



35th Annual Newington Extravaganza
Mill Pond Park, Newington, CT
Saturday, July 16, 2016
(Rain Date: Sunday, July 17, 2016)



Arts & Crafts Vendor Application

VENDOR INFORMATION - PLEASE WRITE LEGIBLY.

Name: _____ Business Name: _____

Street: _____ City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Cell Phone: _____ Email: _____

CT Tax ID #: _____ Type of Craft (i.e. jewelry, photography, wood): _____

Description of your work: _____

Are items handmade by you? _____ If no, please describe: _____

Please indicate any special needs or requests: _____

Photographs of your booth and merchandise must be submitted with all applications, even for returning vendors. Are photographs enclosed? _____

Is this your first time participating as an arts & crafts vendor at Extravaganza? _____

SPACE FEES		
Date Application Received	Single Space 10 ft. x 10 ft.	Double Space 10 ft. x 20 ft.
On or before April 29, 2016	<input type="checkbox"/> \$65	<input type="checkbox"/> \$130
May 2 - June 30, 2016	<input type="checkbox"/> \$75	<input type="checkbox"/> \$150
On or after July 1, 2016	<input type="checkbox"/> \$100	<input type="checkbox"/> \$200

Yes, I am including an additional \$20 to reserve a corner/end space.
(Corner/end spaces are limited and will be assigned on a first-come, first-served basis. If paying by check, please include a separate check for this amount. If we cannot accommodate your request for a corner/end space we will return any overpayment.)

Total Fee: _____

METHOD OF PAYMENT	
<i>If paying by cash or check, fee must be submitted with application. Checks should be made payable to "Newington Parks and Recreation". Postdated checks will not be accepted. No refunds.</i>	
Circle One:	Cash Check Credit Card (MC, Visa, Discover)
Credit Card #:	_____
Security Code:	____ / _____
<i>(Found on back of card)</i>	

Return Completed Applications to:

Newington Parks and Recreation Department
131 Cedar Street
Newington, CT 06111

Checks Payable to: Newington Parks and Recreation

Applicants will be notified of their assigned space and other important details **by email** on or before Monday, July 11, 2016. If you do not receive an email from us by Wednesday, July 13, 2016, please contact us.

For additional information and complete rules and regulations, please see:
Arts & Crafts Vendor Information, Rules and Requirements

Questions:

Contact: Sharon O'Neil
860-665-8667
soneil@newingtonct.gov
www.newingtonct.gov/parksandrec

Waiver/Assumption of Liability: Participation in this activity may involve risk or injury. I am aware of these hazards and my ability to participate. I hereby agree to release, discharge and hold harmless the Town of Newington, its employees, contracted instructors, and volunteers from the liabilities which may occur while participating in the activity. I understand that participation in any event, recreational or sport activity involves risk. I further understand that the Town of Newington does not provide accident/medical insurance for participants or vendors. The Parks and Recreation Department reserves the right to photograph vendors, participants and booths/spaces for publicity purposes. Please be aware that these photos are for Parks and Recreation use only and may be used in future catalogs, website, social media, brochures, pamphlets, and/or flyers.

I agree to the above Waiver/Assumption of Liability and I also understand and agree to comply with all event rules and regulations as set forth on the Arts & Crafts Vendor Information Form, as well as all state laws regarding sales tax.

Signature

Date