

**LUCY ROBBINS WELLES LIBRARY
BOARD OF DIRECTORS MEETING
SEPTEMBER 10, 2012**

BOARD MEMBERS IN ATTENDANCE

Paul Crosswaith, Dennis Doyle, Pauline Kruk, Iris Larsson, LeeAnn Manke, Kris Nassinyk, Maureen O'Connor Lyons, Tony Palermino, Neil Ryan, Diane Stamm, Trudie Walker

BOARD MEMBERS ABSENT

Anna Eddy, Judy Igielski, Eric Rothauser, Sue Wright

STAFF

Donna Miller, Library Director
Gail Whitney, Secretary for the Board
Lisa Masten, Assistant Library Director

TOWN COUNCIL LIAISON

Clarke Castelle

TOWN COUNCIL LIAISONS ABSENT

David Nagel

CALL TO ORDER

The meeting was called to order by Diane Stamm at 6:05 PM.

I. ROLL CALL

II. SECRETARY'S REPORT/COMMUNICATIONS/MINUTES

MOTION: Kris Nasinnyk made a motion to accept the minutes of the regular monthly meeting of June 11, 2012, Maureen O'Connor Lyons seconded the motion, and the motion to accept the minutes of the regular monthly meeting of June 11, 2012 was unanimously approved with an 11-0 vote.

Judy was not in attendance. Donna passed around a note from Marie Dowling thanking everyone for their good wishes and that she was home and feeling better.

III. PUBLIC PARTICIPATION

There was no Public Participation.

IV. TREASURER'S REPORT

Iris reported that everything is at the accountants for audit and the non-profit income tax is being prepared.

V. LIBRARY DIRECTOR'S REPORT

Donna reported that she has been emailing the monthly reports to the Board over the summer. There was a nice article in the Hartford Courant about the Annual Meeting, articles in the Newington Town Crier and New Britain Herald about the children's special needs programs, and articles about another library's issues with bedbugs. Greg from the Central Connecticut Health District has provided the library with information on bedbugs.

With regard to Fund Development; the committee met over the summer and discussed creating a new Legacy Society bookmark, which Shirlee-Ann Kober designed. Donna gave everyone the new bookmark. Shirlee-Ann and Donna are working on a design for a new Legacy Society donations envelope, which can be left at funeral homes, senior centers, assisted living facilities, in the library and at other appropriate agencies in town.

The Association of Connecticut Library Boards Trustee Conference will be held at the University of Hartford on October 25th; if any Board member would like to attend, Donna asked that they let her know.

VI. ASSISTANT LIBRARY DIRECTOR'S REPORT

Lisa reported that 400 Blu-Ray DVDs have been purchased. The CASSIE system has been doing well and patrons seem to like it. Staff have been trained on how to scan and fax to email, and fax on the copier. There is also a scan option on the public copier. Wireless printing is still in the process of being set up; the person who was handling that project left the town for a new job. The Summer Reading program had 770 Adults who read over 6,000 books, and 105 came to the finale. Children's registration for Summer Reading was 1,200, and teens were 140. The Winter Reading program "Pop Open a Good Book" will begin in a couple of months.

VII. FRIENDS OF THE LIBRARY

Philip DesJardins, the Friends representative, was not in attendance. The Friends will meet on Wednesday, September 12th. The Book Sale is scheduled for November 16, 17, and 18. The Friends of Connecticut Libraries will hold a conference at Central Connecticut State University on November 10th. The Friends are holding a fundraiser for the Children's Department at Outback Steakhouse on Saturday, September 29th for lunch; tickets are \$20 per person.

VIII. COMMITTEE REPORTS

A. PEP (Planning, Evaluation, Policy)

Trudie reported that the Charter Revision will be on the November ballot. The Charter does reflect the Library's changes of Board of Directors to Board of Trustees.

B. Investment Committee

Neil reported that the Committee met with Carol Miller-Pekrul on June 26th and \$15,000 was transferred from one Vanguard account to another. The Library has an account in Everbank which recently went public and is doing very well.

