



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

MAYOR STEPHEN WOODS

NEWINGTON TOWN COUNCIL **Helen Nelson Room (Main Level) – Town Hall** **131 Cedar Street**

November 27, 2012
7:00 p.m.

-
- I. PLEDGE OF ALLEGIANCE
 - II. ROLL CALL
 - III. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)
 - IV. CONSIDERATION OF OLD BUSINESS (**Action May be Taken**)
 - A. Elderly Tax Exempt
 - B. Town Council Rules of Procedure
 - C. Emergency Management Performance Grant
 - V. CONSIDERATION OF NEW BUSINESS (**Action May Be Taken Only by Waiving the Rules.**)
 - A. Administrative Group Salaries
 - VI. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
 - A. Town Hall Renovations Project Building Committee
 1. Accept Resignation of Jay Bottalico
 2. Appoint a Replacement (TBD)
 3. Accept Resignation of Jeff Perillo
 4. Appoint a Replacement (TBD)
 - B. Appointments to Boards and Commissions
 1. Commission on Aging and Disabled
 2. Balf-Town Committee
 3. Newington Commercial Façade Easement Rehabilitation Loan Program Committee
 4. Clem Lemire Artificial Turf PBC
 5. Committee on Community Safety
 6. Conservation Commission
 7. Development Commission
 8. Downtown Revitalization Committee
 9. Education Facilities Project Building Committee
 10. EMS Committee
 11. Employee Insurance and Pension Benefits Committee

Phone: (860) 665-8510 Fax: (860) 665-8507
townmanager@newingtonct.gov
www.newingtonct.gov

12. Environmental Quality Commission
13. Board of Ethics
14. Fair Rent Commission
15. Firehouse Expansion Project Building Committee
16. Human Rights Commission
17. NHS Track Renovation Project Building Committee
18. Open Space Committee
19. School Code Compliance Committee
20. Standing Insurance Committee
21. Town Plan and Zoning Commission
22. Vehicle Appeals Board

VII. TAX REFUNDS (**Action Requested**)

VIII. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

IX. COUNCIL LIAISON/COMMITTEE REPORTS

X. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

XI. REMARKS BY COUNCILORS

XII. EXECUTIVE SESSION RE: COLLECTIVE BARGAINING & PERSONNEL

XIII. ADJOURNMENT



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: November 21, 2012
Re: Elderly Tax Exemption

A discussion of providing additional tax relief for the elderly took place at the previous Council meeting. It was the consensus of the Council members present that the Town Council would consider such a resolution to provide additional relief at the next meeting.

Attached, please find a resolution which would enact such relief commencing with the fiscal year beginning July 1, 2013. I would use the basis of this resolution while preparing the proposed fiscal year 2013 -2014 budget. It must be emphasized that this resolution will not provide tax relief during this fiscal year. I have also left the amount of the relief blank. The discussion included a \$25,000 or a \$50,000 exemption addition. I have prepared this resolution in consultation with Assessor Steve Juda.

Attach.

AGENDA ITEM: IVA

DATE: 11-27-2012

RESOLUTION NO. _____

WHEREAS, section 12-129n of the General Statutes of Connecticut, as may be amended from time to time, grants municipalities the authority to enact property tax relief at local option for residential property of the elderly and permanently and totally disabled ; and

WHEREAS, the Newington Town Council wishes to provide additional tax relief for senior and disabled residents of the Town of Newington who presently participate in the Circuit Breaker State Program of Property Tax Relief;

NOW, THEREFORE, BE IT RESOLVED:

That the Newington Town Council hereby enacts an additional appropriation for property tax relief in the amount of \$ _____ to be distributed equally to each eligible participant as a supplement to the existing tax relief benefits obtained from the State of Connecticut in accordance with Sections 12-129b to 12-129d, inclusive; and

BE IT FURTHER RESOLVED:

That this tax credit shall become effective commencing with the Grand List of October 1, 2012 and for each assessment year thereafter until changed by further resolution and that this benefit will commence to eligible homeowners effective with the billing date of July 1, 2013.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: IV.B.

