



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John L. Salomone, Town Manager
Date: November 16, 2007
Re: Monthly Report – October 2007

GENERAL ADMINISTRATION

During the month, the Town Manager focused on a number of matters including working with department heads, the Mayor and members of the Town Council on various issues as well as on a number of personnel matters. Items of interest included:

- Attending CRCOG meetings regarding Shared Services and Municipal Services.
- Attending the grand opening of the new Walk-in Medical Center on Willard Avenue.
- Conducting interviews for the positions of Equipment Operator II and Deputy Finance Director.
- Attending Mid-State Collaborative and COST meetings in Berlin.
- Meeting with Ed Meehan, Town Planner, and representatives of the Department of Transportation regarding traffic on Fenn Road.
- Meeting with a representative of the Department of Consumer Protection regarding a campaign to encourage residents to dispose of unsafe, recalled household and children's items. The "Recall Round-up" will be held on November 17 from 9:00 a.m. to 12:00 noon at the Fire Headquarters on Main Street.
- Attending the Local Emergency Planning Committee meeting.
- Meeting with staff representatives regarding the status of the Town Hall Project.
- Attending the MDC Budget Workshop.
- Attending the Chamber of Commerce Open House and the Kiwanis Dinner at Southfield Children's Center.

Paid overtime for the month of October 2007 was as follows:

HIGHWAY DEPARTMENT	Overtime Hours	Cost
Vehicles and Equipment	63.10	\$ 2,622.79
Weekend Stand-by and Call-in	16.00	603.76
Road Maintenance	35.50	1,282.20
Traffic	20.80	721.12
Landfill – Grinding	8.80	287.67
Total	144.20	\$ 5,517.54

PARKS AND GROUNDS DIVISION		
Football Preparation	20.00	\$ 708.60
Floor Refinishing	25.50	903.47
Cemetery	4.00	186.96
Miscellaneous	<u>6.50</u>	<u>230.30</u>
Total	56.00	\$ 2,029.33
	2007-08 Budget Overtime Appr.	Overtime Expended Fiscal Year to Date
POLICE DEPARTMENT		
Administration	\$ 4,167.00	\$ 1,070.11
Patrol	727,443.00	229,225.89
Investigation	76,000.00	17,356.08
Communication	104,486.00	41,743.70
Education/Training	66,026.00	19,617.68
Support Services	22,247.00	7,041.80
School Resources Officer Grant	14,580.00	3,641.84
Animal Control	<u>11,706.00</u>	<u>2,719.74</u>
Total	\$1,022,488.00	\$322,416.84

PERSONNEL

- 65 applications were received for the Library Technician - Children's Department vacancy. An oral panel was convened on October 30.
- Jack Nesklada, Equipment Operator I, was promoted to the position of Equipment Mechanic II effective October 29, 2007.
- Several candidates were interviewed for the position of Equipment Operator II; Paolo Bordonaro, Equipment Operator I, was promoted to the position effective October 22, 2007.
- A written examination was held on October 11 and a practical exam administered on October 26 for the position of Equipment Operator I.
- After a professional oral panel on October 4, one candidate was interviewed for the position of Deputy Director of Finance. The candidate was offered the position but, after much consideration, decided the time was not right for a change. The position will be readvertised.
- Detective Anthony Casasanta submitted his notice of intent to retire effective March 21, 2008.
- A number of recently hired and newly promoted employees attended a Sexual Harassment Prevention Supervisory Training class hosted by Webster Insurance, the Town's Agent of Record, on November 1.

RISK MANAGEMENT

The third month of the 2007-2008 Blue Cross/Blue Shield plan year produced a combined paid claim total that was lower than the estimates that were developed at renewal. The total claims were estimated at \$725,538 per month; the initial number for September 2007 came in at \$516,761.

FACILITIES MANAGEMENT

- Repairs continue on the building steam piping in the Town Hall with most major piping replacements complete at this time. Steam traps at various heating units are currently being repaired and replaced as necessary since some of these have failed during the initial boiler start up and were not evident until the call for heat has become more constant.
- The Town Hall Study Phase #1 is scheduled for completion at the extended deadline of November 15, 2007. After these materials have been reviewed, Phase II of the study will begin with the firm of Kaestle Boos for this next portion of the work. The asbestos and lead paint survey has been completed and received by the Town and initial cost for abatement of these materials has been compiled.
- The initial work on the Library roof has been completed and additional repairs found to be required to other roof areas of the Library will be completed under the same contract within the next week with the overall project still within budget.

- Window and roof repairs are currently underway to halt any additional weather related damage to the historic building structures until more permanent replacements can be funded.
- The old gift shop location at the Senior and Disabled Center has been converted to new office space to allow for Parks and Recreation to maintain a permanent space on site for the services they provide on a weekly basis to the Center.

INFORMATION SYSTEMS AND TECHNOLOGY

- Viruses Blocked – September 2007

Domain	Viruses Detected	Virus Bytes
newingtonct.gov		
Grand Total	173	3,665,077

- Spam Blocked – September 2007

Domain	Spam	Spam Bytes	Bulk Mail	Special Offer	Get Rich Quick	Sexually Explicit	Racially Insensitive	Blatant Spam Blocking	Blocked Sender	Blocked Server
newingtonct.gov										
Grand Total	135,048	741,528,748	23,299	1,085	230	817	0	109,593	24	0

- Completed 115 work orders
- Scott Hoagland, Information Systems Specialist, worked with Gregg Breton, GIS Coordinator, on cross training Mr. Breton to assist with some IST Help Desk service calls.
- Assisted the Finance Department with end of year fiscal processing.
- The Town's website recorded more than 40,000 visits during October. The most active sections were the employment listings and the various on-line calendars.