C. House Committee

Diane reported that the Town's Facilities Department has taken over some projects. She would like to schedule the walk-through for either October 13th or 27th. She submitted the following report:

General Facility

- During heavy rain in the late summer and early fall, leaks developed in the Children's Department over the computers, and we have had occasional leaks over the Reference Desk. It was determined that the problem is with the atrium skylight. As a stop gap measure, Facilities did a quick fix that decreased the leaking. The town approved the money to fix the skylight and just this past week, the contractor hired to do the work has been here several times doing a preliminary evaluation. The repair will be extensive and require that each of the panels in the skylight be removed and new gaskets installed. However, we have not yet been given a timetable for when the actual work will be done.
- New chairs were purchases for the Reference and Children's desk. They really spruce up the look at the desks.
- Many of the smaller jobs identified in the walk through of October 2011 were taken care of by library staff, the cleaning service, our Maintenance Tech or Facilities. Ex.
 - Touch-up painting
 - Ceiling tile replacement
 - Arm chair covers in the Teen area as well as a new table
 - Motion detector light was installed in a basement stairwell as well as photoluminescent exit signs in restrooms.
 - Slipping slate tiles on roof were fixed
 - All paint, glue etc. was moved to a new cabinet in a basement storage room and so the boiler room is now chemical free.

Exterior & Grounds

- A new "wave" style bike rack was installed by the Parks and Grounds Department and the old bent and broken one was taken away.
- New shutters were installed.
- A new fence was installed in front of the library allowing us to open up the area near the sundial.
- The Cedar street sign was repaired and painted.
- Parks and Grounds was here several times during the year to weed the garden beds and remove ivy from the building.
- During the Hurricane last summer as well as the October snowstorm, we had many downed branches which Parks and Grounds took care of but no real damage to any trees.
- Facilities Department did a power washing of windows, trim, gutters and exterior doors and discovered that much of what was assumed to be damage was merely dirt and mildew.

Renovations and Construction

- A new storage closet was built in the Community Room
- A new storage room was opened up on the 2nd floor giving the Children's Department a new place to store most of the items that had previously been stored in the hallway.
- The archway leading into the Quiet Study area was painted.

- The Circulation Area was redesigned with new fixtures to hold DVD's. Everything matches and the workflow has greatly improved.
- The painting in the Children's program room was completed, a new area rug was purchased and new valances were put on the windows. It looks great!

HVAC System

- The heating/cooling in the staff work areas on the first floor continue to be manually turned on/off by staff. The Facilities Department is still working with Johnson Controls to get this section of the library incorporated into the new HVAC computerized control system.

Pending projects

- Skylight repair.
- Replacement carpet in the Community Room and the Children's Program room.
- Repair and painting of exterior trim and windows as needed.
- 2012 Walk-through to be held in October.

Outstanding projects

- The walls and ceiling in basement emergency exit need to be repaired.
- The Facilities Department has been given a list of the outstanding paint jobs throughout the library.

D. Facility and Site

Maureen stated she had no report.

E. Technology

Paul stated he had no report.

F. Fund Development

Pauline reported that the Committee will be meeting in October. She made mention of the bookmark that Donna gave everyone.

G. Budget

Eric was not in attendance.

IX. OLD BUSINESS

A. Nominating Committee – Election of Officers

The Library Board of Trustees handed in their ballots.

B. Annual Meeting – Honoree Presentations

Donna asked the Board to volunteer to speak for an Honoree:

Trudie: Outstanding Volunteer Rich Uterstaedt

Paul: Outstanding Friends Volunteer Ann Marino
 Maureen: Hartford Foundation for Public Giving
 Kris: Liberty Bank
 Neil: Ruby Tuesday

C. Annual Meeting – Legacy Society Inductees

Pauline: Mary Beth Meade Sherman and Sheila Meade in honor of their parents
 Lorraine and Bill Meade.

D. Catherine and Joseph Palermino Scholarship

Tony: Lisa Masten, Susan Schneider, and Sandra DiCicco

X. **NEW BUSINESS**

A. Staff Team Building Workshop, December 6, 2012

The Library will be closed from 9:00 AM until 2:30 PM so that staff may attend a team building workshop presented by Mary Beth Jordan. The Town Manager gave permission to close the library. **MOTION: Maureen O'Connor Lyons made a motion to allocate up to \$1,300 to pay Mary Beth Jordan, and for refreshments for the Team Building Workshop, Iris Larsson seconded the motion, all were in favor, and the motion passed unanimously with an 11-0 vote.**

B. Holiday Closing, Veteran's Day, Monday, November 12

The Library will be closed for Veteran's Day on Monday, November 12th. This would have been a scheduled Board meeting evening, therefore the meeting will be moved to Monday, November 5th.

