



Paul J. Fetherston
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: Paul J. Fetherston, Town Manager
Date: September 16, 2005
Re: Monthly Report – August 2005

GENERAL ADMINISTRATION

During the month of August, the Office of the Town Manager was focused on a number of administrative matters including (a) finalizing details associated with the newly constructed Police Department facility and issues related to the scope of renovations to the existing space; (b) coordinating arrangements for the September 11 Community Remembrance Service scheduled for September 12; and (c) various personnel matters.

Other items of interest during the month included:

- Visiting a “Bridge of Flowers” within a Greater Hartford community with Wendy Rubin, Superintendent of Parks and Recreation, and Dennis Bonitsky, Supervisor, Parks and Grounds, for purposes of getting ideas to enhance Newington’s “Bridge of Flowers” over the Mill Pond Waterfall;
- In conjunction with Wethersfield Town Manager Bonnie Therrien and Rocky Hill Town Manager Barbara Gilbert, discussing the facilitation of regional program/service sharing with staff from Central Connecticut State University’s Center for Social Research;
- Participating in a concept meeting with the Town Planner, Mayor McBride and a Landscape Architect regarding a potential master plan for improvements to the Town Green;
- Attending the August 12 Grand Opening of Modell’s Sporting Goods;
- With the assistance of Public Health Coordinator Robert Cosgrove and Public Works Director Michael Mancini, discussing the Town’s July 1, 2006 conversion to an automated refuse collection system;
- On August 30, attending a meeting with the Metropolitan District Commission for purposes of discussing their proposed \$671 million Combined Sewer Overflow Long Term Control Plan and \$88.5 million Sanitary Sewer Overflow Elimination Program; and
- Participating in a meeting with representatives of CRCOG regarding a proposal to conduct a study of what services and/or programs may be shared among municipalities within the Capitol Region.

Paid overtime for the month of August 2005 was as follows:

HIGHWAY DEPARTMENT	Overtime Hours	Cost
Vehicles and Equipment	23.60	\$ 915.40
Weekend Stand-by and Call-in	16.00	550.24
Road Maintenance	<u>20.00</u>	<u>896.00</u>
Total	59.60	\$ 2,361.64

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PARKS AND GROUNDS DIVISION		
Weekend	32.00	\$ 1,294.40
Cemetery	13.00	505.63
Pool	47.00	1,901.15
Herbicide Application	<u>72.00</u>	<u>2,912.40</u>
Total	164.00	\$ 6,613.58
	2005-06 Budget Overtime Appr.	Overtime Expended Fiscal Year to Date
POLICE DEPARTMENT		
Patrol	\$ 723,778.00	111,695.43
Investigation	73,292.00	4,323.32
Communication	125,605.00	21,958.59
Education/Training	50,136.00	1,798.72
Support Services	20,000.00	224.76
School Resources Officer Grant	3,349.00	227.27
Animal Control	<u>11,000.00</u>	<u>1,977.71</u>
Total	\$1,007,160.00	\$142,225.80

PERSONNEL

- Two AFSCME employees applied for the Head Dial-A-Ride Driver position; testing and interviewing will take place in September.
- Maura Kjar was appointed to the Accounts Administrator position effective September 6.
- A number of part-time positions at the Library were filled
- The Project Homeshare Coordinator vacancy was advertised.
- Groundskeeper III Duane Wind submitted his resignation; the position was posted for internal bidding.
- A recruitment for certified Police Officer was begun.
- The promotional process for Police Sergeant was posted.
- Robert Cosgrove, Public Health Coordinator, has submitted notice of his pending retirement from Town service, effective July 1, 2006. After a thirty-five (35) year career in public health, Mr. Cosgrove has decided to pursue other interests.

RISK MANAGEMENT

The first month of the 2005-2006 Blue Cross/Blue Shield plan year produced a combined paid claim total that was lower than the estimates that were developed at renewal. The total claims were estimated at \$634,441 per month; the initial number for July 2005 came in at \$599,371.

INFORMATION SYSTEMS AND TECHNOLOGY

- Completed 152 work orders.
- Blocked over 19,563 SPAM/unsolicited emails from reaching Town employees.
- After completion of some software programming and proofreading, a complete, up-to-date version of the Charter and Code of Ordinances was published on the Town's web site as a replacement for the document maintained at an external site. Implementation of a searching capability is in progress.
- Technical support was provided for the completion of the Parks & Recreation Fall Program Brochure and for assembling multimedia material used at the Dog Daze event on August 29.
- The staff has begun its review of proposals for the Town Clerk's software applications. As part of the process it created data samples from the existing software for use by vendors to develop conversion estimates.
- During July 2005, the Town's web site was visited approximately 21,600 times.

