



John L. Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR STEPHEN WOODS**

## **NEWINGTON TOWN COUNCIL** **Conf. Room L-101 (Lower Level) – Town Hall** **131 Cedar Street**

**January 22, 2013**  
**7:00 P.M.**

### **EXECUTIVE SESSION RE: PERSONNEL** **5:00 P.M. – CONFERENCE ROOM L100 (Lower Level)**

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- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION – IN GENERAL (In Person/Via Telephone)
- IV. REMARKS BY COUNCILORS
- V. CONSIDERATION OF OLD BUSINESS (Action May be Taken)
  - A. DEHMS Homeland Security Grant Funding MOA
  - B. Discussion: Board of Ethics
- VI. CONSIDERATION OF NEW BUSINESS (Action May Be Taken Only by Waiving the Rules.)
  - A. Visit with Legislative Delegation
  - B. Discussion: Forest Drive Barrier Issue
  - C. Blight Update
  - D. 8-24 Report Referral: Drainage Easement, Mill Street Ext.
  - E. Town Manager Evaluation/ Consideration of Compensation Adjustment
  - F. Public Hearing and Special Meeting Schedule – FY 2013-14 Budget
- VII. RESIGNATIONS/APPOINTMENTS (Action May Be Taken)
  - A. Town Historian
  - B. Appointments to Boards and Commissions
    - 1. Commission on Aging and Disabled
    - 2. Balf-Town Committee
    - 3. Newington Commercial Façade Easement Rehabilitation Loan Program Committee
    - 4. Clem Lemire Artificial Turf PBC
    - 5. Committee on Community Safety
    - 6. Conservation Commission
    - 7. Development Commission
    - 8. Downtown Revitalization Committee

Phone: (860) 665-8510 Fax: (860) 665-8507  
townmanager@newingtonct.gov  
www.newingtonct.gov

9. Education Facilities Project Building Committee
10. EMS Committee
11. Employee Insurance and Pension Benefits Committee
12. Environmental Quality Commission
13. Board of Ethics
14. Fair Rent Commission
15. Firehouse Expansion Project Building Committee
16. Human Rights Commission
17. NHS Track Renovation Project Building Committee
18. Open Space Committee
19. School Code Compliance Committee
20. Standing Insurance Committee
21. Town Plan and Zoning Commission
22. Vehicle Appeals Board

VIII. TAX REFUNDS (**Action Requested**)

IX. MINUTES OF PREVIOUS MEETINGS

- A. Regular Meeting, January 8, 2013

X. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

XI. COUNCIL LIAISON/COMMITTEE REPORTS

XII. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

XIII. REMARKS BY COUNCILORS

XIV. ADJOURNMENT

AGENDA ITEM: VA.\_\_\_\_\_

DATE: 1-22-13\_\_\_\_\_

RESOLUTION NO.: \_\_\_\_\_

WHEREAS, the Newington Town Council is the governing body of the Town of Newington; and  
WHEREAS, the Town of Newington wishes to enter into a "Memorandum of Agreement

Between the State of Connecticut, Department of Emergency Management & Homeland Security and the Town of Newington, Located in DEMHS Region 3, Regarding State Use of Funding Granted by the Department of Homeland Security";

NOW, THEREFORE, BE IT RESOLVED, by the Newington Town Council that the Town of Newington may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED, that John L. Salomone, as Town Manager of the Town of Newington, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Newington and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: January 18, 2013  
Re: Board of Ethics Discussion

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At the January 8, 2012 Town Council meeting, a request was made by Town Counselors to do research on comparative ethics ordinances pertaining to how members are selected to serve on the ethics committee.

Specifically, Councilor Klett requested that the Town obtain the ethics ordinances for the following towns: Berlin, Wethersfield, Rocky Hill, and West Hartford. Under a separate electronic transmittal, you have received those ordinances. We also have an additional 15 ordinances within the region. In addition, Councilor Klett requested that CCM research the issue of membership within each community for inclusion on the various ordinance committees. The results of the study will be forwarded to the Council when available.