FINANCE

- During the month considerable effort was directed towards the recruitment of the Deputy Finance Director.
- Audit work was well underway for the 2006-07 fiscal year which is due to be completed in December.
- 2008-09 budget schedules and instructions were prepared and distributed to the operating departments.
- A meeting was held with representatives of UBS on matters dealing with the Town's pension fund for the 2007 third quarter.
- On October 31, Finance Director Ann Harter attended a meeting at the MDC dealing with the 2008 budget.
- The Town's first installment of the ECS grant was received in the amount of \$3,026,880.

The Town received the following interest rates on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)
10/31/07

General Fund	\$36,955,230
Special Revenue Funds	2,229,636
Capital Projects Funds	629,666
Internal Service Fund	4,243,306
Trust and Agency Funds	1,371,956
TOTAL, ESTIMATED BY FUND	\$45,429,794

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)

10/31/07

<i>Ave. Monthly Yield, Annualized</i>	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
	Current Month	Last Month	Current Month	Last Month	
STIF	5.13	5.14	72,623	93,139	16,096,901
Banknorth	4.80	4.78	34,869	35,609	8,770,148
CLASS PLUS	4.56	4.98	24,874	22,479	7,489,679
Sovereign Bank MM	4.88	5.38	38,472	39,369	9,317,952
Financial Investor Trust	4.75	4.98	14,888	13,458	3,755,114
Total Outstanding Investments					45,429,794

Assessor

- Five hundred real estate properties for which permits for new construction were issued over the past year were listed, measured, and revalued when appropriate.
- Eight newly constructed real estate properties with certificates of occupancy were inspected.
- Two major court cases over the value placed on the real estate by the Assessor for the 2005 revaluation were resolved.
- Approximately 1,200 declarations were received from business owners reporting taxable personal property that they owned as of October 1, 2007. Personal property consists of business furniture, fixtures, computers, machinery, supplies & other items.

Revenue Collector

- Revenue Collector Corrine Aldinger attended a joint meeting in Hamden with the Hartford County and New Haven County Tax Collectors. Officials from the Connecticut State Police – Office of Counter Terrorism, Critical Infrastructure Protection Unit illustrated points regarding personal safety and office security procedures.
- The Tax Office mailed 52 Personal Property Demand Notices or statements and made calls regarding the outstanding taxes. Demand Notices were also sent for 105 Real Estate accounts with two or more years due.
- Over 6,000 motor vehicle delinquent accounts were reported to the Department of Motor Vehicles. This procedure will stop individuals from registering any motor vehicle.

PURCHASING

BID NO. 5, 2007-08, LIBRARY ROOF REPLACEMENT

Opening Date: October 4, 2007

Bidder	Location	Base Bid
Allied Restoration	E. Hartford	\$108,628
Capeway Roofing Systems, Inc.	Westport, MA	\$130,800
S. W. Debs	Fabyan, CT	\$131,702
New Britain Roofing	Newington	\$142,000

The bid was awarded to Allied Restoration for the low bid.

RFP NO. 1, 2007-08, CEMETERY EXPANSION ARCHITECTURAL SERVICES

Opening Date: October 25, 2007

Respondents

Grever and Ward, Orchard Park, NY
BSC Group, Glastonbury

The proposals are under review.

RFP NO. 2, 2007-08, HIGH SCHOOL FIELD HOUSE ARCHITECTURAL SERVICES

Opening Date: October 16, 2007

Respondents

J Associates Architects, Newington
Kaestle Boos Associates, New Britain
Jacunski Humes Architects, Berlin
BL Companies, Meriden
Friar Associates, Farmington

The Project Building Committee shortlisted the number of firms to three for interviews and recommended to the Town Council that the firm of Jacunski Humes be given the contract. The Town Council awarded the contract to Jacunski Humes on October 23, 2007.

RFP NO. 3, 2007-08, DRAINAGE DESIGN – RESERVOIR ROAD

Opening Date: November 8, 2007

TOWN CLERK

- 568 documents were filed on the land records this month; \$77,486.01 was collected in State conveyance tax and \$37,655.35 was collected in Town conveyance tax.
- Property at 171 Pascone Place sold for \$4.35 million from Solid Design LLC to McBride Properties, Inc.; 2 residential properties each conveyed for over \$500,000; 2 residential properties each sold for over \$400,000 and 13 residential properties each sold for over \$300,000.
- 85 deeds were recorded and 18 liens were filed.
- 170 mortgages were put on record; 9 *Lis Pendens* were filed and 202 releases were catalogued.
- 8 survey maps were filed; 9 Notary Public commissions were chronicled; 10 Trade Names were recorded.
- The office issued 55 certified copies of vital records, 3 burial permits and 2 cremation permits.
- Absentee Ballots became available on October 5th—the department issued 330 ballots during the month.
- New legislation that became effective on October 1st transferred many of the election duties previously conducted by the Town Clerk to the Registrars of Voters:
 - Town Clerks no longer prepare and distribute election supplies to the moderators the night before the election.
 - Town Clerks are no longer required to be in their office on Election Night to tally the results and receive the moderator's returns from the voting districts.
 - Town Clerks no longer participate in the training of election officials.
 - Town Clerks continue to prepare the ballot label determining the layout and candidate and party placement, and to prepare and distribute absentee ballots.
- On October 15, Town Clerk Tanya Lane participated in a regional meeting with Rocky Hill and Wethersfield.
- On October 26, the Town Clerk was the guest speaker for Coffee Talk at the Senior and Disabled Center.