- Library Circulation desk computers were configured and tested to use uniform Sirsi (Library Management System) settings.
- Completed software/ firmware upgrade on all Police Department wireless modems.
- Configured DMIS (Disaster Management Interoperability Services) program to work on the Town's remote access server.
- Installed National Fire Codes software, Scanner software and Seismograph software for the Newington Volunteer Fire Department.
- GIS Coordinator Gregg Breton utilized new 2003 aerial photography to produce new town-wide GIS maps (69 @ 100 Scale). Maps are located in the Town Planning Department and will be posted via the Town web page and available for downloading.

FINANCE

Accounting and Administration

- A request for proposal (RFP) was prepared and issued for the lease purchase financing of the new Pierce aerial truck valued at \$975,000. The RFP has an opening date of September 1.
- Deputy Finance Director Ann Harter attended a meeting of the MDC member towns to discuss budget issues for the 2006-07 budget cycle.
- Ms. Harter also attended a one week seminar at the University of Wisconsin-Madison *Advanced Government Finance Institute*. A reconciliation of the project costs for the Police Department renovation was done as the project nears completion.
- The Town received progress payments for the Green and Chaffee school projects in the amount of \$1.7 million from the State of Connecticut during the month of August.

The Town received the following interest rates on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE
(Unaudited) 8/31/05

General Fund	\$42,922,818
Special Revenue Funds	1,740,359
Capital Projects Funds	2,359,199
Internal Service Fund	2,955,576
Trust and Agency Funds	<u>1,217,950</u>
TOTAL, ESTIMATED BY FUND	\$51,195,902

INVESTMENTS, BY INSTITUTION TYPE
(Unaudited) 8/31/05

	Interest %		Interest \$		\$ Invested
Ave. Monthly Yield, Annualized	Current Month	Last Month	Current Month	Last Month	
STIF	3.65	3.45	54,820	29,723	18,168,893
CLASS PLUS	3.15	2.93	27,763	32,814	10,307,003
Banknorth	3.75	3.75	34,533	18,754	10,989,960
Sovereign Bank MM	3.75	3.75	38,384	26,803	<u>11,730,046</u>
Total Outstanding Investments					\$51,195,902

Assessor

- The 2005 town-wide real estate revaluation continued throughout the month. The valuation of residential and commercial properties was significantly completed. Major commercial properties on the Berlin Turnpike are near completion. Additionally, inspections were made of all properties with new building permits for construction.
- CLT provided a demonstration of their new IAS World software, a Windows based system, for use in the Assessor's office. The demonstration involved personnel from the Assessor's office, the IT Department, and the Finance Department. This software is intended to replace the current computer assisted mass appraisal system, which is a DOS based system.
- A presentation about changing real estate market prices was made to the Kiwanis Club with a look toward the implications those prices would have on the town-wide revaluation.
- Real estate transactions were brought current up through the third week of August.

Revenue Collector

- The staff of the Revenue Collector's office finished processing all July transactions on August 3rd.
- Statements of balances due were mailed for delinquent accounts.
- The list of delinquent taxpayers filed with the Department of Motor Vehicles was purged and a current list of 9,619 delinquent tax records was filed with the Department of Motor Vehicles to restrict registrations.
- Collection on the current levy for the month of August amounted to \$1,752,514.34

PURCHASING

BID NO. 13, 2004-05, BALLFIELD LIGHTING DESIGN AND SUPPLY

Opening Date: July 28, 2005

Bidder	Location	Base Bid
Bill Simone & Associates	Rensselaer, NY	\$42,117

The bids are under review.

BID NO. 15, 2004-05, HIGHWAY FUEL STORAGE TANK AND DISPENSING SYSTEM

Opening Date: July 8, 2005

Bidder	Location	Base Bid Highway Tank	Alt. 1 Two Pumps	Alt. 2 Fuel Mgmt. Sys.	Alt. 3 BOE Tank
Kessler Installation	Hartford	\$55,600	\$8,000	\$12,000	\$56,700
Lemelin Env.	Chicopee, MA	\$56,221	\$7,877	\$9,648	\$50,158

The bid was awarded to Lemelin Environmental for the Base Bid, plus Alts. 1 and 2.

BID NO. 3, 2005-06, TOWN CENTER STREETScape IMPROVEMENTS, PHASE II

Opening Date: August 11, 2005

Bidder	Location	Base Bid
T&T Concrete and Landscapes	Hartford	\$316,560
C. J. Fucci Construction Co.	New Haven	\$325,353
J. H. Lynch and Sons	Millbury, MA	\$459,831

All bids received were over the budgeted amount; a decision as to how to proceed is pending.