Attorney Peter Boorman will also be attending the Town Council meeting to answer questions pertaining to criteria in the town of Newington's ethics ordinance on membership qualifications.

Attached also, please find a resolution which would direct the Town Attorney and any designees directed by the Town Council to prepare a revised ethics ordinance.

Attach.

Jay

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**From:** Carson, Carol [Carol.Carson@ct.gov]  
**Sent:** Monday, December 10, 2012 1:14 PM  
**To:** 'Jay'  
**Cc:** 'SFCASHMAN@AOL.COM'  
**Subject:** RE: CODE OF ETHICS

Jay

The Code of Ethics can be found at <http://www.ct.gov/ethics/cwp/view.asp?a=2313&Q=311896&ethicsNav=1>. Of particular interest to you is likely section 1-80, which outlines the qualifications for services as a member of the Citizens Ethics Advisory Board and also restriction while serving and after leaving the Board. Note that the state Code of Ethics does not apply to municipal officials and employees.

Feel free to call me if you would like to discuss this further.

Carol Carson  
Executive Director  
Connecticut Office of State Ethics  
18-20 Trinity Street  
Hartford, CT 06106  
**Ethics Matters**  
860-263-2384 (work)  
860-922-6774 (cell)  
[carol.carson@ct.gov](mailto:carol.carson@ct.gov)

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**From:** Jay [mailto:bottalico3@cox.net]  
**Sent:** Monday, December 10, 2012 12:50 PM  
**To:** Carson, Carol  
**Subject:** FW: CODE OF ETHICS

MS. CARSON:

TALKED TO STEVE CASHMAN AND HE SUGGESTED I CONTACT YOU AND SEE IF YOU COULD SEND ME A COPY OF THE STATE OF CONNECTICUT ETHICS RULES.

THANK YOU,  
JAY BOTTALICO –  
NEWINGTON TOWN COUNCIL  
37 VALLEY VIEW DRIVE  
NEWINGTON, CT. 06111  
CELL: 860-680-9295  
E-MAIL: [BOTTALICO3@COX.NET](mailto:BOTTALICO3@COX.NET)

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**From:** Jay [mailto:bottalico3@cox.net]  
**Sent:** Monday, December 10, 2012 12:46 PM  
**To:** BETH DELBUONO (slpbad@snet.net)  
**Cc:** DAVE NAGEL (dnagel@snet.net); MAUREEN KLETT (MAUREEN267@AOL.COM)  
**Subject:** FW: CODE OF ETHICS

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**From:** Stephen Cashman [mailto:sfcashman@aol.com]

**Sent:** Monday, December 10, 2012 12:07 PM

**To:** bottalico3@cox.net

**Subject:** Re: CODE OF ETHICS

AS I REMEMBER IT, THE INTENT WAS TO INSULATE THE ETHICS COMMISSION FROM PARTISAN POLITICS.

MEMBERS OF THE TOWN COMMITTEE ARE "ELECTED OFFICIALS" FOR STATE ELECTION AND I BELIEVE STATE ETHICS RULES. I WOULD SUGGEST YOU CONTACT CAROL CARSON, EXECUTIVE DIRECTOR OF THE STATE ETHICS COMMISSION, YOU MAY TELL HER I SUGGESTED YOU CALL. LET ME KNOW IF I CAN ASSIST FURTHER

-----Original Message-----

From: Jay <bottalico3@cox.net>

To: SFCASHMAN <SFCASHMAN@AOL.COM>

Cc: BETH DELBUONO <slpbad@snet.net>; DAVE NAGEL <dnagel@snet.net>

Sent: Mon, Dec 10, 2012 7:40 am

Subject: CODE OF ETHICS

STEVE:

I WONDER IF YOU GOT A CHANCE TO LOOK AT THE CODE OF ETHICS THAT YOU WROTE MANY YEARS AGO.

MY FIRST PROBLEM IS THAT THE DEMOCRATICS NONMINATED A CANDIDATE THAT IS THE CHAIRMAN OF THE

DEMOCRATIC TOWN COMMITTEE NONMINATING COMMITTEE.

