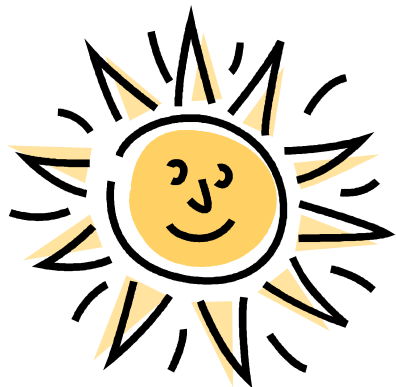


Newington Parks & Recreation

Summer Playgrounds 2009



Where
great
summers
begin!

OUR PROGRAM

Is a great opportunity to meet new friends, develop respect, build self-esteem, and participate in activities in a safe and friendly atmosphere.

OUR COUNSELORS

Work to provide a positive experience for all participants. Our counselors are individuals who are selected on the basis of their skills and talents, as well as their enthusiasm. We also have an extremely high rate of return, and most of our counselors have been with us for several years.

Approximate Ratios are:

- Grades 1 & 2 — 1 to 10
- Grades 3 & 4 — 1 to 12
- Grades 5, 6 & 7 — 1 to 15

June 29th to August 14th—8:00 AM to 4:30 PM

REGISTRATION INFORMATION

ELIGIBILITY: The Summer Playground Program is open to children who are Newington residents or attend Newington schools and have completed grades 1 through 7.

DATES: The program operates from Monday, June 29th through Friday, August 14th. There is no program on Friday, July 3rd.

TIME: The Playground Program is staffed daily, Monday through Friday, from 8:00 AM until 4:30 PM.

PAYMENT: Payment is due in full at time of registration. Payment in the form of Cash, Check, or Credit Card is accepted. Register by June 12th for additional savings!

SWIMMING: Swim instruction and recreational swim at the pool will be available to all participants and offered at no additional charge.

PLAYGROUND ASSIGNMENTS

CHILDREN HAVING COMPLETED GRADES 1 & 2:

- All participants attend the Mortensen Community Center Gymnasium

CHILDREN HAVING COMPLETED GRADES 3 & 4:

- Ruth Chaffee & John Paterson students attend John Paterson Site
- Anna Reynolds & Elizabeth Green students attend Anna Reynolds Site

CHILDREN HAVING COMPLETED GRADES 5, 6, & 7:

- John Wallace students attend John Wallace Site
- Martin Kellogg students attend Martin Kellogg Site

CONTACT US

- Parks & Recreation, 131 Cedar Street, Newington, CT 06111
- The office is open Monday through Friday, 8:30 a.m. until 4:30 p.m.
- Phone: 860-665-8666 Fax: 860-665-8739 Web: www.newingtonct.gov
- Pool & Playground Hotline: 860-665-8766

Summer Playgrounds 2009

Here are answers to many of the questions you may have about our program:

SPECIAL EVENTS & TRIPS

Each week, participants enjoy special events, entertainment and trips at the Summer Playground Program. Trips are offered using school bus transportation at no additional fee. Events include cookouts, talent shows, playground Olympics, bowling, movies, magicians, special guests, theme weeks and much more!

SWIM INSTRUCTION

Swim Instruction and recreational swim are offered to all participants. All children must participate in swim instruction unless a parent or guardian gives written permission otherwise.

DAILY SCHEDULE

Following arrival and opening announcements, the day consists of planned activities, swim instruction, sports, games, arts & crafts, lunch and recreational swim.

ARRIVAL AND DISMISSAL

Children should be dropped off in the designated area at their site at 8:00 a.m. (*no earlier please*) and picked up by 4:30 p.m. **PLEASE BE PROMPT.** A child cannot leave the program for any reason on a bike or walking unless written permission is granted from the parent or guardian. Children are not allowed to bring guests to the program.

WHAT TO BRING

All participants should bring a water bottle, bathing suit, towel, sunscreen, hat, a lunch and a snack every day. Be sure to label all of your child's belongings.