Data Summary--October 2007

	<u>Oct. 2007</u>	<u>Oct. 2006</u>	<u>FY 2007-08 to Date</u>	<u>FY 2006-07 to Date</u>
Land Record Documents	568	731	1,835	2,561
Dog Licenses Sold	35	46	432	317
Game Licenses Sold	143	223	527	447
Vital Statistics				
Marriages	31	31	112	106
Civil Unions	0	0	4	0
Death Certificates	26	21	101	75
Birth Certificates	41	26	84	78

Total General Fund Revenue	\$ 57,006.90	\$112,895.18	\$ 235,347.90	\$289,897.42
Town Document Preservation	\$ 1,084.00	\$ 1,342.00	\$ 4,477.00	\$ 4,875.00
State Document Preservation	\$ 1,084.00	\$ 1,342.00	\$ 4,486.00	\$ 4,888.00
State Treasurer (\$26 fee)	\$ 14,092.00	\$ 17,446.00	\$ 58,084.00	\$ 63,206.00
Locip	\$ 1,626.00	\$ 2,013.00	\$ 6,702.00	\$ 7,292.00
State Game Licenses	\$ 1,711.00	\$ 2,992.50	\$ 8,960.50	\$ 8,256.00
State Dog Licenses	\$ 281.50	\$ 445.50	\$ 2,913.50	\$ 2,368.00
Dog Licenses Surcharge	\$ 110.00	\$ 164.00	\$ 1,066.00	\$ 891.00
Marriage & CU Surcharge	\$ 209.00	\$ 323.00	\$ 1,368.00	\$ 1,254.00
Grand Total	\$ 77,204.40	\$138,963.18	\$ 323,404.90	\$382,927.42

POLICE DEPARTMENT

- Entry Level Police Officer Ryan Williams was sworn in as a Newington Police Officer on October 9 began training at the Connecticut Police Academy (POST) on October 22, 2007.
- Reimbursement in the amount of \$3,505 was received from the State of Connecticut Department of Transportation grant for the roving DUI patrol on the Berlin Turnpike.
- The Police Department received a grant in the amount of \$3,125 to fund 50% of future bulletproof vests for the department. This grant is made possible through the U.S. Department of Justice, Bulletproof Vest Partnership program. Since this program was initiated, the department has been awarded \$24,043 and has been reimbursed \$18,615.
- Reimbursement was requested from the U.S. Department of Justice for \$16,568 as partial reimbursement of the \$25,000 to be received under the Universal Hiring Program grant this fiscal year.
- The Community Service Unit (CSU) taught safety programs to over 340 children in Kindergarten through third grade at John Paterson and Ruth Chaffee Elementary Schools. Topics covered were Stranger Danger, Halloween Safety, and Officer Friendly.
- The CSU participated in a meeting at the Newington Interfaith Clergy Association. Primary focus of the meeting was the safety of area religious assemblies, the importance of an usher program, building security and video surveillance options. Some religious leaders expressed interest in security surveys being conducted at places of worship in November.
- On October 30, 2007 a Community Safety Committee meeting was held at the Newington Police Department. This meeting was attended by approximately 50 residents from Fisk Drive, Elton Drive, Dowd Street, Sunset Road, Neil Drive, and Farmstead Drive. The two main topics of discussion were traffic violations on the streets and the misuse of the wooded area behind the Senior and Disabled Center and St. Mary's Church.
- On October 31st, the CSU supervised local ARRL efforts in patrolling area neighborhoods in the evening hours of Halloween.
- The CSU received several complaints of traffic violations in neighborhoods and various intersections in October. Specific attention was given to streets and neighborhoods where enforcement of speeding violations took place. Laser and radar enforcement was conducted in Church Street, Fisk Drive and Culver Street areas.
- 224 offenses were the subject of investigation by Detective Division personnel in October.

Patrol Calls for October

Alarm Burglary	145	Fire/COno	1	MV Complaint	50
Alarm Hold-up	2	F/Hazmat	2	Neighbor Dispute	6
Animal Complaint	15	Fire/Other	16	Noise Complaint	26
Assault IP	6	Fire/Structure	8	Notification	3
Assault Report	5	Fire/Vehicle	4	Open Door/Window	7
Assist Other PD	45	Fingerprints	28	Parking Violation	7
Bad Check NSF	8	Fireworks Complaint	2	Property Found	16

