michele Camerota
Chair
Newington TPZ

Dear Michele,
It is with deep regret but of necessity that I have to render my resignation as Chair and membership on the Town Planning and Zoning Commission.
This decision did not come easily but I had the opportunity to sell my house out of the blue with the caveat of vacating it by July 22nd.
Coupled with the fact on the same day I sold my late mother in laws house and just recently bought a detached condo in a 55 and over community in Berlin, needless to say I have been and will be quite a busy guy.
I just wanted to convey to you, my fellow commissioners and to our town planner and his fine staff on how much I enjoyed working with each and everyone of you during my numerous years on the Commission.
I always felt that this commission toiled very hard in doing what's best for the town and it's residents and wish all of you the very best in your future endeavors.
Warmest personal regards,

Dave=====

RECEIVED & RECORDED IN
NEWINGTON LAND RECORDS

2013 JUN 11 A 9 43

BY: [Signature]
[Signature]



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

Tanya D. Lane MMC
Town Clerk

Memorandum

To: John Salomone, Town Manager
From: Tanya Lane, Town Clerk 
Date: June 12, 2013
Re: Resignation—Jeff Perillo; Board of Parks and Recreation

I am attaching a copy of the email communication received in the Town Clerk's office today from Jeff Perillo who is resigning from the Board of Parks and Recreation—effective immediately. Mr. Perillo was serving a term from 12/13/11 – 11/30/15.

Pursuant to §605 of the Newington Charter, the Town Council is the appointing authority.

Lane, Tanya D.

From: jperillo1@cox.net
Sent: Wednesday, June 12, 2013 10:48 AM
To: Lane, Tanya D.
Subject: RE: Park & Rec Board

Hello:

Something must of happened when I sent the email over 10 days ago.

I am sending you this email to inform you that I have to resign from the Park and Rec board. I enjoyed being apart of the board but things have come up in my life and I have to step aside. Thank you.

Jeff Perillo
269 Beacon St
Newington, CT 06111
860-666-3367

----- "Lane wrote:

> The last resignation letter I received from you was in November when you resigned from the Town Hall Renovation Project Building Committee. I have not received anything from you indicating you were resigning from Parks and Recreation.

> Tanya

>

> Tanya D. Lane, MMC

> Town Clerk

> Town of Newington

> 131 Cedar Street

> Newington, CT 06111

> 860-665-8545

>

> -----Original Message-----

> From: jperillo1@cox.net [mailto:jperillo1@cox.net]

> Sent: Wednesday, June 12, 2013 9:51 AM

> To: Lane, Tanya D.

> Subject: Park & Rec Board

>

> Hello

>

> Can you confirm that you received my email informing you that I am resigning from the Park and Rec board.

>

> Thank you in advance.

>

> Jeff Perillo

> 269 Beacon St

> Newington, CT 06111

> 860-666-3367

>

> *****

> ***** The information contained in this electronic

> message may be confidential and/or privileged.

> If you received this in error, please inform the sender and remove any

> record of this message. Please note that messages to or from the Town

> of Newington may be subject to Freedom of Information statutes and regulations.

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RECEIVED & RECORDED IN
NEWINGTON LAND RECORDS

2013 JUN 12 A 11:47

BY *Tanya D Lane*
TOWN CLERK

AGENDA ITEM: VII.C.

DATE: 6-25-13

RESOLUTION NO.

4. **Central Connecticut Health District Board of Health**

4 members
Party Max: 3

Name	Address	Party	Term	Replaces
Margaret Hanbury	215 Candlewyck Drive	D	7/1/13 – 6/30/16	M. Hanbury (term exp. 6/30/13)

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: VIII

DATE: 6-25-13

RESOLUTION NO. _____

RESOLVED:

That property tax refunds in the amount of \$107.64 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

TAX REFUNDS – JUNE 25, 2013

Mike Salafia 64 White Wood Road Newington, CT 06111	\$66.46
Jenna Detuccio 38 Long Street Newington, CT 06111	\$28.30
Anne Hyland AKA Anne Coombs 104A West St. A-2 Rocky Hill, CT 06067	\$12.88
Total	\$107.64