BID NO. 4, 2005-06, POLICE DEPARTMENT CLEANING SERVICES

Opening Date: August 23, 2005

Bidder	Location	Base Bid
Capital Cleaning Contractors	Hartford	\$15,840
Facilities Services Group	Farmington	\$19,200
Pritchard Industries	S. Windsor	\$21,776
New England Services	Rocky Hill	\$27,485
Glastonbury Building Maintenance	Glastonbury	\$31,500
Horizon Services	E. Hartford	\$32,173

The bids are under review.

BID NO. 5, 2005-06, SIDEWALK CONSTRUCTION AND REPAIR

Opening Date: September 15, 2005

RFP NO. 4, 2004-05, TOWN CLERK SYSTEMS

Opening Date: July 7, 2005

Respondents

CORE Business Technologies, E. Providence, RI
Cott Systems, Inc., Worthington, OH
New Vision Systems Corp., Stamford, CT

The proposals are under review.

RFP NO. 1, 2005-06, AERIAL APPARATUS LEASE PURCHASE FINANCING

Opening Date: September 1, 2005

Respondent	Location	%
JP Morgan Chase	Shelton, CT	3.35
All American Investment Group	Woburn, MA	3.56
Baystone Financial Group	Manhattan, KS	3.58
Ashford Capital Corp.	Atlanta, GA	3.64
CalFirst Utility Finance Group	Irvine, CA	3.95
TD Banknorth	Glastonbury	4.057 (Nominal Annual Rate) 4.098 (Effective Annual Rate) 2.0286 (Periodic Rate)
Citizen's Bank	Manchester, NH	4.10
Koch Financial Corp.	Scottsdale, AZ	4.16
Commercial Equipment Financing	Fort Washington, PA	4.52

The responses are under review.

RFP NO. 2, 2005-06, DEVELOPMENT PLAN REVIEW CONSULTANT

August 25, 2005

Respondents

Purcell Associates, Glastonbury
BETA Group, Inc., Rocky Hill
Milone and MacBroom, Cheshire

EnviroScience Consultants, Inc., Newington
 Weston and Sampson Engineers, Inc., Rocky Hill

The proposals are under review.

RFP NO. 3, 2005-06, PAVEMENT MANAGEMENT CONSULTANT
 Opening Date: August 25, 2005

Respondents

Vanasse Hangen Brustlin, Inc., Middletown
 BETA Group, Inc., Rocky Hill
 Milone and MacBroom, Cheshire
 Applied Research Associates, Champaign, IL
 MACTEC Engineering & Consulting, Beltsville, MD

The proposals are under review.

TOWN CLERK

- 736 documents were filed on the Newington Land Records for August; recording fees totaled \$22,848.
- There were 110 property transfers with \$41,944.47 collected for Town conveyance tax, and \$97,701.44 collected for State conveyance tax.
- The largest property transfer was at 3000 Berlin Turnpike for \$1,350,000 from Alice Marquez to Commercial Net Lease Realty Services Exchange 1, Inc. George A. Guertin sold 182-184 Day Street to Mirabelli Properties LLC for \$800,000, and 3237 Berlin Turnpike transferred from John F. Knaus, Jr. to Rockledge Properties LLC for \$750,000.
- There were nine residential transfers each for over \$300,000.

Data Summary-August 2005

	<u>Aug. 2005</u>	<u>Aug. 2004</u>	<u>FY 2005-06 to Date</u>	<u>FY 2004-05 to Date</u>
Land Record Documents	736	707	1382	1519
Dog Licenses Sold	100	69	274	275
Game Licenses Sold	88	95	339	225
Vital Statistics				
Marriage Licenses	28	37	54	67
Death Certificates	21	33	44	45
Birth Certificates	9	21	37	32
Total General Fund Revenue	\$ 68,128.37	\$83,733.40	\$121,559.85	\$153,908.83
Town Document Preservation	\$ 717.00	\$ 621.00	\$ 1,331.00	\$ 1,404.00
State Document Preservation	\$ 1,434.00	\$ 1,242.00	\$ 2,662.00	\$ 2,808.00
State Game Licenses	\$ 1,496.50	\$ 1,530.00	\$ 6,273.50	\$ 4,345.00
State Dog Licenses	\$ 710.00	\$ 405.00	\$ 1,879.00	\$ 1,685.00
Dog Licenses Surcharge	\$ 250.00	\$ 134.00	\$ 688.00	\$ 610.00
Marriage License Surcharge	\$ 494.00	\$ 418.00	\$ 798.00	\$ 779.00
Grand Total	\$ 73,229.87	\$88,083.40	\$135,191.35	\$165,539.83

REGISTRARS

- Two petitioning candidates qualified to be on the November ballot, one for Mayor and one for Town Council.
- A lottery for positioning of candidates on the November ballot was held on August 17.
- The Registrars hosted a Moderator Class during August.
- Sixty-five new voter applications were received.