BOLO	13	Follow-up Investigation	39	Property Lost	2
Breach of Peace IP	23	Harassment	24	Recovered MV	1
Breach Of Peace Report	5	Hazardous Condition	21	Robbery IP	2
Burglary IP	5	Illegal Dumping	3	Serve Subpoena	2
Burglary Report	15	Intoxicated Person	11	Serve Warrant	37
Car Seat Install	5	Juvenile Complaint	40	Sexual Assault Report	4
Check	102	K9	7	Shots Fired	1
Clear Lot	10	K9 Other	1	Special Detail	42
Court Detail	24	Landlord/Tenant	1	Stolen MV	9
Criminal Mischief IP	9	Larceny from MV	20	Suicide	3
Criminal Mischief Report	47	Larceny IP	11	Suicide Attempt	1
CSO Detail	1	Larceny Report	41	Suspicious Person	117
Customer Dispute IP	6	Directed Patrol	119	Suspicious MV Occ	24
Customer Dispute Rpt	3	Lockout MV	1	Suspicious MV	7
Dog Complaint	44	Lockout Residence	1	Unocc	7
Domestic IP	24	Medical	165	Test Police	4
Domestic Report	2	Missing Person	9	Threatening Report	6
Drug Investigation	4	MVA Abandoned	9	Town Ordinance Vio.	2
DUI	6	MVA Evading	18	Traffic Stop	419
Emotionally Disturbed Person	17	MVA Injury	16	Trespass IP	8
Escort	31	MVA Property	111	Trespass Report	2
F/Alarm	24	MV Assist	70	TOTAL FOR NPD	2,253

UCR/NIBRS Selected Crimes

September 2007

September 2006

Type of Crime	# of Offenses	Value of Crime	# of Offenses	Value of Crime
Murder	0	0	0	0
Forcible Rape	1	0	5	0
Robbery	0		1	\$20
Assault	13	0	5	0
Burglary	14	\$6,211	14	\$13,665
Larceny Theft	61	\$41,131	54	\$63,244
Auto Theft	9	\$62,438	9	\$92,500
Totals	98	\$109,780	88	\$169,409
1st Quarter Totals	202	\$508,102	256	\$326,788
2nd Quarter Totals	263	\$229,204	258	\$305,692
3rd Quarter Totals	349	\$425,159	291	\$511,070

- In September 2007 the Police Department arrested 94 adults: 1 for robbery, 18 for assaults, 8 for burglary, 4 for forgery and fraud, 5 for buying/receiving stolen property, 1 for weapon violations, 14 for larceny, 6 for narcotic violations, 13 for DUI, 1 for liquor law violation, and 23 for other miscellaneous offenses. The Department also arrested or referred 22 persons under the age of 18 for criminal acts: 2 for assaults, 5 for burglaries, 2 for larcenies, 6 for vandalism, 2 for drugs, 1 for weapon violation, 3 for liquor law violations, and 1 for other violations.

FIRE DEPARTMENT

The Fire Department responded to 66 alarms/emergencies as follows:

	<u>October 2007</u>	<u>4 months Cum.</u>
Residential	11	56
Commercial, Industrial, Office	6	19
Hospital, School	1	3
Vehicle	5	11
Rescue, Police Assistance	1	4
Dumpster, Rubbish, Grass, Brush, Leaves	8	19
Hazardous Materials/Clean up	6	13
Investigative Alarm	25	77
False Alarm	0	0
Mutual Aid/Standby	2	6
Carbon Monoxide Investigation	1	9
Water Related Incidents/Pump-Outs	0	0
Total	66	217

Training Summary:

Training	Members	Hours
Officer Training - Company Officers – Leadership Training	17	51
NIMS Training (100)	6	18
Multi-Company Training - 2.5" lines, appliances, hydraulics/pumping	42	126
Firefighter-1 Class	7	1,008
Firehouse Software Training – On-line	21	42
Target Safety – Haz/Mat Refresher	75	79

Mutual Aid Responses

10/11 – Structure Fire – Main Street, Wethersfield

10/29 – Structure Fire – Two Rod Highway, Wethersfield

Fire Prevention Activities

- The Open House held on October 9th was a great success with a large turnout despite the questionable weather.
- Demonstrations were held and the Smoke Trailer was viewed by 170 students at Anna Reynolds School. Members of the Bureau made visits to all the schools and day care facilities throughout the town.
- School groups made field trips to Fire Headquarters to view the apparatus and observe the use of the tools that are utilized during a working fire scene or vehicle extrication.
- Fifteen volunteers participated throughout the month to educate Newington's youth about fire hazards and prevention.

FIRE MARSHAL

The Fire Marshal's Office completed the following activities during the month of November.

Inspections	11
Inspection Follow-Ups	55
Plan Review	11
Job Site Inspections	10
Underground Tank Removal	0
Fire Investigations	4

Fire Alarm Trouble	4
Complaints	1
Haz/Mat	0
Bomb Threats	0
Blasting	1

Training:

- On October 3-5, Deputy Fire Marshal Pelletier attended the 7th Annual Advanced Vehicle Fire Investigation School.
- On October 30, Deputy Fire Marshal Muisener attended a meeting at the Tyco Fire Sprinkler Company. Topics covered were: Residential Sprinkler Systems, Wet Pipe Valves, Dry Pipe Valves and Actuating Devices.

