



Tanya D. Lane
Acting Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Parks & Recreation Department

~ Building a Strong Community ~

William A. DeMaio, CPRP
Superintendent

Financial Assistance for Parks and Recreation Programs

HOW TO APPLY

- 1.) Call the Department of Human Services (860-665-8590) to schedule an appointment.
- 2.) Complete the attached application and bring with you to your appointment OR the application can be completed with Human Services staff at your appointment.
- 3.) Bring the following items to your appointment:
 - a. Photo ID
 - b. Four (4) most recent weeks of pay stubs for all income earners in the household
 - c. If self-employed, please provide verification of income
 - d. Alimony
 - e. Child support
 - f. Social Security Income / Social Security Disability
 - g. Proof of Supplemental Income from State to include rent assistance (rental agreement), food (SNAP) subsidies, unemployment and workers' compensation, veterans' benefits, cash assistance, etc.
 - h. Any other outside source of income

Please allow at least two weeks for processing after your appointment with Human Services.

5/6/2016

Program Information Hotline: (860) 665-8686 Phone: (860) 665-8666 Fax: (860) 665-8739
parksandrec@newingtonct.gov
www.newingtonct.gov



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Financial Assistance for Parks and Recreation Programs Fact Sheet & Frequently Asked Questions (FAQs)

How do I know if my family is eligible?

Eligibility is determined by Newington's Department of Human Services. Your household income and size are two of the factors used to determine eligibility. **Financial assistance is available for Newington residents only.**

How is eligibility determined?

You must make an appointment with the Department of Human Services. At your appointment, you will complete an Application for Financial Assistance OR bring with you a completed Application for Financial Assistance. You must bring all required documentation (see 'How to Apply' for a list of required documentation).

When should I apply?

Applications for Financial Assistance are accepted year round but must be submitted at least two weeks prior to the start of the first program for which assistance is sought. We recommend applying as soon as possible as some programs have a limited amount of spaces available and we are not able to accept any registration after that capacity is reached. Before you can attend or reserve a space in any program or class, you must have a completed and approved application on file; we cannot 'hold' space in a program. It may take up to two weeks for review and processing after your appointment with Human Services. Once your application is reviewed and your eligibility level is determined, you would be able to register for any eligible and available programs.

How long is my eligibility valid?

Your eligibility, once determined, is valid for 6 months or until there is any change in your financial situation. If your financial situation changes during your eligibility period, you must schedule an appointment with Human Services for review.

What about Care 4 Kids?

Care 4 Kids is a program sponsored by the State of Connecticut's Department of Social Services (also called DSS) which helps low to moderate income families in Connecticut pay for child care costs. Care 4 Kids may be able to provide financial assistance to eligible families with a working parent(s) who would like to send their child to our Camp RECreate Program. For more information and program requirements, please visit www.ctcare4kids.com.

Which Parks and Recreation programs are included?

You may be eligible for a free or reduced pool pass, payment plan and up to 20% off fees for select programs. Each family member is eligible for financial assistance for one program and pool pass per season.

- **Pool Passes:** Each eligible family may qualify for financial assistance for one individual or household pool pass.
- **Payment Plan:** Each eligible family may request a payment plan for any available Parks and Recreation program. Payment plans are arranged through the Parks and Recreation Department after a family's eligibility has been determined by the Department of Human Services. If a family has been approved for a payment plan, it is the family's responsibility to ensure that all payments are made according to the schedule determined by the Parks and Recreation Department. If a family fails to make payments in a timely fashion, future financial assistance eligibility for Parks and Recreation programs will be jeopardized.
- **Programs:** Each eligible family member may qualify for up to 20% off one of the following programs per season:
 - Summer Sunshine: for children ages 3 & 4
 - Playground Pals: for children entering Kindergarten or grade 1
 - Camp RECreate (*formerly Summer Playgrounds*): for children entering grades 2 through 8
 - Camp Counselor-In-Training: for students entering grades 8 through 10
 - Summer Music
 - Group Swim Lessons: Youth and Adult
 - Special Needs Swim Lessons
 - Little Swimmers
 - Jr. Lifeguarding
 - Recreational Basketball Program: Kindergarten through Grade 12
 - Youth Art classes (*does not include classes offered by Let's Gogh Art*)
 - Senior Fitness Clinics
 - *Other programs may be approved on a case-by-case basis.*
- **NEW! Sibling Discount:** A sibling discount will be offered for Playground Pals and/or Camp RECreate. If a family has two or more children registering for either of those programs, the second, third, fourth, etc. child will receive a \$20 discount per week. For example, if four children in a family sign up for all 7 weeks of Playgrounds Pals and/or Camp RECreate, the first child will pay full price. The second, third and fourth child would each receive a \$140 discount (\$20 per week per child x 7 weeks), for a total family discount of \$420. Please note that registrations must be completed/received at the same time for each child.

Programs eligible for financial assistance, as well as the discount amounts, are subject to change at any time. Newington Parks and Recreation Department has the ability to modify the list of applicable programs at any time, and is responsible for the final approval of programs eligible for financial assistance.

5/6/2016



Newington Parks and Recreation

Building a Strong Community

131 Cedar St. Newington, CT 06111 Phone: 860-665-8666 Fax: 860-665-8739 www.NewingtonCT.gov

Date Received: _____

Application for Financial Assistance

PRIMARY HOUSEHOLD CONTACT INFORMATION - PLEASE FILL OUT COMPLETELY

First Name _____ Middle Initial ____ Last Name _____ Gender ____ DOB ____/____/____

Street Address _____ City _____ State ____ Zip _____

Home Phone (____) _____ Work Phone (____) _____ Extension _____

Cell Phone (____) _____ Email Address _____

Emergency Contact #1 _____ Relationship _____ Phone (____) _____

Emergency Contact #2 _____ Relationship _____ Phone (____) _____

FAMILY INFORMATION

Please list all dependent family members that are currently residing in the household, including primary contact listed above.

| First and Last Name | M/F | DOB | Income | First and Last Name | M/F | DOB | Income |
|---------------------|-----|-----|--------|---------------------|-----|-----|--------|
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READ CAREFULLY AND SIGN BELOW

By signing this document, I hereby apply for financial assistance for programs or services offered by Newington Parks and Recreation I certify the accuracy of the information contained herein in accordance with all provisions of the law. I further consent that all information I have provided is true and accurate to my knowledge, and understand that I will be financially liable if it is determined that I obtained assistance under false pretenses of any kind. I agree to notify the appropriate town department in writing in the event of changes in said information; any changes affecting my eligibility status over the course of the year must be reported to the Town so that my eligibility for financial assistance may be reevaluated.

ADULT SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

Household Income: _____ / month Approval valid for six months from: _____ to _____

Approved For: 100% (Pool Pass only) 20% (Pool Pass and/or Programs) Payment Plan

(≤ 185%) (≤ 235%) (≤ 250%)

Authorized by: _____ Date: _____