DATE: 11-27-12

RESOLUTION NO. _____

WHEREAS: the Newington Town Council amends its Rules of Procedure from time to time;
and

WHEREAS: the Rules of Procedure were last amended on March 9, 2010;

NOW THEREFORE BE IT RESOLVED: that the Newington Town Council hereby amends
Rules of Procedure as indicated on the attached document.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



TOWN COUNCIL RULES OF PROCEDURE

Adopted ~~March 9, 2010~~ **November , 2012**

§1. Adoption of standards.

The Town Council adopts Roberts Rules of Order as a general guide for the conduct of all regular, special and work session meetings.

§2. General

The following sections of the Town Charter are hereby incorporated into these rules: **(See Explanatory Note 1.)**

Section 403 Deputy Mayor	§ C-403. Organization.
Section 404 Quorum and Adjournment	§ C-404. Procedures.
Sections 405 Ordinances	§ C-405. Introduction of ordinances.
Section 406 Ordinances	§ C-406. Public hearings and passage of ordinance.
Section 805 Budget Procedures	§ C-805. Duties of the council on the budget.
Section 906 Conflict of Interest	§ C-906.

These rules may be amended or suspended by a majority vote of the full Council.

§3. Town Manager

The Town Manager shall attend all meetings of the Council unless his/her absence is excused in advance by the Mayor or his/her designee.

§4. Regular Meeting.

Regular meetings of the Town Council shall be held in the Town Hall at 7:00 p.m. on each second and fourth Tuesday of each month unless otherwise determined by majority vote of the Council.

§5. Quorum. (See Explanatory Note 2.)

The presence of five members shall constitute a quorum, and no ordinance, resolution or vote, except a vote to adjourn or to fix the time and place of the next meeting, shall be adopted by less than five affirmative votes (Charter, Section §-404).

~~§5.~~ §7. Inclusion of items on agenda. (See Explanatory Note 3.)

When possible, the agenda along with relevant resource material will be distributed to the Town Council members three (3) days prior to the meeting. Items not specifically included on the agenda may be included by a 2/3 vote of those present and voting. Except in emergency or unusual circumstances, action will not be taken on any agenda item so placed until the next meeting. Under no circumstances will any item be added to the agenda later than 9:00 p.m., or two hours after the beginning of the meeting, whichever is earlier. In accordance with Connecticut General Statutes, no items will be added to a special meeting agenda.

§6. Placement of items on agenda. (See Explanatory Note 3.)

A member of the Town Council may have an item placed on the agenda by contacting the Town Manager at least five days prior to the meeting.

~~§7.~~ §8. Special Meeting.

Special Meetings may be called by three (3) or more Council members upon written request, or by the Mayor, or the Town Manager. The agenda of any special meeting must state all business to be considered and must be posted and made available not less than twenty-four (24) hours before the time of the meeting. No matter shall be considered at a special meeting that is not included on the agenda. Public Participation shall be limited to those subjects listed on the agenda.

~~§8.~~ §9. Work Session Meetings. (See Explanatory Note 4.)

~~In accordance with Town Charter §404, t~~ The Town Council may call at its discretion ~~Work Session~~ “work session” meetings to discuss and review pending legislation and may consider other items of concern to the town or its citizenry. The Council’s rules and procedure will determine the conduct of these meetings. No votes may be taken at a work session meeting except to adjourn (Charter, Section § C-404).

§9. §10. Order of Meeting Agenda.

Where possible, the order of the agenda at all Meetings shall be as follows:

- Pledge of Allegiance
- Roll Call
- Awards/Proclamations
- Public Participation
- **Remarks by Councilors**
- Consideration of Old Business
- Consideration of New Business
- Resignations/Appointments
- Tax Refunds
- Minutes of Previous Meetings
- Written/Oral Communications from the Town Manager, other Town Agencies and Officials, other Governmental Agencies and Officials, and the Public
- Council Liaison/Committee Reports
- Public Participation
- Remarks by Councilors
- Adjournment

When a board, commission, organization or individual is invited to the meeting to discuss a particular agenda item, that item shall be placed on the agenda at the time requested, if possible.

