



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

MAYOR STEPHEN WOODS

NEWINGTON TOWN COUNCIL **Conf. Room L-101 (Lower Level) – Town Hall** **131 Cedar Street**

SPECIAL MEETING

March 28, 2013

7:00 P.M. or Immediately Following Public Hearing

-
- I. PLEDGE OF ALLEGIANCE
 - II. ROLL CALL
 - III. AWARDS/PROCLAMATIONS
 - A. National Public Health Week
 - IV. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
 - V. REMARKS BY COUNCILORS
 - VI. CONSIDERATION OF OLD BUSINESS (**Action May be Taken**)
 - A. Board of Education CIP Ordinance Revision Proposal
 - B. Town Hall Renovations: Appoint Construction Manager
 - VII. CONSIDERATION OF NEW BUSINESS (Action May Be Taken Only by Waiving the Rules.)
 - A. Set Tentative Budget – 2013-14 (**Action Requested**)
 - B. Discussion: Long Range CIP
 - C. School Code Compliance: Appoint Contractor (**Action Requested**)
 - D. Senior Center Roof Project Building Committee
 - E. 2014 Historic Documents Preservation Grant
 - VIII. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
 - A. Capitol Region Council of Governments
 - 1. Accept Resignation of Michael Carragher from the Regional Planning Commission
 - 2. Appoint a Replacement
 - B. Conservation Commission – Appoint Alternate
 - C. Appointments to Boards and Commissions
 - 1. Commission on Aging and Disabled
 - 2. Balf-Town Committee
 - 3. Newington Commercial Façade Easement Rehabilitation Loan Program Committee
 - 4. Clem Lemire Artificial Turf PBC

Phone: (860) 665-8510 Fax: (860) 665-8507
townmanager@newingtonct.gov
www.newingtonct.gov

5. Committee on Community Safety
6. Conservation Commission
7. Development Commission
8. Downtown Revitalization Committee
9. Education Facilities Project Building Committee
10. EMS Committee
11. Employee Insurance and Pension Benefits Committee
12. Environmental Quality Commission
13. Board of Ethics
14. Fair Rent Commission
15. Firehouse Expansion Project Building Committee
16. Human Rights Commission
17. NHS Track Renovation Project Building Committee
18. Open Space Committee
19. School Code Compliance Committee
20. Standing Insurance Committee
21. Town Plan and Zoning Commission
22. Vehicle Appeals Board

IX. TAX REFUNDS (**Action Requested**)

X. MINUTES OF PREVIOUS MEETINGS

- A. Special Meeting, Budget, March 4, 2013
- B. Special Meeting, Budget, March 5, 2013
- C. Public Hearing, Budget, March 12, 2013
- D. Regular Meeting, March 12, 2013

XI. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

XII. COUNCIL LIAISON/COMMITTEE REPORTS

XIII. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

XIV. REMARKS BY COUNCILORS

XV. ADJOURNMENT

AGENDA ITEM: III

DATE: 3-28-13

RESOLUTION NO.: _____

WHEREAS, healthy people and healthy communities are the centerpiece of any strong and vibrant society; and

WHEREAS, the American Public Health Association has proclaimed April 1 through April 7, 2013 as National Public Health Week; and

WHEREAS, National Public Health Week provides an opportunity for the public to learn about public health concerns and its success stories that are vital to healthy communities, such as immunizations against infectious disease; communicable disease control; tobacco prevention; food protection; ensuring healthy living and working environments; and protection against new and emerging public health threats; and

WHEREAS, National Public Health Week also raises awareness about the fundamental role that state and local health departments play in promoting public health; and

WHEREAS, the town of Newington, together with its neighboring towns of Wethersfield, Berlin and Rocky Hill, receives quality local and public health services through its regional health department, the Central Connecticut Health District; and

WHEREAS, this year's theme is "Public Health is ROI: Save Lives, Save Money" and focuses on the return of our investment in public health and prevention; and