SIGN IN / SIGN OUT

You will be asked to sign your child in and out daily. Please have a photo ID ready to ensure a quick and easy sign-out. Take the time to meet and talk to your child's counselors. A child cannot be released to anyone other than those listed on the pick up authorization without prior consent from the person completing the registration form.

STAFF TRAINING

The Newington Parks and Recreation Department requires all staff to attend an extensive Orientation and Training program. All staff is required by state law to receive training in Bloodborne Pathogens Exposure Control (HEPB/HIV). Counselors also participate in training in the following areas: record keeping, personnel policies, departmental policies and procedures, customer service, arrival and departure of participants, safety, first aid, security, emergency response, on-site orientation, scheduling of activities, game leadership, child development and behavior, hands on activities, sports, and games.

RAINY DAY PROCEDURES

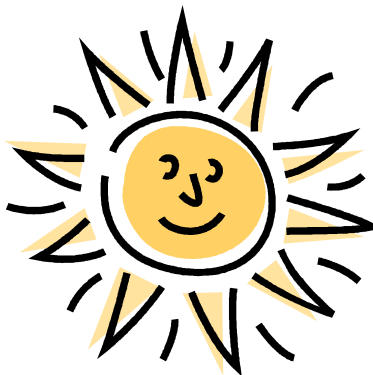
Summer Playgrounds are held rain or shine. We make every attempt to hold the program outdoors in marginal weather. Please dress children for muddy conditions and pack a change of clothes.

PLAYGROUND INFO LINE

For information on each individual site, please call the hotline at 665-8766.

NOTICES AND FLYERS

If your child leaves early or will be away from the program for an extended period of time, check with your child's counselor for information about upcoming trips and other events or activities your child may not want to miss. A weekly newsletter is distributed at the end of every week.



LUNCH

You must provide your child's lunch and a daily snack. Please include an ice pack. There is no refrigeration available. Also, please send a water bottle. We ask that you **do not send your child with nuts or nut products** of any kind due to the prevalence of allergies.

BEHAVIOR EXPECTATIONS

Participants whose behavior interferes with a positive experience for other children may be subject to dismissal. The discipline procedure is as follows:

Stage One: Discussion with parent/guardian regarding behavior. Report is written up.

Stage Two: Child will be sent home for the remainder of the day and will be suspended from the program the following day.

Stage Three: The child will be sent home for the remainder of the day and suspended for one week's time. A referral to the Newington Human Services Department may be made.

Stage four: Dismissal from the program

The Parks & Recreation Department may use discretion in the disciplinary process.

MEDICATIONS, ALLERGIES, & SPECIAL NEEDS

Please note any medications, Epi-Pens or allergies that your child may have on a separate form. Our staff is not authorized to dispense medications of any kind. Our staff will supervise your child when they take required medication.

LATE PICK-UP FEE

An additional fee may be assessed for any participant who is repeatedly picked up late at the end of the day.

REFUNDS

No refunds will be given once you have registered for a program unless participants cannot attend due to illness or injury. All refunds must be requested in writing to the Parks & Recreation Department and require a Doctor's written note. Refunds will not be issued once a program has begun.

Summer Playgrounds 2009 Registration Form

REGISTRATION INFORMATION

Child's **FIRST** Name: _____ **LAST** Name: _____ *Male / Female* Age: _____

Home Phone: _____ Email: _____ DOB: _____

Address: _____ Town: _____ Zip: _____

Mother's Name: _____ Mother's Cell: _____ Mother's Work Phone: _____

Father's Name: _____ Father's Cell: _____ Father's Work Phone: _____

Emergency Contact Information: please provide an additional contact (not residing with you) that we can contact in case a parent/guardian cannot be reached.

Name: _____ Relationship to Child: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

PICK-UP AUTHORIZATION

I hereby authorize the following person(s) to pick up my child from the Newington Parks & Recreation Department's Summer Playground Program. If there are any changes in these arrangements, I will give written notice. Parent/guardian must be included on this release.