POLICE DEPARTMENT

- Police Recruit Jamie Cipolla graduated from the Police Academy and will continue with 12 to 14 weeks of Field Training Officer training. Officer Meghan Kennedy successfully completed her FTO training and began routine patrol duties in late August.
- The Police Department received approval for the Bulletproof Vest Grant for \$5,115, with a Town match equal to the grant. The Town has three years to use the funds.
- The grant from the State Department of Transportation for the Berlin Turnpike Traffic Enforcement concluded on August 12, 2005. As of the end of June, 77 arrests were made and 40 warnings issued.
- In August, patrol officers arrested door-to-door solicitors who were using counterfeit Town of Newington Vendor Permits.
- Officers responded to an overdose by a 26 year old male at a local motel. After transport to Hartford Hospital, he was pronounced dead. The death is under investigation.
- 44 offenses were the subject of investigation by Detective Division personnel in August.

FIRE DEPARTMENT

The Fire Department responded to 69 alarms/emergencies as follows:

	<u>August 2005</u>	<u>2 months Cum.</u>
Residential	14	23
Commercial, Industrial, Office	18	33
Hospital, School	7	9
Vehicle	6	7
Rescue, Police Assistance	1	2
Dumpster, Rubbish	4	6
Grass, Brush, Leaves	4	4
Hazardous Materials/Clean up	5	8
Investigative Alarm	9	15
False Alarm	0	0
Mutual Aid/Standby	2	4
Carbon Monoxide Investigation	1	4
Total	69	129

Response by Companies through 2 months:

<u>Company #1 (Main Street)</u>	<u>Company #2 (Richard Street)</u>	<u>Company #3 (West Hill Road)</u>	<u>Company #4 (Dix Avenue)</u>
111	95	64	46

Manpower/Response Breakdown*

	Weekdays 8 a.m.-4:00 p.m.			All Other Times		
	Alarms Answered	Members Responding	Alarms Average	Alarms Answered	Members Responding	Alarms Average
Co. #1	17	96	6	38	421	11
Co. #2	14	49	4	37	212	6
Co. #3	6	19	3	20	79	4
Co. #4	8	14	2	17	88	5

*Average is to the nearest whole number.

Chief Chris Schroeder attended the 2005 Fire Rescue International Conference in Denver, CO.

Training Summary:

257.25 hours of training were provided to department members.

Type		No. of Members	Hours
Driver Training		32	63.75
Engine Pumping		35	62.50
Rescue Training	Vehicle Extrication	8	21.00
Multi-Company Training	Ground Ladders Advancing Hoselines Roof Operation	51	110.00

FIRE MARSHAL

The Fire Marshal's Office completed the following activities during the month.

Inspections	34
Inspection Follow-Ups	91
Plan Review	1
Job Site Inspections	15
Underground Tank Removal	0
Fire Investigations	2
Fire Alarm Trouble	3
Complaints	3
Haz/Mat	0
Bomb Threats	0
Blasting	20

- Fire Inspectors conducted inspections at all school buildings both public and private prior to opening for the school year. All buildings were found to be in compliance with the Connecticut Safety Code.
- Blasting continued during the month at Balf/Tilcon and at the new Woodlands residential development off Fenn Road. No incidents were reported.
- An accidental electrical fire caused significant damage to a Miami Avenue home on August 22.

PUBLIC WORKS/FACILITIES MANAGEMENT

- Phase 2 of the drainage improvements to the Howard Street and Eddy Lane intersection has been completed. Some restorations to the lawns may require a second application of seed and fertilizer when the weather is cooler.
- The rehabilitation of Ivy Lane was begun. Additional storm drainage pipes have been installed and the intersection with Urban Lane will be adjusted to eliminate the deep gutters at the radii.
- More than 25 miles of street centerline painting has been completed, as well as stop bars and crosswalks. In addition, many of the pavement markings at the schools have also been painted.
- The program to replace worn and faded street signs will continue as weather permits.
- The Public Works Department has started working on a master plan to upgrade and update the Highway Department site. Improvements include a relocated fueling station, arrangement of bins to store construction and other materials and supplies, an area for the sand and salt storage building, systematic parking arrangements and a general improvement of the yard.
- Public Works Director Michael Mancini and Highway Superintendent Frank Sanzo, along with representatives of the MDC, toured and inspected the damage to Woodmere Road (recently rebuilt) caused by a broken water main. The road will be allowed to go through the winter, and remedial work will be done in the spring to permit observation of the full extent of the damage.
- The MDC presented their plans to begin a program of smoke testing of sanitary sewer lines to locate unauthorized connections and leaks. The program will begin during the first half of September.
- The Public Works Director attended a presentation at the Connecticut Department of Transportation in conjunction with the Department of Environmental Protection on the new Stormwater Manual.