HIGHWAY DEPARTMENT

- The leaf collection program began on Monday, October 29, with only three collection crews as many leaves had yet to fall. The town is divided into two sections with the east side of Willard Avenue being the first collection area for approximately eight days followed by the west side of Willard.
- Miscellaneous projects completed included storm drainage improvements at the Town Hall, bituminous patching, roadside branch trimming, and watercourse maintenance (including beaver dam removal) at Webster Brook off of Kelsey Street.
- Highway crews assisted a bid awarded contractor with brush grinding and wood chip removal at the landfill.
- During the month of October, the Sanitation Division scheduled 563 bulky items and 77 metal items for weekly pick up.
- In the Repair Garage, mechanics completed the annual maintenance of the leaf equipment, installed leaf boxes, and tested all leaf machines for the start of the leaf collection program. Fall season vehicle and apparatus services for the Fire Department began and will continue until completed. Mechanics have begun to inspect and prepare snow fighting equipment for the upcoming winter season. Emergency and regularly scheduled services continued throughout the month as well.

ENGINEERING DEPARTMENT

- The Conservation Commission completed updating the Inland-Wetlands regulations to be consistent with the model regulations as recommended by the Department of Environmental Protection (DEP). Copies of the final draft regulations were provided to the Town Attorney's office, as well as DEP for review and comment. A public hearing has been scheduled for December 5, 2007. Pursuant to this meeting the regulations will then be presented to Town Council for adoption.
- A Request for Proposal (RFP) was drafted for performing a survey of the landfill and determining the life expectancy remaining before the landfill reaches maximum capacity as approved by DEP. This data, and other information, has been requested by DEP and needs to be submitted to them by February 2008.
- A separate RFP has been drafted and advertised to provide engineering services related to solving drainage issues on Reservoir Road in the vicinity of the Anna Reynolds School. This project, if determined to be feasible, will also include lowering of the knoll at the entrance of the school which currently provides poor visibility to drivers (especially school buses) as they enter the school.
- Anthony Ferraro, Town Engineer, was one of four Town employees who attended a two-day road safety training seminar chaired by UCONN and conducted at the Lucy Robbins Welles Library. The seminar was sponsored by the Federal Highway Administration and emphasized the use of 3 to 5 person teams in reviewing roadways and intersections with high accident rates.

TOWN PLANNER

- **Town Center STEAP Grant** - During October good progress was made completing new granite curbing, sidewalks, and brick pavers along the east side of Main Street from Market Square to Lowery Place. Conduit and concrete bases for the seven decorative street lights have been set. The Town Planner has worked with the Bank of America's contractor to coordinate the replacement of the

bank's sidewalks with the Town's brick pavers and new handicapped ramps on the corner of Main Street.

- **EPA Brownfields Assessment Grant** - During October field investigation work at 690 Cedar Street, former National Welding property, was completed. Fuss and O'Neill, the Town's environmental consultant, collected soil and ground water samples at over thirty locations. All contaminated locations will be mapped and quantified to determine probable remediation costs. Fuss and O'Neill is scheduled to submit its Phase III Assessment report to the Town Planner by late November. After review by EPA the report findings and possible strategies for clean up and redevelopment of the 4 acre National Welding property will be discussed with the Town Council for its direction.
- **Cedar Mountain Ridgeline Open Space Grant** - A \$500,000 Department of Environmental Protection (DEP) Open Space and Watershed grant has been awarded for acquisition of the 28 acre ridgeline parcel on East Cedar Street formerly owned by the Connecticut Children's Medical Center. This property was purchased in April by a limited partnership who has expressed interest in this site for a housing development. This Cedar Mountain property is a significant landform in central Connecticut and the DEP grant has recognized its open space value. It also has an attractive location with great views that developers know will help market any proposed housing. The administration has begun a dialogue with the new owners about options for preserving one of Newington's most significant landmarks.
- **Project Development Bonds** - Several development projects have completed site work and during October were inspected for release or reduction of their site performance bonds. The Town Planner and Town Engineer reported to the Town Plan and Zoning Commission (TPZ) on bonds for Rockledge Drive subdivision, Volvo Aero on Louis Street, Waverly Drive subdivision, Fennwyck Estates, Progressive Insurance on Commerce Court, New Britain Avenue, Premier Development subdivision and R&M Motors, Kelsey Street.

Development Project Review – October

- 129 Willard Avenue, Gibbs Oil Company – Site Plan approval to demolish existing gas station and car wash and redevelop, remediate site and construct gas station and convenience store.
- Aldi Store, 2640 Berlin Turnpike – site remediation completed, building demolition completed and site preparation for 17,000 sq. ft. grocery store underway.
- Newington Ridge, Toll Brothers – Site infrastructure and roadways have been completed (roadway binder course). The developer has set all condo foundations in anticipation of building the remaining townhouse units over the winter.
- Sam's Club Store – Site drainage infrastructure including relocation of detention basins and water course are nearing completion. Project contractor will be constructing bridge structure connecting to Stew Leonard's site and then start site internal road layout.
- Holiday Inn Express – The Town Planner and the Town Engineer have been pressing the property owner to get his contractor on site to stabilize erosion control measures and install drainage before winter weather. The hotel construction plans have been submitted and are being reviewed by the Building Department.