WHEREAS, it is important that we recognize the value of public health and the need to maintain and improve our current public health efforts;

NOW, THEREFORE, BE IT RESOLVED, that the Newington Town Council hereby proclaims April 1, 2013 to April 7, 2013 as NATIONAL PUBLIC HEALTH WEEK in Newington, Connecticut. I encourage all citizens to join me in this celebration by acknowledging the importance of public health activities in improving our local quality of life and taking action to improve and support the health of the entire community, including our own health and well-being.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: March 21, 2013
Re: Town Ordinance Amendment: Board of Education CIP

As discussed at previous Council meetings, the Board of Education has requested to revise the Town's Code of Ordinances as they pertain to the Board's CIP fund.

The proposed amendments to Code of Ordinances Chapter 48: "Funds" were introduced at the March 12, 2013 Council meeting and Public Hearing date was set for March 28, 2013. The next step in the process is for the Council to consider the attached resolution to adopt the proposed amendments.

Attach.

Article IV
Public School Capital Improvement Projects Reserve Fund

[Adopted 6-16-1989 (§ 2-10 of the 1974 Code)]

PROPOSED AMENDMENTS
3-12-2013

§ 48-14. Definitions.

As used in this article, the following terms shall have the meanings indicated:

PUBLIC SCHOOL CAPITAL IMPROVEMENT PROJECT -

A repair, renovation and/or minor addition which has a life expectancy of at least seven years and costs in excess of \$25,000 to a building and/or facility maintained by the Board of Education

§ 48-15. Creation of fund; revenues.

There is hereby created for the Town a Public School Capital Improvement Projects Reserve Fund. Said fund shall serve as a means to set aside moneys for the financing of public school capital improvement projects. There shall be paid into said fund the proceeds from the rental or sale of former school properties, including mortgage amortization payments, the earnings derived from investment of fund balances, the income from current school rental fees, tuition, and an annual appropriation of at least \$125,000, subject to § 48-16, when formulating the annual budget of the Town, and such transfers and appropriations as the Town Council may, from time to time, authorize.

§ 48-16. Fund balance.

The balance of the Public School Capital Improvement Projects Reserve Fund existing at the close of any fiscal period shall remain credited to such fund and shall not lapse to the general fund. The balance of said fund or any portion thereof may be invested separately or in conjunction with other idle Town funds, provided that any applicable interest earnings shall be credited to said fund. The fund balance shall not exceed the sum of ~~\$450,000~~ \$1,200,000 at any time. All funds in excess of ~~\$450,000~~ \$1,200,000 shall be immediately returned or deposited to the general fund balance.

§ 48-17. Expenditures.

- A. Expenditures from the Public School Capital Improvement Projects Reserve Fund shall only be used to finance public school capital improvement projects. Such expenditures from said fund shall conform to appropriations made by the Town Council, as requested by the Board of Education, in accordance with Article VIII of the Town Charter.
- B. No other expenditures shall be made from said fund nor shall any transfer be made from said fund for any purpose not authorized herein.

AGENDA ITEM: VIA.

DATE: 3-28-13

RESOLUTION NO. _____

RESOLVED:

That the Newington Town Council hereby adopts amendments to the Newington Code of Ordinances Chapter 48 entitled "Funds", a copy of said amendments is attached to the resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: John L. Salomone, Town Manager
From: Jeff Baron, Director of Administrative Services
Date: March 07, 2013
Re: Construction Manager Services

The Town Hall Renovations Project Building Committee met on March 4th, at which time they recommended that the Town Council accept the proposal of Downes Construction Company of New Britain to provide construction manager at risk services for the Town Hall Renovations and Mortensen Community Center Project. This recommendation was based on Downes' response to the Town's Request for Proposals No. 2, 2012-13, their subsequent interview with the Committee and their cost proposal. The Construction Manager at Risk is the firm that would be responsible for construction, at a guaranteed maximum price, if funding is approved at a Town-wide referendum.