I BROUGHT THIS TO THE TOWN COUNCILS ATTENTION AND THE MAYOR SAID THE NONMINTEE WAS A CHAIRMAN OF

A SUB-COMMITTEE, I THINK HE IS WRONG...WHAT ARE YOUR THOUGHTS...ALSO IT STATES THAT ANY ELECTED PERSON CAN

NOT BE PUT ON THIS COMMITTEE...ARE THE TOWN COMMITTEES NOT ELECTED BY THE TOWN COMMITTEE... WAS THIS

INTENT OF THE CODE...THEY DID REMOVE ONE PERSON WHO IS THE VICE-CHAIR OF THE DEMOCRATIC TOWN COMMITTEE AND

ALSO THE TOWN ATTORNEY'S WIFE...IT JUST SEEMS TO GO ON AND ON ...DO YOU THINK I SHOULD FILE A COMPLAINT OR

REQUEST THAT THE CODE OF ETHICS BE REWRITTEN...I KNOW THAT THEY WILL GIVE IT TO THE TOWN ATTORNEY FOR REVIEW...

I CAN'T LIVE WITH THAT.

THANK YOU FOR YOUR CO-OPERATION

JAY BOTTALICO

TEL: 860-680-9295

E-MAIL: [BOTTALICO3@COX.NET](mailto:BOTTALICO3@COX.NET)

AGENDA ITEM: VB\_\_\_\_\_

DATE: 1-22-13\_\_\_\_\_

RESOLUTION NO.:\_\_\_\_\_

WHEREAS, the Town Council has discussed revisions to the Ethics Ordinance to clarify membership qualifications; and

WHEREAS, other revisions may be necessary to update the ordinance;

NOW, THEREFORE BE IT RESOLVED, that the Town Council directs the Town Attorney and other Town Council members or staff to propose applicable revisions to the ethics ordinance.

MOTION BY:\_\_\_\_\_

SECONDED BY:\_\_\_\_\_

VOTE:\_\_\_\_\_



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: January 17, 2013  
Re: Visit with Legislative Delegation

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Newington's State Legislators have been invited to meet with the Council on Tuesday, January 22, 2013 to discuss issues of concern to the Town Council, staff and residents. Representatives Guerrero, Lopes and Nafis as well as Senator Doyle will be in attendance at the meeting.

This is the first item under New Business on the Council agenda, however, as a courtesy the Council typically votes to move the item to the first item of Old Business on the agenda.

Attach.

cc: State Legislators



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: January 18, 2013  
Re: Forest Drive Barrier Issue

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There is an item on the January 22 Town Council agenda to discuss a resident issue with barriers on Forest Drive. Highway Superintendent Tom Molloy will provide information to the Council in a separate memo that will be distributed prior to the meeting.



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manger  
Date: January 17, 2013  
Re: Blight Complaint Update

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Please see the below blight complaint list statistics, updated as of January 17, 2013. An item will be on the January 22, 2013 Council agenda to discuss the status of the blight complaints.

- 29 Residential blight complaints have been received since passage of new Blight Ordinance.
- Seven properties have been inspected and determined not to meet the criteria to be considered a blighted property.
- Nine properties have been inspected and while they do not currently meet the criteria to be considered a blighted property, there is potential for the property to deteriorate into a blighted condition in the future. These properties will be monitored throughout the spring.
- Five properties have been inspected and determined to have conditions that are not enforceable under the blight code but may be enforced under the zoning code (junk cars, etc.)
- One property abuts wetlands and the complaint actually encompasses the wetland buffer area and is therefore not enforced under the blight code.
- One complaint of brush on a vacant lot may actually be on a Town right-of-way. Further research is required.
- Six properties have been inspected and determined to meet the criteria to be considered a blighted property. Of these six properties:
  - Two have been resolved
  - One is in the process of being resolved; the owner is working with the Blight Enforcement officer on a reasonable timeline to complete the work.
  - One is on the Town's tax sale list
  - One is in foreclosure with a potential new owner currently going through the process of purchasing the property.
- All blighted properties proceed through the notification process, and if not resolved will proceed though the enforcement and appeals process as required by the ordinance. Properties that are not rectified as a result of the process will be placed on an official list of blighted properties.