Where possible, all other items of a routine nature, such as communications, committee reports, etc., shall be placed in the final portion of the agenda.

~~§10.~~ §11. Public participation.

The public shall be provided two (2) opportunities to participate in each Town Council meeting. One opportunity shall appear on the agenda immediately prior to Consideration of Business, and one opportunity shall appear on the agenda following the Council Liaison and Town Manager's Reports. A telephone line shall be provided for members of the public to utilize during each public participation opportunity, subject to the same rules indicated below.

Public Participation may pertain to an agenda item or any subject of interest, welfare or concern to the Town (except at Special Meetings). Each speaker shall limit his or her remarks to three (3) minutes and shall be heard only once during each Public Participation. This time restriction may be enforced by use of a timing device. If a speaker exceeds the time limitation, the chair shall notify the speaker and allow 30 seconds for summation. The chair, at his/her discretion, may grant the speaker additional time.

Any citizen so speaking shall identify himself/herself by name and address, and if he/she is representing a group or organization, he/she may so state. The Chair, upon approval by unanimous consent, may allow additional public participation on an agenda item under discussion.

Members of the public who wish to register written support of or opposition to an agenda item at any Council meeting shall be afforded the means to do so. The names of those registering shall be read to the Council members prior to the vote on that particular item. In the event that the list is long, the Clerk shall tally the list and announce the total number of people registering support of or opposition to an agenda item. Written communications will not be read into the record unless requested by a Councilor.

~~§11.~~ §12. Voting.

No vote shall be taken on an agenda item under "Consideration of New Business." In an emergency or unusual circumstance, this Rule may be waived by a 2/3 vote of the Council. In this instance, Public Participation should be added prior to a Council vote **on a new business item.** (See Explanatory Note 5.)

~~In accordance with Town Charter §404,~~ No ordinance, resolution or vote, except a vote to adjourn or to fix the time and place of the next meeting, shall be adopted by fewer than five (5) affirmative votes (Charter, Section § C-404). (See Explanatory Note 4.)

A voice vote shall be sufficient on all matters unless a roll call vote is required by the Charter or requested by a Council member. The roll call shall be in alphabetical order by Councilor's last name and the Mayor shall be the last name called.

~~§12.~~ §13. Time Limitation.

No consideration of any agenda item, which may include a vote being taken, shall commence after 10:30 p.m. except public participation and adjournment. This Rule may be waived by a 2/3 vote of the Council prior to 10:30 p.m.

It is the Town Council's objective to complete meetings by 11:00 p.m. when possible.

~~§13.~~ §14. Executive session.

The Town Council may enter executive session as permitted by Connecticut General Statutes. The motion must state the reason for the executive session.

Per Charter: The rules adopted by the preceding Council shall be the rules of the newly elected Council until the adoption of permanent rules (Charter, Section § C-403). (See Explanatory Note 4.)

EXPLANATORY NOTES

(1.) The names of 5 out of 6 of the following Sections of the Town Charter, included thereby in the Rules, have been changed to reflect Section names as they currently appear in it (and so remain in the revised Charter).

(2.) This sentence, which, among other things, defines what constitutes a Quorum for conducting Council business, has been extracted verbatim from Section § 404 of the Charter—and inserted here. The Committee felt that the definition of a Quorum was essential, and needed to be available in the rules without readers' having to refer to the Town Charter.

Insertion of this Rule changes the numbering of subsequent Rules.

(3.) We recommend reversing the order of Items 6. and 7., since Rule 7. "Placement of items on agenda" precedes, logically and chronologically, the procedure enumerated in Rule 6. "Inclusion of items on agenda"

(4.) We have standardized notice in the Rules that a given rule or procedure—there are three of them—is a direct quote from a Section of the Town Charter. Instead of using introductory language "In accordance with...", we have followed the quoted rule with the name of the Section of the Charter where it is located, in parentheses.

(5.) We have included additional wording at the end of the sentence in order to clarify the purpose of adding Public Participation in these circumstances.