Fourteen firms responded to the Town's RFP. Thirteen were determined to be qualified and were considered by the Committee. Five firms were interviewed and asked to submit cost proposals. Those cost proposals covered a variety of items, such as the construction management fee as a percentage of the cost of work, the pre-referendum and pre-construction fees, and the monthly costs for general conditions during the construction phase. General Conditions would include such items as supervision, the field office, equipment and supplies. The costs of each firm's general liability insurance and bonds were also considered. Three finalists were selected and those firms were asked to submit revised cost proposals. Downes was determined to be the firm that best met the needs of the Town and that had the lowest overall cost when the same assumptions about the project (for total anticipated construction cost and total anticipated length of construction) were applied to all three firms.

The work for this project is expected include a new, stand alone Mortensen Community Center, primarily for Parks and Recreation offices and programs. It is also expected to include the total renovation of all Town Hall space not previously renovated. Previously renovated space includes the Transition Academy wing and sections of the Lower Level.

Initially the construction manager will work with the Project Building Committee in developing the rough cost estimates and the size of both aspects (Town Hall and Community Center) of the project. Once the square footage is more clearly defined it is the intent of the Committee to host a design competition, which will be used to select the Project Architect.

Please ask the Town Council to place appointment of Downes Construction, and authorization for you to enter into contract with them, on the Town Council's agenda for action later this month.

AGENDA ITEM: VI.B.

DATE: 3-28-13

RESOLUTION NO.: _____

RESOLVED:

That the Newington Town Council, upon the recommendation of the Town Hall Renovations Project Building Committee; hereby authorizes the Town Manager to enter into an agreement with Downes Construction Company of New Britain, CT, to provide construction management services for the Town Hall Renovations Project.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: March 25, 2013
Re: Discussion: Long Range CIP

At the March 12, 2013 Town Council meeting, Councilor Cohen requested that an item be placed on an upcoming Council agenda to discuss the Town's long-range CIP.

This item will appear on the March 28 Council agenda. Finance Director Ann Harter will be in attendance for the discussion.



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: John L. Salomone, Town Manager
From: Jeff Baron, Dir. of Administrative Services
Date: March 21, 2013
Re: High School Code Compliance

The School Code Compliance Project Building Committee met on March 18th and took action on the bid award for work at the High School this summer. This work includes hazardous materials abatement activity and some demolition in the auditorium, chorus room, band room and adjacent areas. This abatement work needs to be performed during the summer while school is not in session. All areas will be returned to a usable condition for the upcoming school year, in anticipation of the more substantial renovation work scheduled for the following summer. The most salient elements of the work this summer include abatement around the door jambs, removal of varnish from the stage, removal of paint from the auditorium floor, removal of the stage stairs, removal of the risers in the band room, removal of carpet from the chorus room, and trenching for conduit in the rear of the auditorium. All abatement work will be performed in accordance with standards issued by the Boston office of the Federal Environmental Protection Agency, as required by the State Department of Education.

The Town opened bids for this work on February 26th. Nine bids were received. The lowest bid was \$404,400, from Millennium Builders of Rocky Hill. Millennium has successfully performed previous abatement and renovation work at the High School, having replaced a number of doors and the gymnasium floor. The Project Building Committee voted to recommend that the Town Council award the bid to Millennium Builders for this work. The Building Committee's originally scheduled meeting earlier in March was postponed because of snow. The Committee is still requesting action by the Town Council at their March 28th meeting in order to keep this project on track for start up as soon as school vacation begins this June. Please request that the Town Council place this item on their agenda to consider and take action on an award on March 28th. The bid results and the minutes of the Building Committee's March 18th meeting are attached.