BUILDING DEPARTMENT

- Twenty four Permits were issued for new residential houses (321 Cedar Street, 245 Sterling Drive, 251 Sterling Drive, 257 Sterling Drive, 263 Sterling Drive, 55 Barkledge Drive, 61 Barkledge Drive, 67 Barkledge Drive, 73 Barkledge Drive, 194 Sterling Drive, 200 Sterling Drive, 106 Sterling Drive, 212 Sterling Drive, 16 Bogart Lane, 20 Bogart Lane, 26 Bogart Lane, 22 Bogart Lane, 24 Bogart Lane, 88 Barkledge Drive, 94 Barkledge Drive, 76 Barkledge Drive, 82 Barkledge Drive, 18 Bogart Lane, 114 Richard Street).
- A Demolition Permit was issued to demolish the building at 2640 Berlin Turnpike for Aldi Inc.
- Two Permits were issued for the Town of Newington, a roofing permit to replace the roof at the Library and an electrical permit for the streetscape improvements Phase III on Main Street.
- Thirteen Certificates of Occupancy issued in October, 10 for residential homes (43 Barkledge Drive, 30 Chaplin Street, 32 Chaplin Street, 34 Chaplin Street, 49 Barkledge Drive, 120 Waverly Drive, 23 Chaplin Street, 27 Chaplin Street, 29 Chaplin Street and 70 Barkledge Drive) and three for commercial (BAPS of Hartford, 647 North Mountain Road; Halal Meat Asian Grocery Store, 337 Willard Avenue; and a manufacturing building for Volvo Aero at 183 Louis Street).

Building Inspectors completed a total of 447 inspections: Alarm (5), Boiler (1), CO (19), Code (6), Damp proofing (1), Decks (5), Drains (4), Electrical (123), Final (7), Footings (38), Foundation (13), Framing (51), Gas Line (17), Gypsum (11), Hood (2), Insulation (24), Mechanical (33), Piers (1), Plumbing (37), Rebars (11), Rough (23), Siding (1), Sill (4), Slab (1), Stairs (3), Tank (1), Water Proof (4), Windows / Doors (1).

Seminars attended by the Building Inspectors for their continuing education credit were:

Art Hanke	IMC Chapter 5; Hazardous Exhaust Systems – 10/17/07
Richard Smith	New England Municipal Building Officials Seminar – 10/1-4/07
Pete Hobbs	IMC Chapter 5; Hazardous Exhaust Systems – 10/17/07 CBOA /CFMA Educational Conference for Code Officials – 10/18/07 CCM Convention & Exposition 2007 – 10/24/07, 20

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alterations	25	\$ 985,410
Deck	3	17,520
Demolition	1	83,000
Electrical	61	229,410
Fence	0	0
Fire Suppression/Sprinkler	2	90,190
Footing/Foundation	0	0
Fuel Tank	2	3,000
Garage/Shed	3	10,300
Mechanical	45	161,028
New Commercial	0	0
New Residential	24	5,750,789
Plumbing	19	55,650
Pool	0	0
Roofing/Siding	20	252,889
Sign	5	5,640
Tent	0	0
Trailer	0	0
Total	210	\$7,644,826

Permit Value Comparison for October

	<u>2007</u>	<u>2006</u>
Value of Permits Issued	\$7,644,826	\$17,043,145
Building Permit Fees Received	\$86,282	\$190,591
Other Income Fees	\$2,149	\$1,542
Building Permits Issued	210	216

Total Value of Permits and Permit Fees:

<u>2007-2008</u>		<u>2006-2007</u>	
<u>Value</u>	<u>Permit Fee</u>	<u>Value</u>	<u>Permit Fee</u>
\$17,567,446	\$200,706	\$31,474,716	\$357,851

HEALTH (CENTRAL CONNECTICUT HEALTH DISTRICT)

- A new Food Service License was issued to "RB Tahhatary Bazaar," a Pakistani Asian Halal specializing in Asian groceries and custom cut meats.

- Met with the Director of Health and owners of a local food service establishment to discuss Connecticut Public Health code compliance issues at the establishment. A schedule of repair / compliance was created and discussed.
- Responded to an emergency call from the Newington Police Department requesting health department assistance at a local grocery store with a fire. Ensured food exposed to heavy smoke was discarded and the area of the fire was properly cleaned before reopening for business.
- Attended a Climate Change presentation at the Connecticut Department of Environmental Protection headquarters in Hartford. The presentation focused on current and projected climate changes in Connecticut and the effects on our state.
- Assisted Wethersfield Sanitarian Rebecca Drew with a rat complaint at a daycare facility on the Newington/Wethersfield border. Rat activity was not observed in the area; however, issues with wastewater disposal at a local food service establishment on adjacent property were discovered and addressed.
- Attended CCHD Flu clinics and worked with District staff to ensure the clinics ran smoothly and vaccinations could be given in a timely manner.