C. Holiday Closing, November 21st closed at 5:00 PM, day before Thanksgiving

The Library will close at 5:00 PM on Wednesday, November 21st, the day before Thanksgiving.

Iris indicated she wanted to make some comments. She said she has sat on the Board for 20 years and the Board decided to change the Annual Meeting from October to September; two officers are not in attendance this evening for this Annual Meeting, and one officer will not be in attendance until the December meeting. She said the ByLaws indicate that if three meetings in a row are missed than the position should be reassessed regarding their contribution to the Board. She feels that Board members have a fiduciary responsibility to the Library. Maureen commented that she doesn't disagree with Iris' statement and that the PEP Committee should review the rules and regulations of Board members responsibilities. Diane suggested that when a Board member misses a meeting they could be there through a conference call or SKYPE. Donna commented that SKYPE might be distracting. Diane suggested that a conference call can be done as a trial at the next meeting and see if it works out. If a Board member knows that they will not be in attendance at a meeting, they are responsible to either call or email the Board of Trustees President, Diane, or Donna. Donna also commented that Diane has done a wonderful job filling in for Anna.

XI. PUBLIC PARTICIPATION

There was no Public Participation.

XII. ADJOURNMENT

MOTION: LeeAnn Manke made a motion to adjourn, Kris Nasinnyk seconded the motion, and the motion to adjourn was unanimously approved at 6:55 PM with an 11-0 vote.

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BOARD MEMBERS IN ATTENDANCE

Paul Crosswaith, Dennis Doyle, Pauline Kruk, Iris Larsson, LeeAnn Manke, Kris Nasinnyk, Maureen O'Connor Lyons, Tony Palermino, Neil Ryan, Diane Stamm, Trudie Walker

STAFF

Donna Miller, Library Director
Lisa Masten, Assistant Library Director
Gail Whitney, Secretary for the Board

CALL TO ORDER

The meeting was called to order by Diane Stamm at 7:07 P.M.

III. PRESIDENT'S WELCOME

Diane Stamm, Vice President of the Library Board of Directors welcomed everyone to the Annual Board of Directors Meeting. She introduced herself as Vice President and indicated that Anna Eddy, President of the Library Board was out-of-town and couldn't be in attendance this evening. She thanked everyone for coming and indicated to those in attendance that prior to the program, a few matters of business needed to be attended to. She stated that there have been many new and exciting things taking place at the Library over the last year. She mentioned that there will be a new inductee into the Library's Legacy Society, along with honoring various individuals, and there will also be an announcement of the recipients of the Palermino Scholarship. She also asked for a motion to waive the reading of the minutes of the September 12, 2011 Annual Meeting; this was unanimously accepted.

IV. SECRETARY'S REPORT/COMMUNICATIONS/MINUTES

MOTION: Kris Nasinnyk made a motion to waive the reading of the minutes from the September 12, 2011 meeting, Paul Crosswaith seconded the motion, all were in favor, and the motion was passed unanimously.

V. TREASURER'S REPORT

Iris Larsson gave the following report: "Each year we turn over our financial records to our accountant during the month of August. They are currently being audited and the non-profit income tax is being prepared at this time. Our investments continue to ride the ups and downs of the stock market, but we are pleased with the advice of our financial advisor and continue to see slow growth in all areas. It gives me great pleasure to report that through the generous donations to the library, the Legacy Society continues to grow, we are able to purchase memorial books, reupholster furniture, paint where necessary, purchase new window treatments in children's area, help renovate a storage area that was needed, and in general be ready to assist when called upon. On behalf of the Board of Trustees, I would like to thank you all for your continued support."

VI. LIBRARY DIRECTOR'S REPORT

Newington's Library is a vibrant community center providing information, lifelong learning and cultural enrichment to its patrons, both in-house and virtually through the library's website, Facebook, Twitter and e-mail notifications. Library staff takes pride in providing professional, friendly and excellent customer service. This year close to a quarter of a million people visited the library and 90,901 people visited the library's website. Despite a 0% increase in the library's budget, we serve our public well.