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Town Planner

Craig Minor, AICP  
Town Planner

### Memorandum

**To:** Town Council

**From:** Craig Minor, AICP  
Town Planner

**Date:** January 16, 2013

**Re:** **Drainage Easement at 26 Mill Street Extension (“New Meadows”)**

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At the request of the owners of the “New Meadows” elderly housing project at the end of Mill Street Extension, the Town of Newington recently redesigned the stormwater drainage system there. Apparently HUD had objected to the original location, so the Town agreed to move a portion of the pipe onto Newington Housing Authority property (see attached site plan).

The Housing Authority had no objection to letting the Town do this, but it needs to be formalized by a stormwater drainage easement in favor of the Town.

Sec. 8-24 of the Connecticut General Statutes states that “No municipal agency...shall...sell or lease any...municipally owned property... until the proposal to take such action has been referred to the [Planning and Zoning] commission for a report.” I discussed this with the Town Attorney, and it is his opinion that Sec. 8-24 applies to utility easements like this one.

I therefore recommend the Council refer it to the Town Plan and Zoning Commission for a “report” in accordance with Sec. 8-24.

cc:  
file



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: January 18, 2013  
Re: Town Manager Evaluation/Compensation

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The Town Manager Evaluation Subcommittee has completed the Town Manager's evaluation for FY 2011-12. An item placed under New Business at the January 8 Council meeting was tabled pending additional discussion in Executive Session and will appear under New Business on the January 22, 2013 Council agenda to discuss his compensation. This item has been discussed in recent Executive Sessions but will appear under New Business, so any action taken at the January 22 meeting will require a waiver of the rules.

Attach.

AGENDA ITEM: \_\_\_\_\_

DATE: \_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

RESOLVED:

That reflective of the Town Manager's performance from July 1, 2011 to June 30, 2012, the Town Council; hereby authorizes a salary increase of \_\_\_\_% (\$\_\_\_\_\_) on the current salary of the Town Manager, John L. Salomone for the fiscal year beginning July 1, 2012.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: January 16, 2013  
Re: Budget Public Hearing Dates

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Pursuant to Section 805 of the Newington Town Charter, two Public Hearings must be held on the proposed budget for fiscal year 2013-14. The Public Hearings are tentatively scheduled for the following:

Tuesday, March 12, 2013 – 7:00 p.m. (Town Manager's Proposed Budget)  
Thursday, April 4, 2013 – 7:00 p.m. (Town Council's Proposed Budget)

The Public Hearings will take place in the Town Hall, unless otherwise indicated.

If the Council concurs a resolution will appear on the next agenda for consideration. Also, please see attached proposed budget review schedule for FY 2013-14.

Attach.