Highway Department

- Several hundred storm water basins were cleaned town-wide by a private contractor as part of Storm Water Phase II.
- Highway personnel assisted the Fire Company #2 construction contractor with materials handling.
- Miscellaneous projects included bituminous patching and storm water basin repairs throughout town.
- Waterway maintenance was performed along several Town maintained intermittent watercourses.
- Assistance was provided to the Traffic Division by sweeping schools designated for line stripping.
- Mechanics started seasonal maintenance to leaf collection equipment including the setup of a newly acquired leaf collector along with scheduled fleet maintenance and emergency repairs.

TOWN PLANNER

Phase II Main Street Improvements: On August 11 bids were received and opened from three construction firms. All bids were substantially higher than the engineer's construction estimate and the STEAP project budget. The lowest bid was \$77,706 above the base bid cost estimate. The project engineer, Maguire Group and the Town Planner, recommend that all bids be rejected. A possible option is to seek additional grant funds from DECD, expand the project scope and rebid the project over the winter for an early spring construction start.

Facade Improvement Program: The project architect issued a substantially complete status report, August 23rd. A punch list to finalize construction work has been developed. Store awnings and lighting fixtures are ready to install once wall signage is attached. Each tenant is being asked to review and sign off on their store's sign prior to fabrication.

Brownfield Assessment Project: The Brownfield Work plan and two year budget schedule were submitted to EPA (Environmental Protection Agency) on August 9. In anticipation of EPA contract signing and release of project funds, the Town Planner has prepared a draft RFP for Brownfields Grant Management assistance. This RFP will be used to solicit proposals from consultants to help with site identification, community education and project administration.

Small Cities 2005-06 Project Activities: Town staff met August 31 to prepare a list of all possible ADA improvements that are necessary throughout the Town Hall. The Town Hall Building Survey Report prepared in November 2004 identified several deficiencies that should be corrected. Staff estimated that this work alone could cost \$264,500 and additional work not identified in the 2004 survey but qualifying for ADA funding is expected to raise the preliminary budget estimate to \$600,000. In May, DECD, Connecticut's Small Cities funding agency, instituted new pre-application grant requirements that may necessitate environmental analysis of proposed demolition work prior to grant award. The purpose of this new requirement is to determine potential remediation costs for asbestos and lead paint prior to approving a project grant award.

New Britain – Hartford Busway: At the Town Plan and Zoning Commission's August 24 meeting the Commission approved a statement supporting the proposed Traffic Circulation and Accessibility Study for the Cedar/Fenn/Ella Grasso Boulevard area. This study was prepared by the Capitol Region Council of Governments as an adjunct to the New Britain – Hartford Busway transit area design concept plan for the Cedar Street busway station. The TPZ found that this traffic study addressed concerns it identified in the 2001 Busway Environmental Impact Statement.

Development Project Status

- Walgreen's – Sunrise Estates: Griswoldville and Deming traffic signal and roadway design work is still under review by MDC, utility companies and ConnDOT. On August 16th the Town Engineer and Town Planner reviewed water service plans to connect Walgreen's to the MDC water line on the east side of the Berlin Turnpike, in front of Bertucci's Restaurant. Two trees within the Town right-of-way that need to be removed for realignment of Griswoldville Road have been marked. Premier Building and Development has completed expansion of the storm water detention basin on the west side of the Berlin Turnpike and is now working on installation of the sanitary line connection through ConnDOT's commuter parking lot and MDC waterline service connection form Ridge View Crossing.
- Whitewood Development: The subdivision development, four residential lots at the corner of Maple Hill and Cedar Street, is nearing completion. The Town Planner and Town Engineer met with Whitewood principals to discuss unfinished sidewalk and storm drainage work. These project improvements are interrelated to the proposed relocation of Maple Hill to opposite Alumni Road. The uncertainty of this intersection realignment will require Whitewood to reevaluate the storm drainage plan as well as the future use of their five acre commercial tract that does not have full access to Cedar Street.
- Hartford Drive-In Property: The Town Planner has been reviewing preliminary plans being prepared for Toll Brothers for reuse of the drive-in's 13 acres for a condo development. Storm water control is a significant design challenge at this high location on the Berlin Turnpike and Prospect Street. The Town Engineer has spent considerable time reviewing the drainage plan to ensure that storm water runoff does not create problems for off site properties.