TOWN OF NEWINGTON

SCHOOL CODE COMPLIANCE PROJECT BUILDING COMMITTEE

SPECIAL MEETING MINUTES

March 18, 2013

TOWN HALL CONFERENCE ROOM ONE

- I. Call to Order –Chairperson Nagel called the meeting to order at 5:00 PM.
- II. Roll Call – Members present: Dave Nagel, Chairperson; Myra Cohen, and Marc Finkelstein. Others present: Dr. William Collins, Superintendent of Schools; Lou Jachimowicz, Chief Finance and Operations Officer; Mark Welch, Oak Park Architects; Mark Roming, M.R. Roming Associates; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Approval of prior meeting minutes – Mrs. Cohen made a motion that the minutes of the October 16, 2012 meeting be approved as presented. Second to the motion was made by Dr. Finkelstein. The motion passed unanimously.
- V. Consider and take action on bids for summer 2013 work – The Town opened bids for the abatement work, removal of the risers, and other demolition work in the auditorium, band and chorus rooms at Newington High School. Nine bids were received. The lowest bid was from Millennium Builders, at \$404,400. Millennium has completed two earlier segments of work at the High School for this Committee. Mr. Welch explained the work that is included in the bid. The hazardous materials abatement subcontractor meets the qualifications included in the specifications. Mr. Baron distributed a proposed project budget. Questions were asked about the hazardous materials abatement and monitoring activities. The music areas need to be completed first and the auditorium can come last. Mrs. Cohen made a motion that the Committee recommend to the Newington Town Council that it accept the bid of \$404,400 from Millennium Builders of Rocky Hill for the 2013 Code Compliance work at Newington High School, consisting of hazardous materials abatement and some construction work in the chorus, music and auditorium area of the school as reviewed and approved by the State of Connecticut School Facilities Unit, and that the Town Council also accept the Committee's

final project budget and cost estimate for the 2013 work, as presented. A second to the motion was provided by Dr. Finkelstein. The motion passed unanimously by a vote of 3 YES to 0 NO.

- VI. Athletic fields project status – At the last meeting the Project Building Committee concluded that the work on the athletic fields was not substantially complete, that Connecticut Carpentry was to be given one more opportunity to finish the work, and that they should be directed to finish the work correctly by a particular date. Mr. Baron sent a letter to that effect on October 17, 2012. A meeting with Connecticut Carpentry and M.R. Roming Associates at the soccer field on that date was not productive. Mr. Roming followed up with a letter on October 19th. Connecticut Carpentry completed their operations as of November 1st and submitted a pencil copy of their application for payment to Mr. Roming. Mr. Roming responded in writing on November 6th, stating that he was willing to approving certain items for payment but not others. Connecticut Carpentry verbally stated they did not agree with Mr. Roming’s letter. There has been no further contact from Connecticut Carpentry since that time, and their Application for Payment was not resubmitted. There is a disagreement about the specifications for sections of the walk at the soccer field. If a punch list is distributed to Connecticut Carpentry, then the Town would have to continue to deal with them for the reconstruction of the sections of the walks and addressing the other punch list items. Mr. Baron was directed to consult with the Town Attorney about whether to continue on with Connecticut Carpentry for the completion of this work, to request a timely response, to follow Attorney Boorman’s direction, and to report back to the Committee Chairperson.
- VII. Consider and take action on change order requests – Mr. Baron presented two change orders for approval. Dr. Finkelstein made a motion that the Committee authorize approval of the proposed Change Order for LTC Construction to install the reconfigured walk area to the north of the football field visitor’s bleachers, for the amount of \$6,800. A second to the motion was made by Mrs. Cohen. The motion passed unanimously by a vote of 3 YES to 0 NO. Dr. Finkelstein made a motion that the Committee authorize approval of the proposed Change Order for LTC Construction to install a yard drain in the area between the softball field and the lacrosse/field hockey field for the amount of \$4,150. Mrs. Cohen made a second to the motion. The motion passed unanimously by a vote of 3 YES to 0 NO.
- VIII. Any other business pertinent to the Committee – Mr. Baron reported that an opening event was being scheduled for the tennis courts in the summer, once they will be completed. He also mentioned that the Town had received notice from Tilcon’s attorney that Tilcon had not

been paid for the asphalt for the tennis courts. Mr. Roming said that he would contact M&M Tennis Courts.