1. Parent/Guardian Name: (Mother) _____ (Father) _____
2. Name: _____ Phone: _____ Relationship: _____
3. Name: _____ Phone: _____ Relationship: _____
4. Name: _____ Phone: _____ Relationship: _____

Please check if applicable: My child is allowed to **WALK** **BIKE** to and from the program.

CURRENT SCHOOL: _____ **GRADE COMPLETED JUNE 2009:** _____

Please check appropriate box(es)

Week 1* June 29 - July 2
No July 3rd **Week 2** July 6- 10 **Week 3** July 13 - 17 **Week 4** July 20- 24 **Week 5** July 27 - 31 **Week 6** Aug. 3-7 **Week 7** Aug. 10-14

Grades 1 & 2

Grade 1 <i>Mortensen Community Center</i>	<input type="radio"/> ID:6304	<input type="radio"/> ID:6305	<input type="radio"/> ID: 6306	<input type="radio"/> ID: 6307	<input type="radio"/> ID: 6308	<input type="radio"/> ID: 6309	<input type="radio"/> ID: 6310
Grade 2 <i>Mortensen Community Center</i>	<input type="radio"/> ID:6311	<input type="radio"/> ID: 6312	<input type="radio"/> ID: 6313	<input type="radio"/> ID:6314	<input type="radio"/> ID: 6315	<input type="radio"/> ID: 6316	<input type="radio"/> ID:6317

Grades 3 & 4

E. Green & Reynolds <i>Attend Anna Reynolds Site</i>	<input type="radio"/> ID: 6318	<input type="radio"/> ID: 6319	<input type="radio"/> ID: 6320	<input type="radio"/> ID: 6321	<input type="radio"/> ID: 6322	<input type="radio"/> ID: 6323	<input type="radio"/> ID: 6324
Chaffee & Paterson <i>Attend John Paterson Site</i>	<input type="radio"/> ID: 6325	<input type="radio"/> ID: 6326	<input type="radio"/> ID:6327	<input type="radio"/> ID: 6328	<input type="radio"/> ID: 6329	<input type="radio"/> ID: 6330	<input type="radio"/> ID: 6331

Grades 5, 6, 7

Martin Kellogg <i>Attend Martin Kellogg Site</i>	<input type="radio"/> ID: 6332	<input type="radio"/> ID:6333	<input type="radio"/> ID:6334	<input type="radio"/> ID:6335	<input type="radio"/> ID: 6336	<input type="radio"/> ID: 6337	<input type="radio"/> ID: 6338
John Wallace <i>Attend John Wallace Site</i>	<input type="radio"/> ID: 6339	<input type="radio"/> ID: 6340	<input type="radio"/> ID: 6341	<input type="radio"/> ID: 6342	<input type="radio"/> ID: 6343	<input type="radio"/> ID: 6344	<input type="radio"/> ID: 6345

CURRENT FEES

Total Amount Due: _____



	By June 12	After June 12
ALL 7 WEEKS:	\$535	\$575
ANY 4 WEEKS:	\$420	\$440
ANY 1 WEEK:	\$115	\$125
WEEK 1*:	\$100	\$110

(NO Program July 3rd)

Please Circle Payment: Cash Check Visa Mastercard Discover
 Credit Card # _____ Exp. Date ___/___
 Signature for Credit Card Use: _____ Date: _____

**** Signature required on the back of this form ****
 Please Note: The person signing this form is the only person authorized to make changes on this registration form. All changes must be made at the Parks & Recreation Office. Changes cannot be made at individual sites.

Terms and Conditions of Registration

* Incomplete forms will not be accepted: My son/daughter has permission to participate in the Newington Parks & Recreation Department's Summer Playground Program. I hereby agree to release, discharge and hold harmless, the Town of Newington, its employees, contracted instructors and volunteers from any liabilities, which may occur while participating in the Playground Program, including field trips. I understand that participation in any recreational activity involves risk. I further understand that the Town of Newington does not provide accident/medical insurance for program participants.