BUILDING DEPARTMENT

- Three permits were issued for single family residences (95 Waverly Drive, 35 Waverly Drive, and 80 Waverly Drive).
- Permits issued for the Town were:
 - FSS / Sprinkler Permit for 13 sprinkler heads in the Police Department
 - Mechanical Permit for the Anna Reynolds School for removing 3 boilers and 1 hot water storage tank and to install 2 boilers, 2 pumps, 1 hot water boiler, 2 storage tanks and 1 make-up am unit.
- Work continued on the Subway to be located in Wal-Mart at 3164 Berlin Turnpike.
- A permit was issued for interior tenant improvement for a Supercuts Store to be located at 2995 Berlin Turnpike, Unit A.
- A permit was issued for a new nail and spa salon to be located at 965 Main Street.

- Building Official Pete Hobbs spent much of the month working with the contractors and the Board of Education to ensure the timely opening of the Ruth Chaffee and Elizabeth Green Schools.
- Four Certificates of Occupancy were issued, all for commercial buildings (C&C Janitorial Supply, 665 New Britain Avenue; Barb's Pizza, 995 Main Street; Modell's, 3085 Berlin Turnpike; and Red Wing Shoes, 2434 Berlin Turnpike, Unit 4.

Building Inspectors completed a total of 404 inspections: Above Ceiling (1), Alarm (7), Boiler (2), Chimney (1), Chimney Liner (1), CO (10), Code (9), Concrete (2), Damp proofing (1), Decks (3), Electrical (107), Final (12), Fire Dampers (1), Footings (28), Foundation (7), Framing (46), Gas Fireplace (1), Gas Line (10), Hood (3), Insulation (24), Mechanical (32), Piers (5), Plumbing (56), Pools (2), Rebars (2), Roofing (2), Rough (1), Sheds (2), Sill (1), Sprinkler (10), Sump Pump (1), Waterproof (14).

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alterations	28	\$ 697,340
Deck	6	13,200
Demolition	3	3,800
Electrical	42	273,375
FSS/Sprinkler	5	77,500
Footing/Foundation	0	0
Fuel Tank	0	0
Garage/Shed	8	19,960
HVAC	19	295,481
New Commercial	0	0
New Residential	3	483,472
Plumbing	10	88,400
Pool	2	19,074
Roofing/Siding	17	523,004
Sign	11	13,400
Tent	0	0
Trailer	<u>0</u>	<u>0</u>
Total	154	\$2,508,006

Permit Value Comparison for August:

	<u>2005</u>	<u>2004</u>
Value of Permits Issued	\$2,508,006	\$2,627,209
Building Permit Fees Received	\$36,900	\$40,260
Other Income Fees	\$5,112	\$3,701
Building Permits Issued	154	162

Total Value of Permits and Permit Fees:

<u>2005-2006</u>		<u>2004-2005</u>	
<u>Value</u>	<u>Permit Fee</u>	<u>Value</u>	<u>Permit Fee</u>
\$6,245,554	\$96,960	\$13,415,381	\$152,470

HEALTH DEPARTMENT

- Routine inspections for the month consisted of food establishments and the final monthly inspections of all outdoor public pools.
- Plan reviews were completed for the new T.G.I. Friday's Restaurant (Berlin Turnpike) and walk-throughs were made of the new Courtyard Marriott opposite West Farms Mall.
- Greg Mattus, Public Health Inspector, produced two "on-the-road" Daily News Shows, one highlighting swimming pool inspection procedures used by the department and the other highlighting the department's surveillance activities associated with monitoring for West Nile Virus (WNV) activity within the community.
- During the month, the department received word from the Connecticut Department of Public Health (CDPH) that a crow submitted to the State Lab tested positive for West Nile Virus. There have been no positive reports of any trapped mosquitoes testing positive either in town or in the Capitol Region.
- Walk-through inspections were completed at both Ruth Chaffee and Elizabeth Green schools prior to schools opening on August 31. Staff will continue to monitor the on-going renovation work at both schools until completed later this year.
- The application for the department's FY06 "per capita grant" was forwarded to the CDPH. The department is expected to receive \$14,550.55 to be used for community health promotion services.
- The Town's annual Recycling Report for FY05 was forwarded to the Connecticut Department of Environmental Protection (DEP) by the August 31st filing deadline. Residents' participation in the recycling programs continues at a commendable level.
- Mr. Cosgrove is currently working on revisions to Newington's refuse and recycling collection contracts and associated bid specifications in anticipation of all current contracts expiring on June 30, 2006. The intent is to go out-to-bid in late fall 2005 in order to have realistic costs for preparing the FY07 Sanitation budget.
- New complaints for the month numbered 28 many of which concerned blighted residential properties.