**NEWINGTON TOWN COUNCIL  
BUDGET REVIEW SCHEDULE  
2013-2014 BUDGET – Revised 1/18/2013**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Meeting</b>	<b>Schedule</b>
Friday, March 1				Council Receives Budget
Monday, March 4	7:00 p.m.	L-101	Special Meeting	<u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Overview of budget and budget procedures</li> <li>• Town Manager Budget Presentation</li> <li>• General Government (Town Council, Town Manager, Finance, Courts, Elections, Town Attorney, Personnel, Town Clerk, General Services, Facilities Management, Information Technology)</li> </ul>
Tuesday, March 5	7:00 p.m.	L-101	Special Meeting	<u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Public Works (Engineering, Highway, Sanitation)</li> <li>• Community Development and Improvements (Town Planner, TPZ, ZBA, Building Department, Conservation Commission, Economic Development Commission)</li> <li>• Health</li> </ul>
Tuesday, March 12	7:00 p.m. 8:00 p.m.	L-101 (or Council Chambers if needed for PH)	<b>Public Hearing</b>  Regular Meeting	<b><u>Town Manager's Proposed Budget</u></b> <ul style="list-style-type: none"> <li>• Any Regular Council Business</li> </ul> <u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Board of Education</li> </ul>
Thursday, March 14	7:00 p.m.	L-101	Special Meeting	<u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Public Safety (Fire, Police, Street Lighting, Emergency Management, EMS)</li> <li>• Human Services</li> <li>• Senior and Disabled Center</li> <li>• Insurance/Misc.</li> <li>• Employee Leave Liability</li> <li>• Special Reserve Funds/Other Funds</li> <li>• Revenues</li> <li>• MDC</li> <li>• Miscellaneous programs not previously discussed</li> </ul>
Monday, March 18	7:00 p.m.	L-101	Special Meeting	<u>Departmental/Budget Reviews</u> <ul style="list-style-type: none"> <li>• CIP</li> <li>• Debt Service</li> <li>• Equipment Reserve</li> </ul>
Tuesday, March 26	7:00 p.m.	L-101	Regular Meeting	<ul style="list-style-type: none"> <li>• Regular Council Business</li> <li>• Library</li> <li>• Parks and Recreation/Grounds</li> </ul>
Thursday, March 28	7:00 p.m.	L-101 (or Council Chambers)	<b>Special Meeting</b>	<b>Set Tentative Budget</b>
Thursday, April 4	7:00 p.m. 8:00 p.m.	L-101 (or Council Chambers)	<b>Public Hearing</b>  <b>Special Meeting</b>	<b>Town Council's Proposed Budget</b>  <b>Changes to proposed budget, if needed</b>
Tuesday, April 9	7:00 p.m.	L-101 (or Council Chambers)	Regular Meeting	<b>Adopt Budget and Set Mill Rate</b> Regular Agenda
April 15-19				HOLIDAY/SCHOOL VACATION
Tuesday, April 23	7:00 p.m.	L-101	Regular Meeting	Regular Agenda

AGENDA ITEM: \_\_\_\_\_

DATE: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

Pursuant to Newington Code of Ordinances, Chapter 55-3, the Newington Town Council hereby approves the appointment by the Town Manager of Gail Kelly, 104 Carriage Hill Drive, as the Town Historian for a term 12-1-2012 to 11-30-2017.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: VII

DATE: 1-22-2013

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That property tax refunds in the amount of \$1,967.33 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

**TAX REFUNDS – January 22, 2013**

Arthur Ritone Jr. 680 Cypress Road Newington, CT 06111	\$145.97
Daniel Durity 50 Moylan Court Newington, CT 06111	\$18.93
Yazdel Bonilla 31 Woodsedge Dr. 4C Newington, CT 06111	\$31.88
Alfredo Couceiro 88 Barkledge Drive Newington, CT 06111	\$100.36
Renwick Griswold 156 Cottonwood Road Newington, CT 06111	\$25.92
Jessica Loos 18 Marvis Street Newington, CT 06111	\$56.83
Mohammad Akbar 11 Trotter Lane Newington, CT 06111	\$91.72
Ellen & Vincent Grimaldi 96 Cheney Lane Newington, CT 06111	\$54.83
Carly Pleasant 53 Rockledge Drive Newington, CT 06111	\$63.81
Richard L. Shaffer (On behalf of Cutzrite Inc. 102 Pane Rd., Newington, CT – Out of Business) 5 Finch Road Stafford Springs, CT 06076	\$212.23
Sean Frenette 75 Hockanum Boulevard 2226 Vernon, CT 06066	\$122.07
Joseph & Antonia Indomenico 94 Cambria Avenue Newington, CT 06111	\$90.06
Lane Cooper 6 King Arthur Way 3 Newington, CT 06111	\$17.13
CAB East LLC Ford Credit Personal Property Tax P.O. Box 67000, Dept. 231601 Detroit, MI 48267-2316	\$237.16
Cab East LLC Ford Credit Personal Property Tax P.O. Box 67000, Dept. 231601 Detroit, MI 48267-2316	\$698.43
	\$1,967.33