HUMAN SERVICES

- The Youth-Adult Council held an Anti-Bullying Community Forum on October 25 with over 80 residents attending. Dr. JoAnn Freiberg from the State Department of Education along with Police, School, Human Services, a parent and several youth representatives participated on a panel to discuss the issue.
- The Youth-Adult Council also presented 6FI also known as Six Feet of Influence. This program encourages individuals to speak out when they observe hurtful behavior or comments within six feet of them.
- The Joint Committee on Community Safety presented their Short-Term Recommendations to the Town Council on October 9. They continue to meet the first and third Thursday of each month.
- Director of Human Services Ken Freidenberg attended the Capitol Area Substance Abuse Council annual meeting and presented resident Connie Jascowski with an award for her work with IMPACT, the organization who presented the drinking and driving prevention program last spring at Newington High School. She will also present a program at the Library on November 7.
- On October 26 at the Connecticut Youth Services Association annual meeting, Coordinator Karen Futoma presented Diva and Rene' Malinowski the Youth Program Award for Warm Hands Warm Hearts.
- Director Ken Freidenberg was informed that the Town of Newington in collaboration with Wethersfield and Rocky Hill will receive a \$2,000 grant to hold a "Community Conversation" event on the issue of violence and vandalism.
- The Early Childhood Council met this month to plan programs for 2008.
- The Youth and Family Counseling Program handled 21 new referrals with an active caseload of 51. Staff and contractors conducted 96 clinical therapy sessions and made 113 contacts with families and other agencies.
- Clinical Coordinator Christina Salvio continues to meet and consult with school counselors and school psychologists in addition to providing individual and family therapy.
- Fifteen parents completed the four-session course "Staying Connected with Your Teen" facilitated by Valerie Dripchak, DSW, JD.
- Part-time contracted Student Assistance Counselor/Social Worker Christine Stoloff is handling ten cases at the middle schools and will also offer groups during activity period. Issues of concern include short attention span, defiance of rules, poor social skills, impact of divorce, tardiness and physically aggressive behaviors.
- The second cycle of the Rite of Passage Experience (ROPE) was presented for sixth-grade students as part of the School Health and Wellness curriculum.
- Youth Worker Rik Huggard was busy with a variety of positive youth development activities including the SCORE after-school program for middle school youth, high school Adventure Club, high school alternate program and seventh grade Challenge Day for Martin Kellogg students.
- Mr. Huggard attended a three day professional development training at High Five in Brattleboro, Vermont receiving information on updated national standards and practices, risk management polices and staff training for the Challenge Course.

- Numerous corporate, university, school, community and outside agencies used the Challenge Course during October.
- Information and Referral requests significantly increased to 302 calls or walk-ins.
- The Social Casework Program had an active caseload of 96 with 26 new referrals.
- A new support group for woman seniors and adults with disabilities who experience isolation was implemented. The group began with ten participants and is known as LINK (Ladies in Newington Konnect).
- The Food Bank assisted 72 households and the monthly outdoor market co-sponsored with Food Share served 64 households. The Special Needs Fund approved 17 requests for basic need assistance, of which 7 were seniors. The top needs continue to be for energy, medical, medication and housing assistance.

October 2007 Statistics

Selected Programs	FY 07-08 Undp. Total This Month	FY 07-08 Undp. Total Last Month	FY 07-08 Cum. Undp. Total YTD	FY 06-07 Cum. Undp. Total YTD
Youth and Family Counseling	51	45	73	71
Positive Youth Development	701	257	1,893	1,639
Youth Works (Job Bank)	2	5	17	20
Information and Referral	302	262	1,074	715
Social Casework Cases Under 55 = 61 Over 55 = 35	96	83	130	143
Food Bank Participants	72	72	310	317
Special Needs	17	22	81	77

SENIOR AND DISABLED CENTER

- A Flu Shot Clinic was held by the Central Connecticut Health District at the Senior and Disabled Center on October 18th. This was the District's first clinic of the season and ran very smoothly.
- Center staff participated in the planning and execution of a district-wide Senior Expo sponsored by State Senator Paul Doyle on October 24th.
- Center Director Dianne Stone was an invited presenter at the Massachusetts Councils on Aging Annual Conference in Sturbridge on October 4th. Ms. Stone also attended a workshop presented by the Connecticut Association of Senior Center Personnel and a mandatory training for Municipal Agents for Aging during the month.
- Social Worker Teri Snyder carried an active caseload of 49 clients. While financial issues remain the most common presenting need, needs for assistance with home care and services to remain living safely in the community are growing.
- Ms. Snyder attended a training program presented by the Municipal Geriatric Social Service Provider group, a peer network.
- The second round of Brain Fitness classes began this month. The classes were fully enrolled and there is a lengthy waiting list. The eight week program is instructed by Dianne Stone.
- A new program, SDC University, began this month as well. The program offers university level courses presented on videotape. This semester's topic is The Great Presidents.
- In recognition of the great healing benefits of laughter, Lotsa Laughs was introduced this month. More than 35 people enjoyed the comic stylings of Loretta LaRoche in what will be a monthly program devoted to pure fun.
- Special programs this month included a presentation by Center Nurse Practitioner Stacie Zibel and a nutritionist from Bel Air Manor on heart health and a lunch and learn sponsored by Andrew House Health Care that featured Dr. William Vincent speaking about osteoporosis.
- A cooking demonstration was presented by Maple View Manor. Featuring one pot healthy meals, the program was very well received.
- Program Coordinator Eleanor Eichner and Recreation Supervisor Kristine Kravontka worked with CCSU Professor Liz O'Neill in the development of a fitness promotion for older adults titled "Fit over

Fifty.” Students from CCSU conducted fitness assessments for participants who will be given information to support their participation in fitness programs. In March, the students will return to repeat the fitness assessments and measure progress.

- Almost 900 members have completed the re-enrollment process under the Center’s new membership program. A grant application is pending with the Hartford Foundation for Public Giving to acquire MySeniorCenter, a database system for area Centers.