People are using the library differently than in the past. Patrons are still reading and asking reference questions, but they are using online resources more (particularly for job searching) and circulation of ereaders and downloadable ebooks has skyrocketed. Circulation of DVDs has increased, and may even more with our new collection of Blu-ray DVDs. Meeting room use by community groups is up 21%, indicating the need for free meeting space in town. The library is offering more public programming for all ages (attendance is up by 30%), which means more speakers' fees and demand on staff time. The Friends stepped up their program support and our volunteers contributed 1,559 hours of their time this year, some helping out with programs. Thanks to a Liberty Bank grant for \$2,000, we were able to pay for more job program instructors and children's literacy programs.

People used the library's public computers 12.5% more than last year and use of the free wireless Internet access with their own laptops increased. The number of online databases used, such as the popular Consumer Reports, increased over 68 %. Free job programs for the unemployed and computer classes had waiting lists.

2011-2012 Highlights:

Newington is a town of readers! 12,408 people in Newington have library cards. During the year 241,079 people visited the library and checked out 404,496 items.

A new Business e-Newsletter was distributed to Chamber of Commerce Members and a new Educators e-Newsletter was distributed to all school personnel by e-mail. Shirlee-Ann Kober, our Community Services Librarian and Chamber of Commerce liaison coordinates both. The library hosted a Business Breakfast and the Chamber hosted 2 events at the library: the 7 a.m. Network and the Women's Networking Group.

Personnel changes: Ruth Block, Circulation Supervisor, retired after 30 years of service, though she is staying on as a Circulation Substitute. Sue Schneider was promoted from PT Reference to Circulation Supervisor. Elsa Batiste-Yzaguirre was hired as PT Circulation Library Technician. We lost Marcia Baker, a Children's Substitute, and Andrew Piro was hired as a Reference Substitute.

National Library Week, April 8-15, was celebrated with banners, balloons, displays, e-mail blasts and programs for all ages, all week long-we did it up BIG this year! The grand finale was a concert with "Eight to the Bar," who played swing and boogie woogie tunes. Admission was free, thanks to a bequest by the late George Hanel, to sponsor a cultural event each year. On Feb. 4th, libraries across the state celebrated Take Your Child to the Library Day with special children's activities all day.

Technology: Town departments including the library switched over to a new VOIP telephone system in August 2011, which also meant changes to our security & fire alarms and elevator phone. The library ended its copier/printer leasing contract and purchased all new copiers and public printers, plus a new CASSIE computer reservation and print system from A&A Office Systems.

Lisa Masten finished administration of the \$30,000 Technology grant from the Hartford Foundation for Public Giving. The grant allowed us to purchase 10 laptops and a cart to house them, a wired presentation podium, additional wireless access points, a large screen TV & wireless adaptor, a digital sign at the main entrance to showcase upcoming events and other equipment to upgrade the wireless network. It also provided funds to hire instructors to teach computer classes for the public and staff. Over 300 people attended 15 technology programs offered, such as: *Tech Nights; iPods and MP3 Players; Computers, Netbooks, Tablets & Laptops; Digital Cameras; eBook Boot Camp; eReaders Tech Night; Help I Have a New Nook; Help I Have a New Kindle; Help With Your New eReader; iPad Tips, Tricks & Shortcuts; and Downloading Overdrive eBooks*. We purchased more ereaders, several types of Kindles and Nooks, and preloaded them with ebooks so patrons could try the different models, now totaling 9 ereaders that can be checked out. We subscribe to the Overdrive ebook platform so patrons have free downloadable access from the library's website.

The Friends of the Library's 50th Anniversary Committee received a Special Achievement Award at the Friends of CT. Libraries Annual Awards meeting held at Hamden Library. They are so deserving of this award, for all their fundraising efforts and many special events that celebrated their 50th anniversary as an organization. They had another active year with booths at the *Extravaganza*, the *Waterfall Festival* and the *Newington Business Showcase*; the Fall and Spring book sales; a Wine & Cheese Social; an Open House & Ice Cream Social; a Memorial Day parade float; and their Annual Meeting. Bus trips sponsored by the Friends brought visitors to Newport, N.Y. City and Boston.

Adult Programming: 652 adults participated in the Adult Summer Reading program "Novel Destinations," an 8% increase from last year. 5,243 books were read throughout the summer, an 8% increase from the previous year. The Adult Winter Reading program had 402 participants, a 31 % increase from the previous year and 2,740 books were read, a 15% increase from the previous year.