Statistical Summary

	Monthly Totals	Year to Date	Last Year to Date
Food Establishment Inspections	59	324	272
Food Establishment Reinspections	7	39	33
Other Routine Inspections	4	50	38
New Complaints Received	28	175	99
➤ Complaint investigation made	27	182	99
➤ Notice of Violation issued by Public Health Coordinator	8	42	28
➤ Legal Order issued by Director of Health	0	2	2
➤ Complaint compliance recorded	30	155	82

HUMAN SERVICES

- The Human Rights Commission held a food collection for the Food Bank. Water was also received which was dropped off at the Chamber of Commerce for those impacted by Hurricane Katrina.
- Director Ken Freidenberg participated in several regional meetings on mental health.
- Two social work students from Central Connecticut State University are doing five-hour a week field placements with the department this school semester.
- The Social Casework Program experienced an increase in new referrals with staff handling 80 active cases. Presenting issues continued to include health, mental health, housing, financial, transportation and domestic conflict.
- Food Bank, Clothing Closet and Special Need Fund requests remained constant with families and individuals experiencing difficulties due to job loss, fixed income and/or medical conditions.
- Coordinator Karen Futoma and Social Worker Carol LaBrecque handled Food Bank re-determinations with 123 households approved this month.

- The Youth and Family Counseling Program received eight new referrals. Most were made by parents in addition to Juvenile Court and two social service agencies. The active caseload rose to 45 with 10 inactive and nine closed cases. Clinical therapists conducted 96 therapy sessions and collateral contacts totaled 146.
- Positive Youth Development activities included the following:
 - Completion of the Summer Youth Adventure Program. Zoos, nature centers, favorite rivers, lakes, museums, bike trails, tubing spots, etc. were explored or revisited.
 - Youth Worker Crystal Morawitz took nine youths to a two-day, six town regional youth summit sponsored by the Town of Windsor. The theme of the program was diversity and leadership.
 - Coordinator Karen Futoma oversaw the completion of the summer youth employment program with four youths placed in different Town departments in collaboration with the Capitol Region Education Council.
 - The fall 2005 SCORE brochure was finalized and distributed to all middle schools.
 - The Challenge Course was active with multiple student groups from Central Connecticut State University and a sales team from the Loctite Corporation participating. A SWAT team from Middletown Police Department is scheduled for September.
 - A total of 513 youth participated in programs and activities.

August 2005 Statistics

Selected Programs	FY 05-06 Undp. Total This Month	FY 05-06 Undp. Total Last Month	FY 05-06 Cum. Undp. Total YTD	FY 04-05 Cum. Undp. Total YTD
Youth and Family Counseling	45	38	46	63
Positive Youth Development	513	480	993	642
Youth Works (Job Bank)	5	2	7	10
Information and Referral	169	163	332	220
Social Casework Cases Under 55 = 47 Over 55 = 33	80	69	93	95
Food Bank Participants	94	87	181	187
Special Needs	11	14	25	19

SENIOR AND DISABLED CENTER

- Project Homeshare Coordinator Sue Toczko ended with her employment with the Town, having gotten married and relocating out of state.
- An open house was held on August 25 to provide Dial-A-Ride passengers an opportunity to bid farewell to Glenn Billiter before his retirement in early September. Mr. Billiter was with the Dial-A-Ride program for 26 years.
- Newington Health Care Center sponsored the Annual Ice Cream Social at the Center on August 2. More than 100 people enjoyed sundaes with all of the fixings.
- Guidance through the complex new world of Medicare Part D continued with more sessions about the 'extra help' applications available to people that meet income and asset eligibility limits. Seminars will be offered in late October and early November to provide information about the actual Medicare Part D program.
- A blood pressure program, created by Senior Network and sponsored by Novartis, was presented by Nurse Practitioner Stacie Zibel on August 19. One of the highlights of this program was a raffle for a home blood pressure monitor.
- A new shuffleboard program was slowed by problems with the surface of the court. Solutions are being explored to make things run more smoothly.
- The CoffeeTalk guest for the month was Wendy Daugherty from Labs for Rescue.
- A lightning strike did considerable damage around the Center. A tree was split, the security system and the generator both sustained damage and, along with Town Hall, the phone system was knocked out.

- The Center currently has a membership of 3,382, with 15 new members in August.
- The social work caseload remained high with 51 clients over the month. The implementation of Medicare Part D is beginning to have a more significant impact on clients, especially those with lower incomes.