- IX. Public Participation – None.
- X. Committee response to public participation – None.
- XI. Adjournment – The meeting adjourned at 5:35 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services

TOWN OF NEWINGTON
HIGH SCHOOL CODE COMPLIANCE RENOVATION

BID RESULTS

FEBRUARY 26, 2013

<u>Bidder</u>	<u>Base Bid Amount</u>
Millennium Builders	\$ 404,400.00
Scope Construction	\$ 458,600.00
Mazzarella Builders	\$ 464,899.00
Pionerr Builders	\$ 478,300.00
J.A. Rosa Construction	\$ 481,300.00
Diversity Construction	\$ 514,000.00
Cutter Enterprises	\$ 545,000.00
Sarazin General Contractors	\$ 604,900.00
NAC Industries	\$ 687,000.00

AGENDA ITEM: VII.C.

DATE: 3-28-13

RESOLUTION NO.: _____

RESOLVED:

That the Newington Town Council, pursuant to Chapter 8, Article X, Project Building Committees, of the Newington Code of Ordinances; and upon the recommendation of the School Code Compliance Project Building Committee; hereby accepts the base bid of Millennium Builders of Rocky Hill, CT in the amount of \$404,400, for abatement and demolition work related to the code compliance project at Newington High School.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: March 25, 2013
Re: Senior & Disabled Center Roof Project Building Committee

By ordinance, any capital construction project in excess of \$250,000 (with the exception of public roads) must utilize a building committee. It is estimated that the Senior and Disabled Center roof reconstruction project will cost in excess of \$750,000. It is therefore necessary to appoint a new project building committee to oversee the project and appoint an engineer/architect.

The building committee may be appointed prior to an actual appropriation of said project. The condition of the Senior Center roof is such that replacement is recommended during this year's construction season. I am therefore recommending that establishing and appointing members to a building committee be considered at the next Council meeting so that the project can be completed this year. If the Council concurs, a resolution will appear on the April



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

Tanya D. Lane MMC
Town Clerk

Memorandum

To: John Salomone, Town Manager
From: Tanya Lane, Town Clerk 
Date: March 13, 2013
Re: Preparing a Resolution—FY2014 Historic Documents Preservation Grant

The Connecticut State Library—Office of the Public Records Administrator—is again offering targeted grants to municipalities. Funding for the FY2014 grant is \$6,500 which I propose to use to offset the cost of purchasing a Canon IR4025 and Jamex Digital Imaging System from Ryan Business Systems. This new machine will replace the current operation for the public's use when making copies of land records and survey maps.

The existing set-up is with Continental Copier Products who charges us \$.35/copy for the machine, parts, toner and paper. Ryan Business Systems is proposing to replace this "pay for print" system with new equipment that would give the Town more income (they would charge \$.07 per copy) while providing the benefits of the other vendor.

Based on current usage, I estimate that the new copier will pay for itself in less than six months and thereafter there is potential for increasing copy revenue by \$5,700 annually.

Prior to receiving the Historical Preservation Grant award for FY2014, the Town of Newington will be required to enter into a contract with the State Library. The Municipal Chief Executive Officer (MCEO) must be authorized to sign this contract through a resolution adopted by the Town Council.

By adopting the resolution in advance of receiving the contract from the State Library, the contract can be signed and returned quickly once it is received.

A new resolution must be adopted each year and must contain this exact wording:

RESOLVED: That John L. Salomone, Town Manager, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

Please place this Resolution on the March 28th Town Council agenda so it can be approved before the *contract* is signed.

I am attaching a copy of the narrative that is part of the FY 2014 Grant Application. This will further explain how the project will benefit the community and the Town.

1. Describe the project. Identify the specific records involved (including type of records, volume numbers and dates), what will be done and why.