A busy adult programming year attracted 4,787 adults and included a movie series; garden programs; music concerts; Civil War programs; *Fenway 1912; Atlantis*; staff book talks; health programs book discussions and more. The economy remained in a slump, with a continuing need for resources for job seekers. Programs were offered on *Writing Resumes and Cover Letters, Interviewing, Using LinkedIn, Social Networking, Internet Job Searching, and Job Hunting Over 40*, with over 300 people attending. Over 600 people attended the 50 computer classes offered.

Children's Programming: The Children's Summer Reading program kicked off in June in conjunction with the Parks & Recreation Department's Touch-A-Truck event. All summer 1,166 children participated by reading, earning prizes, and being entertained by activities such as music and theater programs, a splash party, Buddy Bakeoff, and a skating party. The Annual John and Adella Sliva Memorial Young People's Literary Series event welcomed author Kate Klise, who spoke to all 3rd, 4th, 5th and 6th graders in town. Pat Pierce spoke to all 3rd, 4th and

5th grade classes about Nutmeg books and was a judge for the *Battle of the Books* in all schools, geared towards getting kids excited about reading. Two players from the CT. Sun basketball team visited.

208 children participated in the Winter Reading program. A wide selection of weekly programs and outreach services to schools and daycare centers was carried out by staff, including storytimes; *Construction Club*; *Cookbook Club*; *Read, Rattle & Roll*; *Play for all*; *the Wonders of Science*; and many more. New programs introduced were *Just a Story & a Song*; and *Play With Us*, a playgroup for special needs preschoolers.

Teen Services: Teen librarians experimented with new programs, hoping to attract a wider range of participants. It worked, as 1,829 teens attended programs offered throughout the year, an 80% increase over last year's attendance. Teen Summer Reading had 154 teens reading 920 books. Popular programs included: a talent show; *Indian Culture & Cuisine*; *Anime Club*; the Summer Reading Finale; *Teen Volunteer Network*; *After Hours Gaming*; *Teen Chocolate Fest*; *Korean Culture and Spirit*; book discussions and more. Teen Librarians also did many book club talks at the high school and middle schools.

The Library's 5K Road Race on May 20th attracted an all time high of 386 people, a 25% increase from the previous year. It was a gorgeous day with many cheering spectators, and there was food and great raffle prizes for the participants. Thanks to all volunteers and Library Board members who helped at the race!

Lorraine and Bill Meade were inducted into the Legacy Society at the Board's Annual Meeting. Their two daughters made a generous donation in their memory. The Catherine and Joseph Palermino Scholarship was split among 3 staff members for professional development. Lisa Masten and Sue Schneider attended a "Computers in Libraries" Conference in Washington, D.C.; and Sandra DiCicco used funds for a course towards her Master's Degree in Library Science.

Natural phenomena: On Aug. 23rd at 1:51 p.m., the library experienced shaking from an earthquake originating in Virginia that was felt all along the East coast. The 2nd floor Children's Room had to be evacuated because of swaying walls and glass and ceiling tiles and floors shook on the 1st floor. Weather events such as tropical storm Irene on Aug. 27 & 28 caused serious skylight leaks and storm Alfred on Oct. 29 left the library out of power for 3 days. Some staff was able to work at the town emergency shelter, even doing storytimes for children there.

People seem to be used to the parking lot changes in front of the library, and only once in awhile does someone go the wrong way in the one way lane, though lack of parking continues to be a continual cause for complaints.

Building: The new shutters, outside lighting, gardens and new bike rack and fence improve the library's appearance greatly. The circulation desk area was reconfigured to accommodate new media formats and computer equipment and to speed up the check-out process. New shelving, DVD racks and lighting were installed to update a work area built in 1987. A "secret room" (formerly the Director and Business Manager's office) that was closed off during the 1987 expansion, was reopened for Children's Department storage. The Children's Program room received an overhaul with new paint, window valences and a colorful rug. A new technology

closet was built in the Community Room to house the laptops and presentation carts. Touch up painting and many minor repairs were made. A new “No Skateboarding” sign was put up.

The building is aging and we continue to be plagued with cramped conditions, problems with the HVAC system and a leaking skylight, which causes damage to ceilings, walls and floors. The CIP request for skylight repairs was approved by Town Council, but we are still waiting for work to begin.