Dial-A-Ride		Wellness Clinic		Senior Café
Trips	Miles	On-site	Off-site	Meals Served
1,755	3,671	156	13	1,336

Project Homeshare

	Current Matches	Providers	Seekers	Counseling Calls
Newington	2	7	2	n/a
Other Comm.	6	32	43	n/a

PARKS AND RECREATION

- Superintendent Wendy Rubin worked with Stonehedge Landscaping regarding the Town Hall parking lot landscape plan and Town Center landscaping.
- Ms. Rubin addressed public concern regarding the removal of diseased trees at Mill Pond.
- Current on-going projects include development of specifications for the Cemetery Sales Operations, Ball Field Lights Bid and the Master Plan Request for Qualifications.

Recreation Division

- A total of 206 summer programs, sessions and classes were offered.
- The first Dog Daze was held at the Churchill Pool after the pool was closed for the season with approximately 60 dogs and owners in attendance.
- The new and improved fall brochure went to print and will be circulated through *Connecticut Life*, a monthly publication that is mailed to all resident households.
- Several new programs for the fall include Senior Tap, Adult Dance, Tennis, Self-Defense, Skyhawks and Music Together.
- A partnership was formed with Healthtrax Fitness & Wellness to offer joint fitness programming including Pilates, Boot Camp, Rhythm Aerobics, and Spinning.
- Women's softball finished as Hamilton Bunker defeated Elisa's Jawbreakers.
- The Frank O'Rourke Fun Runs were held on four Wednesday evenings, with 15 to 22 runners in each race.
- Mill Pond Pool and Churchill Pool were open for 8 and 9 weeks, respectively. Approximately 3,500 children participated in the Learn to Swim Program and 17,500 people visited the pools this summer. 1,377 pool passes were issued.
- The Summer Playground Program finished with a trip to Lake Compounce and a DJ Party in the Park. The program operated for seven weeks at seven sites. There were 400 registrations, a 16% decrease in participation and a decrease in revenue of \$32,000.

Parks and Grounds

- In preparation for school opening, pruning and cleanup of branches and pathways was accomplished.
- Layout and field painting of over 20 soccer and various other fields was completed by month's end.
- There were eight interments in Town Cemeteries in August.

LIBRARY

- The Children's Summer Reading Program ended with 1,273 participants, an 8% increase over that of last year. 3,470 new paperback books, courtesy of the Friends, were earned as prizes. 924 children achieved special reading status, as new library books were affixed with book plates in their honor.
- Adult readers were treated to a *Read Knight or Day* finale, at which people vied for raffle prizes of baskets of items donated by area businesses as well as the Friends.
- 150 teens took part in their own version of the summer reading program. As they read through the summer, teens earned "book bucks" that they were able to use at an auction at the end of the program. Almost 1,500 books were read by these teen participants.
- Almost 40 new teachers were at the library in August as part of their orientation. Library staff discussed services that are offered for teachers, such as special library cards, collection building, field trip visits, etc. They were also given a tour.
- Children's Room staff attended teachers' meetings for grades 2 and 5, at which new reading curricula were introduced.
- *On Silent Wings-Hunting with Birds of Prey* was one of the more popular summer offerings. The staff of *Wind over Wings* brought falcons, kestrels, and hawks to the library and gave an informative talk on falconry. 75 family members took advantage of this wonderful event.
- *Comedy with Stitch*, a film series, and a Friends' bus trip to Tanglewood were highlights of Adult/Teen programs. Ten programs were held for 455 people.
- Approximately 1,000 children and their caregivers attended 36 programs. Highlights included a performance by The Activated Storytellers whose show, *Dare to Dream*, played to a packed house. The annual Ice Skating Party at Newington Skate Center was attended by almost 200 young people. Regular weekly story-based programs and pre-school groups visited by library staff rounded out the month.
- Topics of note that were researched this month included:
 - Portuguese language books.
 - Information on cryptidzoology.
 - How to sell on eBay.
 - Top doctors in the Tampa, FL area.
 - Dog laws in CT regarding barking.
- Circulation of materials was 41,504, a 4% increase over last August. An average of 974 people entered the library each day. The 20 museum passes circulated a total of 129 times during August. 5,304 reference questions were answered and 1,231 items were processed and added to the collection.
- Use of the library's homepage was 8,718 hits (+34%). 2,723 people (+24%) used the Internet computers in the library.
- Library Director Marian Amodeo sat on an interview panel to help choose a library department head in Avon.
- Work continues on building projects that include new signage, upholstery, and redesign of the area behind the Circulation Desk.