Since I joined the Town of Newington in 2003, the Town Clerk's office has worked with Continental Copier to provide a self-service copy machine and vending service. Visitors are able to view images on public computers, send their selected documents to a "print release station" identifying each job with their initials, and then select and print their individual job. Individual copies of land records can also be produced from the land record volumes.

The Continental Copier machine has never been replaced or upgraded. The vendor maintains the hardware, supplies all paper, toner and Value Cards—all this at a cost to the Town of \$.35 per copy. Their response time if there is a problem is adequate. The vendor's representative visits the office once or twice a month to collect the cash from the copy machine (he gives us a receipt for the cash he collects, although no one in our office double checks his counting), and then somewhere down the line Continental Copier sends us a reimbursement check.

Over the years we have never been paid on a monthly basis--the company is always two months behind and sometimes more. There is not a good accounting procedure in place--staff never verifies the amount of cash removed from the machine. And, we are only being reimbursed at \$.65 per copy. We think it is time to look into another arrangement that would afford us more income.

Ryan Business Systems is proposing to replace our "pay for print" system with new equipment that would give the Town more income (\$.93 per copy) while providing all the benefits of Continental Copier.

2. Identify the vendor and/or town personnel. Include their assigned duties and the timeframe for completing the work.

The Town of Newington is poised to purchase a Canon IR4025 and Jamex Digital Imaging System from Ryan Business Systems which will include delivery, set-up and training.

In anticipation of this purchase, the company has submitted a proposal which has been reviewed by our IT Department. The salesman indicates that the equipment is in stock and can be delivered within four weeks of placing the order. IT does not foresee any issues with installation and set-up.

3. Describe what the municipality hopes to accomplish with the grant. Indicate how the project will impact the records, the office and the municipality.

At least since 2003, the Town Clerk's office has utilized a photocopier from Continental Copier Products. This is a "pay for print" system that charges patrons \$1/copy as stipulated by Connecticut General Statutes. The Town retains \$.65 from each dollar collected--during the last fiscal year the office generated \$17,057 in copy revenue.

With the installation of a new machine and reimbursement to the Town at \$.93/copy, the Town anticipates increasing fiscal revenue by \$5,700 (this takes into account the cost of paper calculated at \$1,626).

Ryan Business Systems will service the new machine and supply all parts, labor, drums, toner & staples. The only additional fee is an optional \$25/month contract to service the Jamex cash vending system.

The conversion to a newer public "pay for print" system will be a win/win for the Town as well as our patrons. The new imaging system will pay for itself in less than six months and the Town will have an anticipated increase of \$5,700 annually—close to \$30,000 over the next five years.

RYAN Business Systems
Proposal For:
Tanya Lane- Town Clerk
Town of Newington

Proposed Equipment:

Canon imageRUNNER Advance 4025 Digital Imaging System

Standard Features:

- 25 ppm Black & White.
- 80 GB Hard Drive + 1.25 GB RAM.
- Mailbox Feature with “Document Storage” capabilities for print on demand applications.
- Platen Cover.
- 2,280 Sheet Paper Capacity [4 x 550 Sheet Paper Cassettes & 80 Sheet Bypass Tray]
- Paper Cassettes 2/3/4 supports 11” x 17” paper size.
- Canon Network PCL & UFR II Print Kit.
- Universal Send with PDF Compression Kit via E-Mail or File Server.
- Jamex 6557-70 Multi-Copy Vending System with Cs-1 Mounting Stand & Copy Control Interface Kit
- Stored Value Cards are supported through an integrated card reader in the Jamex 6557-70
- Stored Value Cards are available through RYAN Business at \$.80 each.
- The service & supply program pricing will be guaranteed for a period of 3 years at \$.007 per image.
- RYAN Business has a 4 hour average turnaround time for service calls.
- RYAN Business will support the copier through the terms of the service agreement below for a minimum period of 5 years and will support the service of the Jamex 6557-70 & CS-1 Stand for that same period of time at additional charge of \$25.00 monthly.
- The equipment will be available for installation within 4 weeks of the receipt Purchase Order, unless we are subject to any Back Order status by the Manufactures.