Unless the Playground Program is restricted by a court order directed expressly to the Parks & Recreation Department (1) the Playground is hereby authorized to release the child to either parent (or persons authorized by either parent) on Playground property at any time during the day or arrangements for pick-up of the child have been made beforehand with the Parks & Recreation Office even if both parents do not live at the same address, and (2) to permit both parents to visit the child at the program. Disputes between parents, which involve the Playground in any way, must be resolved immediately by the parents, failing which the Playground shall have the right to terminate this contract and dismiss the child. Should such action be taken by the Playground Program, no refund will be made and the one who signs this contract will, nevertheless, be responsible for all amounts due the Playground Program as if the child had not been dismissed unless otherwise noted in writing. The parent irrevocably authorizes and consents to the Playground Program's use of the child's name, photograph, portrait or image in connection with the Playground Program's brochure or other promotional or advertising publication. The parent releases the Playground Program and shall indemnify and hold the Playground Program harmless from and against any and all claims, liabilities and expenses (including reasonable attorney's fees) arising from such use.

The Playground Program shall have the right to make all decisions regarding the participant's fitness to participate in particular activities or the entire Playground Program. At any time before opening day of the Playground Program season, the Playground Program shall have the right to cancel this contract if it determines, in its sole judgment; (1) that the physical, mental or emotional condition of the child would prevent him/her from participation safely and satisfactorily in the Playground Program or interacting positively with other children at the Program or (2) the child's parent(s) make an unreasonable demand on the Playground Program. Once the program has begun, the Playground Program shall have the right to terminate this contract and dismiss the child, if it determines in its sole judgment that the child's behavior: (1) proves detrimental to himself/herself, other participants or staff or property, or (2) displays bigotry, bullying or inappropriate sexual acts, or (3) the child's parent(s) make an unreasonable demand upon the Playground Program, or (4) the program fee has not been paid in full prior to the start of the program. Newington Parks & Recreation Department's Refund Policy: there are no refunds once you have registered for a program, unless there is an injury or illness, which is documented by a physician. Submit requests in writing to our office, accompanied by physician's documentation.

Emergency Medical and Surgical Treatment Release

Release: The information contained herein is accurate to the best of my knowledge. By my signature below, I consent to the following:

- A. Release any and all medical, insurance and/or other records to third party, which are in the possession of the Town of Newington or any other party referred to herein.
- B. For the Town of Newington to acquire medical insurance, and/or other data from third parties to be added to this record, and for those third parties to release such information to the Town of Newington.

I authorize duly-licensed physician, nurses and allied health professionals to provide such necessary medical care and to administer such routine diagnostic tests and procedures in the judgment of the authorized personnel as deemed necessary or advisable for the care of the individual person herein. If the information contained herein refers to an individual other than myself, I am their authorized legal representative and/or guardian and am hereby authorized to submit this material and execute this release form.

Special Authorization For Participants

YOU MUST SUPPLY A SUPPLEMENTAL FORM FOR CHILDREN WITH SPECIAL NEEDS and/or MEDICATIONS!

Forms are available at the Parks & Recreation Office or online at www.newingtonct.gov

Parent represents to the Playground Program that written in the space below is his/her child's history of medical conditions or surgical procedures, special needs, therapy programs and/or regularly taken prescription medications:

Parent represents to the Playground Program that the participant is in sound physical and mental health and fully able to participate in all Program activities without need of individual or specialized attention or medical regimen and that the child's health will not impinge or impact negatively on other participants or the Playground Program. Parent agrees to advise the Parks & Recreation Department promptly in writing of any change in the child's physical or mental health between the date of enrollment and the start of the Playground Program season as well as throughout the dates of the program. The parent who signs this contract will be responsible for payment of all fees charged by the Playground Program.

I have read, understand, and agree to the above terms and conditions.

X

SIGNATURE PARENT/GUARDIAN

DATE

Office Use Only: