



JOHN SALOMONE
TOWN MANAGER

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

CAREER OPPORTUNITY

POSITION: Network Administrator/Project Leader	PAY RANGE: \$62,000-70,000/yr	CLASSIFICATION/ GRADE: A-6	EEOC Admin
LOCATION: Information Technology Dept. Town Hall	APPLY BY: June 5, 2009	APPLY TO: Town Manager 131 Cedar Street Newington, CT 06111	

ESSENTIAL FUNCTIONS:

Under the general supervision of the Director of Information Technology (IT) oversees and ensures completion of tasks pertaining to supporting Town computer, telephony, and data network resources. This includes managing, planning and coordinating the installation, configuration and maintenance of servers, desktop computers, laptops, mobile devices, printers, telephony, network/ data equipment, and software for Town departments. Responsibilities will also include providing onsite technical support at off-site buildings, working with other IT staff regarding software and application issues, network connectivity, throughput, and overall local area network (LAN) performance, mentoring, training, provide instruction to individual or group of users and supervising IT staff and managing projects as assigned.

MINIMUM QUALIFICATIONS:

- Graduation from a four-year accredited college with a Bachelor's degree in Computer Science, Information Technology, Engineering, or related field and four (4) years experience in supporting computers (Windows OS, Linux OS, MAC) and LAN/ WAN administration or an equivalent combination of education and experience substituted on a year-for-year basis.
- Possession of a current Microsoft Certified Systems Engineer (MCSE) or a combination of two (2) or more of the following certifications: Microsoft Certified Systems Administrator (MCSA), Microsoft Certified Desktop Support, Microsoft Certified Professional, A+ Certification, Cisco (CCNA), Sonicwall Certification, VMWare Certification, Citrix Certification, and Linux Certification.
- Extensive knowledge of Microsoft operating systems, topologies and protocols.
- Must be able to demonstrate considerable and highly technical knowledge of personal computer hardware, peripherals, operating systems, and network operating systems, including installation procedures, architecture and trouble-shooting techniques.
- Knowledge of principles of data communications and related equipment.
- Ability to communicate clearly, both verbally and in written form.
- Ability to learn new products and technologies as they become available.

See attached Job Description for more information; Job Description subject to change.

The Town of Newington is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of age, sex, race, color, religion, marital status, sexual preference, national origin, or disability.

Phone: (860) 665-8510 Fax: (860) 665-8507
townmanager@newingtonct.gov
www.newingtonct.gov