

**NEWINGTON PARKS & RECREATION
BOARD OF DIRECTORS
TUESDAY, APRIL 20, 2010
MEETING MINUTES**

I. CALL TO ORDER

Jeff Hedberg called the meeting to order at 7:32 pm.

II. ROLL CALL

Board: Jonathan Boni, Eileen Francolino, Jeff Hedberg, Ken Leggo, Ed Marchion,
Robert Tofeldt, Mary Udice, and Don Woods
Board Members Absent: Bill DeBlasio, John Kennedy and Kathy Zolad
Staff: Superintendent Bruce Till and Jodi Lee, Special Events Coordinator
Town Council Liaison: Dave Nagel

III. APPROVAL OF MINUTES OF JANUARY 19, 2010

MOTION: Kenny Leggo made a motion to approve the minutes of January 19, 2010. Don Woods seconded the motion, all were in favor and the motion to approve the minutes of January 19, 2010 was unanimously approved with a 9-0 vote.

IV. PUBLIC PARTICIPATION

Terence Valley of 711 Main Street, Newington participated in the public participation portion of the meeting. He is the owner operator of a hot dog cart and is interested in selling his product at Churchill Park during softball season. Bruce Till has the permit application and fee structure to discuss later in the meeting.

V. CORRESPONDENCE/COMMUNICATIONS/REPORTS

FROM THE SUPERINTENDENT

The March monthly report was included in packets emailed to all Board Members. Jeff Hedberg asked Bruce Till to address the staffing issues in the Parks Department. Some park laborers have been taken time off during some very busy seasonal work. The policy of time off is being reviewed with the Town Manager.

VI. OLD BUSINESS

PARKS & RECREATION GOLF TOURNAMENT

The Parks & Recreation Golf Tournament is scheduled for Monday, May 10th at Indian Hill Country Club. Bob Gai will be the Tournament Chairperson again this year. Registration is underway. As of today we have 60 players registered. Calls are being made to increase these numbers. Last year we had 122 golfers. We have two Gold Sponsors (\$1500) a new one Clinical Laboratory Partners and Data Mail as a returning sponsor. This year there are three Reception Sponsors (\$1000) CT Financial, Siegel, O'Connor, O'Donnell & Beck., and CJSA (Connecticut Junior Soccer Association). To date we have 28 Tee Sign sponsors. They are coming in slowly. We have 12 raffle prizes to date. Jeff Hedberg commented that we should limit the amount of raffle prizes and have quality vs. quantity. The Sign Boards are going up this week for the next two weeks. We did inquire about having a hole-in-one contest. The recommendation is not to do it

this year. Mary Udice inquired about attending the dinner portion of the event. Jodi Lee will inform the Board of the cost to attend.

EXTRAVAGANZA

The Extravaganza had a committee meeting before the Board Meeting. All details were discussed at that meeting. Jodi Lee brought up the issue of Board involvement in this year's Extravaganza. A schedule will be brought to the next meeting to have each Board Member work shifts for the carnival and Friday Night Concert. It was decided to have one paid staff member with a Board Member during each shift for the carnival.

TURF FIELD

Bruce Till gave the group an update on the Turf Field. There was an appropriation of \$250,000 added to the grant of \$500,000. The total is now \$750,000 for the turf field project. There was a needs assessment that was done and a draft will be given to the board tonight. Once approved, it will go to the Town Manager's Office and a building committee will be established. This committee will continue to move this project forward.

Mike Lenares was unable to attend tonight's meeting but Bob Tofeldt relayed the information to appoint two people from the Parks & Recreation Board to the Building Committee tonight. The Committee would include: two Town Councils members, two Parks & Recreation Board, and three public participants.

MOTION: Jeff Hedberg made a motion to appoint Don Woods and Bill DeBlasio and Ed Marchion as an alternate to the Building Committee. Bob Tofeldt seconded the motion, all were in favor and the motion to approve the Building Committee Members, was unanimously approved with a 9-0 vote.

MOTION: Don Woods made a motion to adopt the Needs Assessment and submit to the Town Council to established a Building Committee. Mary Udice seconded the motion, all were in favor and the motion to approve the Needs Assessment, was unanimously approved with a 9-0 vote.

SPORTS YOUTH COUNCIL

Kathy Zolad will be heading up the Sports Youth Council. Bruce Till is asking if anyone else on the Board wants to be involved. This group will meet quarterly and address things like field allocation, philosophies, certification, etc. All sport leagues in town will be represented. Ken Leggo, Eileen Francolino and Jeff Hedberg are interested in participating.

BUDGET

Bruce will address any questions on the budget. No questions were raised.

VENDORS IN PARK

Bruce has had three vendors approach him since he has been in this position; one ice cream truck and two hot dog vendors. Bruce wants to establish a fee and contract for these vendors. He wants to raise this issue of safety of kids at the parks. Also, this is a policy making decision for the board whether there should be vendors in the Parks and if so, how much do you charge them. The Board agreed to have vendors allowed in the parks with \$100 yearly flat fee.

MOTION: Jon Boni made a motion to adopt the fee schedule of \$100 yearly flat fee for food vendors in the parks. Ed Marchion seconded the motion, all were in favor and the motion to approve the \$100 yearly fee schedule was unanimously approved with a 9-0 vote.

VII. NEW BUSINESS

Bob Tofeldt asked if the new section of the Cemetery was available and if the pricing was established. Bruce said this will be done in June.

VIII. ADJOURNMENT

MOTION: Mary Udice made a motion to adjourn, Don Woods seconded the motion, all were in favor, and the motion to adjourn was unanimously approved at 8:35 PM with a 9-0 vote.

Respectfully submitted,

Jodi Lee
Parks & Recreation
Special Events Coordinator