

CLEM LEMIRE ARTIFICIAL TURF FIELD PROJECT BUILDING COMMITTEE

March 3, 2011

Town Hall Conference Room One

AMENDED SPECIAL MEETING MINUTES

- I. Call to order – the meeting was called to order by Mrs. Klett at 5:07 pm.
- II. Roll call – Members present: Maureen Klett, Chairperson; Mike Lenares, Jay Bottalico, Bill DeBlasio, Rich Khentigan and Fred Callahan (arrived at 5:20), Others present: One member of the public; David Dickson, Milone and MacBroom; John Salomone, Town Manager; Bruce Till, Superintendent of Parks and Recreation; and Jeff Baron, Dir. of Admin. Services.
- III. Public participation – None.
- IV. Approval of Amended January 4, 2011 meeting minutes – Mr. Bottalico made a motion to approve the amended minutes of the January 4, 2011 meeting, as written. Second by Mr. DeBlasio. The motion passed unanimously.
- V. Discuss and take action on turf field construction bid and project budget – Eight bids were received. The bid results were distributed after the February 23rd bid opening. Milone and MacBroom reviewed the qualifications of the three lowest bidders. The third lowest bidder, Quality Associates is not considered to be qualified in that they do not have any prior artificial turf field installation experience. Milone and MacBroom has not worked with either of the two lowest bidders, Mountain View Landscapes and Lawncare of Chicopee, Massachusetts and DeRita and Sons Construction Company of Middletown. Mr. Dickson discussed the qualifications and references of both firms with the Committee.

Mr. Bottalico made a motion that the Committee award the Base Bid and Alternate One only. Second by Mr. Khentigan. Discussion: The Committee discussed why they should accept only the Alternate for the four field lights. Mr. Bottalico did not feel the replacement bleachers were needed. The bleacher alternates would allow for two 70-person bleachers that provided accessibility for the physically challenged and were compliant with the Americans with Disabilities Act, and the concrete pad underneath them. Mr. Bottalico also inquired if there was a better way to install the lights, if the Town could do this more

cheaply. It was determined the Town could not. The combined bid amounts of the Base Bid and Alternate One for both of the two lowest bidders were compared. For the Base Bid and Alternate One combination, DeRita and Sons Construction bid the lowest dollar amount. The total project budget, including design fees and contingency, was identified to be \$1,215,648. The current appropriation is \$750,000, and the difference would have to be funded in the 2011-12 Capital Improvement Plan. The motion passed unanimously by a vote of 6 YES to 0 NO.

Mr. Bottalico made a motion that the Committee recommend to the Town Council that they award the bid to DeRita and Sons Construction of Middletown. Second by Mr. Khentigan. The motion passed unanimously by a vote of 6 YES to 0 NO.

Mr. Bottalico then made a motion that the Committee recommend to the Board of Parks and Recreation and the Newington Town Council to accept the Base Bid and Alternate One, for the synthetic turf field construction and lights at the Clem Lemire Recreation Complex, of \$1,042,862 from DeRita and Sons Construction, and also the Project Budget of \$1,215,648. Discussion: This will be considered by the Board of Parks and Recreation on the third Tuesday of March. Town Council approval will be contingent upon adoption of the 2011-12 budget or transfer of sufficient funds. The motion passed unanimously by a vote of 6 YES to 0 NO.

- VI. Other business pertinent to the Committee – Mr. Till raised the question of project oversight beyond the once a week observations currently contracted with Milone and MacBroom. Mr. Dickson will draft a proposal for someone from Milone and MacBroom to be present to provide additional observation on the Town's behalf during the project's construction phase.
- VII. Public participation – None.
- VIII. Committee response to public participation – None.
- IX. Adjournment – the meeting adjourned at 6:07 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services