FULL TEXT OF SECTIONS OF THE TOWN CHARTER INCLUDED, BY REFERENCE ONLY, IN THE TOWN COUNCIL'S

RULES OF PROCEDURE

As approved by Town Council, on July 24th , 2012

and approved at Referendum, on November 6th, 2012

§ C-403. Organization.

Each newly elected Council shall meet in the Town Hall at 8:00 p.m. on the Tuesday following its election. The meeting shall be called to order by the Town Clerk who shall administer the oath of office to all members. In the absence of the Town Clerk the meeting may be called to order and the oath administered by any elector of Newington authorized by law to administer oaths. The newly elected Mayor shall then assume the chair as presiding official of the Council and shall designate a Deputy Mayor from among the members of the Council to preside in the absence of the Mayor. In the event that both the Mayor and the Deputy Mayor are absent or unable to perform their duties, such duties shall be performed during the period of their absence or disability by a member chosen by the Council. The presiding official, whether the Mayor, Deputy Mayor, or member chosen by the Council, shall have one vote, but only one vote, on each matter voted by the Council. The rules adopted by the preceding Council shall be the rules of the newly elected Council until the adoption of permanent rules.

§ C-404. Procedures.

A. The Council shall fix the time and place of its regular meetings and provide a method for calling special meetings. Only business, notice of which has been included in the call for such special meeting, shall be acted upon at any special meeting. The Council shall adopt its own rules of procedure except as specifically provided in this Charter. The presence of five members shall constitute a quorum, and no ordinance, resolution or vote, except a vote to adjourn or to fix the time and place of the next meeting, shall be adopted by less than five affirmative votes. The Council shall keep for public inspection a journal, which shall be the official record of its meetings, a copy of which shall be filed in the office of the Town Clerk in accordance with the provisions of the Connecticut General Statutes. The journal shall also contain the rules of procedure of the Council. No ordinances or resolutions shall be adopted except at a regular or special meeting of the Council open to the public.

B. The Council may call at its discretion "work session" meetings to discuss and review pending legislation and may consider other items of concern to the Town or its citizenry. The Council's rules of procedure will determine the conduct of these meetings. No votes may be taken at a work session meeting **except to adjourn or to go into executive session.**

§ C-405. Introduction of Ordinances.

All ordinances, together with a written statement of purpose, shall be introduced at a regular or special meeting of the Council in written form by a member of the Council. It

shall be the duty of the Clerk of the Council immediately upon each introduction to file a copy of such proposed ordinance with the Town Clerk. It shall be the duty of the Town Clerk or his/her designee immediately upon receipt of such proposed ordinance to prepare sufficient copies of such ordinance, one copy of which shall be retained in the Town Clerk's office for public inspection, one copy posted on the Town bulletin board and **website, and** one copy distributed to each member of the Council and to the Manager. No discussion shall be had upon a proposed ordinance at the meeting at which it is introduced, except for an explanation by the Councilor moving such ordinance.

§ C-406. Public hearings and *Passage of Ordinance.*

Before an ordinance, except an emergency ordinance, shall be **voted upon**, the Council shall hold at least one public hearing, five days notice of which shall be given by publishing the notice and the proposed ordinance in full at least once in a newspaper having circulation in the Town and by posting the notice and the proposed ordinance in full on the Town bulletin board **and website** with the full proposed ordinance also available in the Town Clerk's office. After such public hearing, the Council may make such changes as it considers advisable before **voting upon** said ordinance. Notice of the passage of an ordinance, described by title or subject matter and statement of purpose, together with such changes in the proposed ordinance, shall be published at least once in a newspaper having a circulation in the Town, and an ordinance, except an emergency ordinance, shall become effective 15 days after such notice is published, provided that, if a petition for a referendum is filed with the Town Clerk within the time specified in § C-410, the ordinance shall not become effective except in accordance with the provisions of § C-410. All adopted ordinances shall be filed with the Town Clerk and kept as a public record in the form of a suitably indexed volume or volumes of ordinances.

§ C-805. Duties of the Council on the *Budget.*

A. The Council shall hold two public hearings at which any elector or taxpayer may have the opportunity to be heard regarding appropriations for the ensuing fiscal year. The first such hearing shall be held not later than 15 days following the presentation of the proposed budget of the Manager. The Council, at least five days prior to the aforementioned first public hearing, shall cause to be published **on the website and** in a newspaper having circulation in the Town a notice of such public hearing and a summary of said Manager's **Proposed Budget** showing anticipated revenues by major sources, and proposed expenditures by functions or departments in the same form as prescribed for the budget estimates in § C-803, and shall also show the amount proposed to be raised by taxation. After consideration of the budget and within 30 days after holding the first public hearing, the Council shall hold the second public hearing. The Council, at least five days prior to the aforementioned second public hearing, shall cause to be published **on the website and** in a newspaper having circulation in the Town, a notice of such public hearing and summary of the tentative Town budget which it proposed to adopt in the same form as prescribed herein for publication of the Manager's **Proposed Budget**. Within **20** days after holding such second public hearing, the Council shall complete its consideration of the budget, and after making such modifications and amendments to said budget as it may deem advisable, it shall adopt the Town budget by a majority vote of all its members. The Council shall simultaneously fix the tax rate in mills which shall be levied on taxable property in the Town for the ensuing fiscal year. In the event the Council shall fail to adopt the Town budget on or prior to the date provided, the Manager's **Proposed Budget** as submitted to the Council shall be deemed to have been finally adopted by the Council as the Town budget, and thereafter expenditures shall be in accordance with said budget. In the event the Council shall fail to fix the tax rate on or prior to the date prescribed, the Manager shall fix said tax rate in mills.

B. In accordance with the Connecticut General Statutes, the Council shall be deemed to be the budget-making authority and the legislative body of the Town and shall have all the powers and duties contained in said statutes for the creation of a "Reserve Fund for Capital and Nonrecurring Expenditures."

§ C-906. Conflict of Interest.

Any elected or appointed Town official, or any Town employee, who has a personal or financial interest in any matter to be acted upon or coming before his/her board, commission, or office shall make full record disclosure in writing of that interest which shall be incorporated in the minutes of the particular board, commission or office, and a full copy of such minutes shall be filed in the office of the Town Clerk, and such person shall be disqualified to act in any way upon such matter. Violation of this section with knowledge, expressed or implied, will make said decision voidable. **Editor's Note: See § 32-5, Conflict of interest.**

§ 32-5. Conflict of interest.

[Amended 7-21-1988; 10-23-1991]

Public officials and employees often have occupations, professions, businesses, or have financial or personal interests that interface with Town government operations. It is expected that public officials and employees will be acutely sensitive to possible conflict of interest issues and that they will conduct themselves in a manner that will scrupulously avoid any conflict of interest.

- A.** Personal gain. Public officials and employees shall not use their office or Town employment or special knowledge about Town affairs obtained in connection with their office or position in the Town to procure contracts with the Town. They shall not disseminate this information to another person for personal advantage unless this information is available to the general public.
- B.** Preferential treatment. Public officials and employees shall not offer or render preferential treatment to others on the basis of such factors as family ties, financial interests, or other personal interests.
- C.** Contracts. Public officials and employees shall not offer or render preferential treatment to others in regard to Town contracts on the basis of such factors as family ties, financial interests or other personal interests.
- D.** Undue influence. Public officials and employees shall refrain from attempting to influence anyone concerning the awarding of Town contracts on the basis of such factors as family ties, financial interests or other personal interests.
- E.** Financial interest. A public official or employee who has any financial or other private interest in any official action under consideration shall disqualify himself or herself from participating in the deliberation and decisionmaking thereupon.
- F.** Appointment. No employee of the Town shall be appointed to any board, commission or other Town body that deliberates and/or makes decisions directly or indirectly affecting that employee's remuneration or working conditions.
- G.** Disclosure of interest. Any elected or appointed Town public officials or any Town employees who have a personal or financial interest in any matter to be acted upon or coming before their board, commission or office shall make full record disclosure in writing of that interest, which shall be incorporated in the minutes of the particular board, commission or office, and a full copy of such minutes shall be filed as required by the freedom of information laws of the State of Connecticut, *Editor's Note: See C.G.S. § 1-200 et seq.* and such person shall be disqualified to act in any way upon such matter. Violation of this section with knowledge, expressed or implied, will make said decision voidable.
- H.** Personal interest. Any person having cause to believe that a public official or employee has a personal interest in any matter which is coming before or which has been before that public official or employee in that individual's capacity as such public official or employee which is incompatible with the proper discharge of said individual's official duties, or that there has been a violation of any provision of this chapter, may make this known to the Board of Ethics.

AGENDA ITEM: IVC

DATE: 11-27-12

RESOLUTION NO.: _____

RESOLVED:

That Town Manager John L. Salomone is hereby authorized to act on behalf of the Newington Town Council and the Town of Newington in executing a Memorandum of Understanding with the State of Connecticut, Department of Emergency Management and Homeland Security, for participation in the Emergency Management Performance Grant program.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

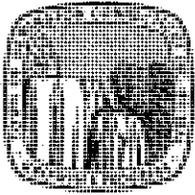
To: Newington Town Council
From: John Salomone, Town Manager
Date: November 21, 2012
Re: Increase for Administrative Employees

Each year, the Town Council considers salary increases for the Town's Administrative (non-union) Group employees. In general, salary increases for the Administrative Group of employees follow those of the AFSCME employees, however, the AFSCME group and the Town are currently undergoing negotiations for the contract which expired on June 30, 2012.

The Town Council's approved FY 2012-13 budget includes a line item in the Town Council's Contingency budget to allow for a 2% increase in Administrative Group employees. For FY 2012-13 the actual cost of increases to eligible employees would be less than budgeted, due to several newer staff members who are not yet eligible for an increase.

There are currently 41 Administrative Group employees, of which 34 would be eligible for an increase effective July 1, 2012. Administrative Group employees range from entry-level to department head level and are employed in nearly every Town department. Administrative Group employees include Social Workers, Town Clerk's staff, Town Manager's staff, Senior Center and Parks and Recreation program staff and IT staff, among many others. The Town Manager is not part of the Administrative Group and therefore any salary increase for the Town Manager is considered separately from the Administrative Group staff.

A spreadsheet detailing the current positions within the Administrative Group, 2011-12 salaries and proposed 2012-13 salaries will be distributed at the Council meeting. I am recommending a cost of living increase of 2% for administrative employees who have completed their initial evaluation period. This item will be placed on an upcoming Council agenda for consideration.



John Salomone
Town Manager

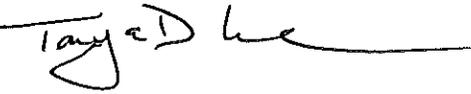
TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

Tanya D. Lane MMC
Town Clerk

Memorandum

To: John Salomone, Town Manager
From: Tanya Lane, Town Clerk 
Date: November 15, 2012
Re: Resignation—John Bottalico: Town Hall Renovation Project Building Committee

I am attaching a letter of resignation from Councilor John J. Bottalico who is resigning from the Town Hall Renovation PBC effective November 13, 2012. Mr. Bottalico was appointed to serve a term from 11/22/11 – 11/9/13.

Pursuant to § 612 of the Newington Charter, the Town Council is the appointing authority.

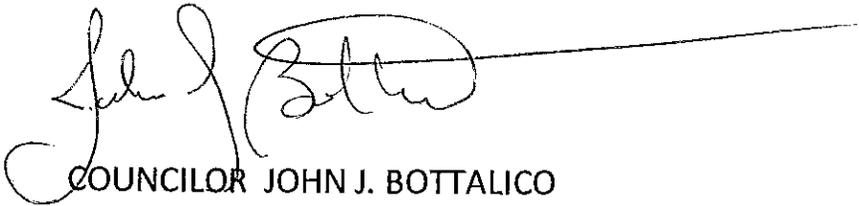
NOVEMBER 13,2012

ATTN: TANYA D. LANE

NEWINGTON TOWN CLERK

PLEASE ACCEPT MY RESIGNATION FROM THE TOWN HALL RENOVATION
BUILDING COMMITTEE AS OF THIS DATE NOVEMBER 13,2012.