Outright Purchase Price:

- \$7,911.00

Lease Pricing:

- 36 month FMV Lease @ \$219.93
- 48 Month FMV Lease @ \$185.12

Service & Supplies:

- \$.007 per image based on actual usage.
- Includes All Parts, Labor, Drums, Toner & Staples
- Excludes Paper.

Includes Delivery, Set-Up & Training on **Canon**
Ir4025 Digital Imaging System.



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

Tanya D. Lane MMC
Town Clerk

Memorandum

To: John Salomone, Town Manager
From: Tanya Lane, Town Clerk 
Date: March 14, 2013
Re: Resignation—Michael Carragher: Capitol Region Council of Governments

I am attaching a copy of the email communication received in the Town Clerk's office today from Michael Carragher who is officially resigning as the Town Plan and Zoning representative on the Capitol Region Council of Governments (CRCOG). Mr. Carragher's term on CRCOG was from 2/9/10 – 11/30/13.

Pursuant to §610 of the Charter and §91-7 of the Newington Code of Ordinances, the Town Council is the appointing authority.

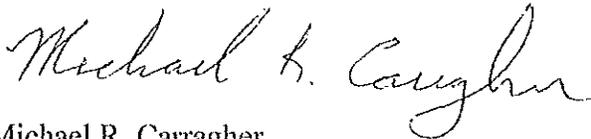
Michael Carragher
38 Coolidge Avenue
Newington, CT 06111
March 13, 2013

Tanya D. Lane
Newington Town Clerk
131 Cedar Street
Newington, CT 06111

Dear Ms. Lane:

This letter serves as my official resignation from the Regional Planning Commission of the Capital Region Counsel of Governments effective immediately. I have a great respect for this commission and wish it luck in all future endeavors. Thank you.

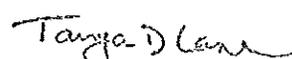
Sincerely,



Michael R. Carragher

RECEIVED & RECORDED IN
NEWINGTON LAND RECORDS

2013 MAR 14 P 12:57

BY 
TOWN CLERK

AGENDA ITEM: VIII.B.

DATE: 3-28-13

RESOLUTION NO. _____

RESOLVED:

That the Newington Town Council hereby appoints the following to the Conservation Commission:

7 members, 4 year term
Maximum from one party: 5

Name	Address	Party	Term	Replaces
Alternate: Debroah Krawiec	267 Cottonwood Road	D	IMMED – 11-30-15	Vacant

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: IX

DATE: 3-28-13

RESOLUTION NO. _____

RESOLVED:

That property tax refunds in the amount of \$4,878.51 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

TAX REFUNDS – March 28, 2013

Leroy Muldrow P.O. Box 330541 West Hartford, CT 06133	\$22.07
Robert or Mary Ellen Andersen 11 Franklin Circle Newington, CT 06111	\$59.41
Mattie Williams aka Mattie Louise Williams Fowler 309 Copper Creek Circle Inman, SC 29349	\$46.93
BMW Financial Services 5550 Britton Pkwy. Attn: Tax Hilliard, OH 43026	\$1,967.60
BMW Financial Services 5550 Britton Pkwy. Attn: Tax Hilliard, OH 43026	\$823.28
Arjan Vjesto 660 Cypress Road Newington, CT 06111	\$44.87
Nissan Infiniti – LT Tax Operations P.O. Box 650214 Dallas, TX 75264-0214	\$87.87
Brian Engstrom 226 Eddy Lane Newington, CT 06111	\$126.32
Alina Sikorski 56 Spruce Street Newington, CT 06111	\$179.86
Ryder Truck Rental Inc. 99 Murphy Road Hartford, CT 06114	\$1,494.84
Judith Scagel 102 Day Street Newington, CT 06111	\$25.46
Total	\$4,878.51