Dial-A-Ride

Wellness Clinic

Senior Café

Trips	Miles	On-site	Off-site	Meals Served
1,542	5,037	120	11	1,245

Project Homeshare

	Current Matches	Providers	Seekers	Counseling Calls
Newington	2	13	71	1
Other Comm.	6	55	73	18

PARKS AND RECREATION

Administration

- Wendy Rubin, Superintendent of Parks and Recreation met with Highway personnel regarding the Target Safety Training Program, Greater Hartford Arts Council regarding grants, Chamber staff regarding the Newington Night of Lights, the Chair of the Conservation Commission regarding Cedar Mountain, and the Town Attorney regarding Adopt a Spot waivers.
- Staff from the Health District, Human Services, and Parks & Recreation collaborated to submit a childhood obesity grant.

Recreation Division

- Wendy Rubin and Recreation Supervisors Kristine Kravontka and Alison Alberghini attended a CRPA quarterly meeting on Change Management at Gillette Castle State Park.
- Ms. Alberghini also attended the Massachusetts Recreation and Parks State Conference.
- The Recreation Supervisors met with staff from the Library, Senior and Disabled Center and Human Services to discuss winter programming.
- A “Fit over 50” initiative was created as a collaborative effort between Parks & Recreation and the Senior & Disabled Center. 36 “Boomers & Beyond” participated in the kickoff fitness assessments.
- Fall program registration is in full swing with 134 sessions and classes offered with 1,341 registrations; last year there were 92 classes with 1,348 registrations.
- The Mortensen Community Center opened its doors for the 33rd year. The gym was reopened after being closed for seven months. The annual floor resurfacing was undertaken by Parks & Grounds employees.
- Boys and Girls travel basketball tryouts were held with 150 participants. A sponsorship with Dicks Sporting Goods provided the Youth Basketball program with 50 team basketball kits.
- 12 travelers went to Salem, MA for a day of Haunted Happenings.
- The annual Halloween Party was attended and enjoyed by over 125 Newington residents. The event included games, art and crafts, refreshments and a trick-o-treat street.
- Parks & Recreation and Human Services co-hosted a Halloween Dance which was attended by over 300 7th & 8th grade students, more than double from last year. This event also netted several hundred canned good items for the Town’s food pantry.

Parks & Grounds Division

- The Parks and Grounds crew re-landscaped around a section of the Town Hall and replaced the deteriorated cement area at the Mortensen Community Center. A number of ideas generated both by crew and Town Hall staff were implemented.
- A hung fiberglass ceiling grid and panels were also installed at Mill Pond.

- Division crews prepared three soft or hardball ball fields for use next spring at Newington High School.
- The Park Mechanic has been working with the irrigation systems at Newington High School to repair minor leakages and valve defects in the older systems. He also cleared an outflow pipe at Churchill Pond to improve flow through the pond.
- There were 10 interments in Town cemeteries during October.

LIBRARY

- Children, their parents, and caregivers attended 46 literature-based programs during October. A new lunchtime Nutmeg Book Discussion series began at Martin Kellogg Middle School. Thirty 5th and 6th graders voluntarily signed up, ate pizza, and discussed the book *Shredderman* with staff from the library. A similar program series will begin at John Wallace in November.
- Library staff in charge of Teen Services is now representing the Library on the Youth-Adult Council. Staff provided booklists and library materials for a display that was set up during the town-wide program on bullying that took place during the month.
- Ten programs were held for 348 adults and teens. Highlights included a three-part business series co-sponsored by the Library, the Newington Chamber, and TD Banknorth; Fat and Fabulous Party Hors d'oeuvres; and a presentation by the executive director of the New England Air Museum.
- Teen programs for the month included the *Laugh Out Loud* improv on a recent Friday evening, and a CSI program at which a State Police Officer spoke about crime scene investigations. Audiences of 30+ indicate the need for such events for this age group.
- Promotion of the Library's health and business online databases is a focus at this time. Promotional materials were sent to all medical offices and to the largest employers in town. The one-on-one reference service, *Book-A-Librarian*, is also being highlighted, and has resulted in more appointments by patrons who need customized help in computer instruction or searches.
- The annual *George G. Hanel Fine Arts Series* continued with a jazz performance by the renowned singer Sheila Jordan. The performance drew a large audience to the Council Chambers, including a reviewer from the Hartford Courant.
- Topics of note that were researched this month included:
 - How to draw Australian shepherds.
 - Delusional disorders.
 - Careers in the FBI.
 - Telephone number for the MRSA hotline.
 - How to contact Jim Lehrer.
- Trinity College's second satellite course was held in the Lienhard Room. The four part *Nobel Lives: Five Women and Their Paths to the Prize* was part of Trinity's Academy of Lifelong Learning.
- 4,986 reference questions were answered, 13 community groups used the meeting rooms and the study rooms were in use for 185 hours.
- Circulation of library materials was 32,679, 1,885 items were added to the collection, and 252 items were mended by volunteers who logged in 140 hours. 21,529 people used the building, averaging 828 each day.
- Postcards and e-mail blasts promoting Library business services such as databases, directories, etc. were sent out to local businesses.
- Building issues involved the replacement of a major portion of the library roof. Minor painting jobs were completed on inside walls and the exterior sign. A new light fixture was installed in the Teen area.
- The library will begin to offer Sunday afternoon hours beginning the first Sunday in November.