THANK YOU,


COUNCILOR JOHN J. BOTTALICO

RECEIVED & RECORDED IN
NEWINGTON LAND RECORDS
2012 NOV 14 A 10:33
BY *Tanya D Lane*
TOWN CLERK

AGENDA ITEM: VI.A.1.

DATE: 11-27-12

RESOLUTION NO. _____

RESOLVED:

That the Newington Town Council hereby accepts the resignation of John "Jay" Bottalico from the Town Hall Renovation Project Building Committee per a communication dated November 13, 2012.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: VI.A.2.

DATE: 11-27-12

RESOLUTION NO. _____

RESOLVED:

That the Newington Town Council hereby makes the following appointment:

Town Hall Renovation Project Building Committee

7 Members (3 NTC, 2 BOE, 2 P&R)
Party max.: 5

Name	Address	Party	Appointing Party	Term	Replaces
NTC REP:				IMMED – Conclusion of NTC Term	J. Bottalico (resigned 11- 2012)

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

Tanya D. Lane MMC
Town Clerk

Memorandum

To: John Salomone, Town Manager
From: Tanya Lane, Town Clerk 
Date: November 20, 2012
Re: Resignation—Jeff Perrillo: Town Hall Renovation Project Building Committee

I am attaching a copy of the email communication I received today from Jeff Perrillo who is resigning from the Town Hall Renovation Project Building Committee. Mr. Perrillo was appointed on November 13, 2012 to serve for an undetermined term-length.

Pursuant to § 612 of the Newington Charter, the Town Council is the appointing authority.

11/20/2012

Town Clerk
Town Of Newington

Please be advised that I have to resign from the Town Hall Building Project Committee.

Sincerely,

Jeff Perillo

RECEIVED & RECORDED IN
NEWINGTON LAND RECORDS

2012 NOV 20 P 2:32

BY *Tanya D. Lane*
TOWN CLERK

AGENDA ITEM: VI.A.3.

DATE: 11-27-12

RESOLUTION NO. _____

RESOLVED:

That the Newington Town Council hereby accepts the resignation of Jeff Perillo from the Town Hall Renovation Project Building Committee per a communication dated November 20, 2012.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: VI.A.4.

DATE: 11-27-12

RESOLUTION NO. _____

RESOLVED:

That the Newington Town Council hereby makes the following appointment:

Town Hall Renovation Project Building Committee

7 Members (3 NTC, 2 BOE, 2 P&R)
Party max.: 5

Name	Address	Party	Appointing Party	Term	Replaces
P&R REP:				IMMED – TBD	J. Perillo (resigned 11- 2012)

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: VII

DATE: 11-27-2012

RESOLUTION NO. _____

RESOLVED:

That property tax refunds in the amount of \$3,213.20 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

TAX REFUNDS – November 27, 2012

Shiv Sharma 268 Hillcrest Avenue Newington, CT 06111	\$30.16
Bruce Skehan 25 Old Hatchery Lane Newington, CT 06111	\$77.23
Alice Watson 36 Edmond Street Newington, CT 06111	\$33.18
Honda Lease Trust 600 Kelly Way Holyoke, MA 01040	\$435.42
Jack Fletcher 29 School House Road Newington, CT 06111	\$120.08
Ean Holdings Enterprise 8 Ella Grasso Turnpike Windsor Locks, CT 06096	\$1,325.82
Ean Holdings Enterprise 8 Ella Grasso Turnpike Windsor Locks, CT 06096	\$848.52
TD Auto Finance Attn: Mark Smith 2050 Roanoke Road Westlake, TX 76262	\$134.55
Honda Lease Trust 600 Kelly Way Holyoke, MA 01040	208.24
TOTAL	3,213.20