Goals for the coming year include:

- Write and release an RFP for a long range planning consultant
- Begin the process of updating the long range plan, including technology
- Review staffing needs, skill sets and standards relative to evolving needs
- Completion of the CIP skylight repair project
- Hold a staff team building workshop
- Review library policies and update as needed

I am very proud of what we have achieved together this year. I’d like to thank our professional, friendly and dedicated library staff for all their hard work throughout the year. They are the biggest asset this library has. I’d like to thank our devoted Friends of the Library for their tireless efforts year round to support the library and raise funds to enhance our programs and services. I would also like to thank the Library Board of Trustees for their guidance and support throughout the year, and for their work on the 5K Road Race. I’d like to thank all the dedicated volunteers who spend time helping us with book sales, programs, processing and mending materials, and other tasks. Working together, we can accomplish great things! Thank you all!

ANNUAL STATISTICAL REPORT, LIBRARY, FISCAL YEAR 2011-2012				
	2012	2011	Gain/Loss	%Gain/Loss
CIRCULATION				
ADULT	261,716	263,237	-1,521	-0.58%
CHILDREN	128,428	131,208	-2,780	-2.12%
YOUNG ADULT	14,352	15,391	-1,039	-6.75%
DVD'S	97,835	95,747	2,088	2.18%
DOWNLOADABLE BOOKS	4,346	2,279	2,067	90.70%
E-READERS	158	60	98	163.33%
MUSEUM PASSES	964	962	2	0.21%
TOTAL CIRCULATION	404,496	409,836	-5,340	-1.30%
CUMULATIVE CIRCULATION YTD	404,496	409,836	-5,340	-1.30%
DAYS OPEN/MONTH	321	320	1	0.31%
AVERAGE DAILY CIRCULATION	1,260	1,281	-21	-1.61%
PATRON COUNT^	241,079	250,722	-9,643	-3.85%
AVG. PATRON COUNT PER DAY	751	784	-32	-4.15%
SELF CHECKOUT CIRCULATION	10,448	11,146	-698	-6.26%
TOTAL # CARDHOLDERS	12,408	12,581	-173	-1.38%
SUNDAY CIRCULATION	15,108	16,967	-1,859	-10.96%

SUNDAY PATRON COUNT	7,991	8,341	-350	-4.20%
PUBLIC SERVICES				
TOTAL REFERENCE QUESTIONS	67,591	67,248	343	0.51%
TOTAL COMPUTER USE*	38,823	34,485	4,338	12.58%
TOTAL DATABASE SEARCHES	230,373	137,377	92,996	67.69%
WEBSITE VISITS**	90,901	116,422	-25,521	-21.92%
INTERLIBRARY LOAN--LOANS	10,958	9,103	1,855	20.38%
INTERLIBRARY LOAN--BORROWS	7,924	6,315	1,609	25.48%
PROGRAMS CHILDRENS	774	634	140	22.08%
PROGRAMS CHILDRENS ATTENDANCE	25,243	21,267	3,976	18.70%
PROGRAMS TEEN	63	48	15	31.25%
PROGRAMS TEEN ATTENDANCE	1,829	1,016	813	80.02%
PROGRAMS ADULT	139	126	13	10.32%
PROGRAMS ADULT ATTENDANCE	4,787	4,052	735	18.14%
NOTARY TRANSACTIONS	141	127	14	11.02%
VOLUNTEER HOURS (Adults & Teens)	1,559	1,262	297	23.53%
MEETING ROOM USAGE-OUTSIDE GROUPS	184	152	32	21.05%
MEETING ROOM USAGE-LIB. PROGRAMS	629	600	29	4.83%
STUDY ROOM USAGE	2,532	2,539	-7	-0.28%
TOTAL LIBRARY HOLDINGS (ITEMS)	165,379	161,473	3,906	2.42%

* More detailed stats available from CASSIE beginning 4/12

^Estimate because counter malfunctioned for entire month of July

V. NOMINATIONS

A. Renewal of Three-Year Terms for Corporation Members

Tony Palermino reported on nominations. Tony indicated that there are three three-year term renewals of the corporate members: Iris Larsson, Paul Crossswaith, and Judy Igielski. He asked if there were any more nominations from the floor. There were no more nominations, and he asked for a motion to accept the three three-year renewals of the corporate members. All were in favor and the motion to accept these three three-year renewals was unanimously accepted.

B. Nomination of New Officers

Tony presented the nominations for the officers as follows: President-Anna Eddy, Vice-President-Diane Stamm, Secretary-Judy Igielski, and Treasurer-Iris Larsson. He asked if there were any more nominations from the floor. There were no more nominations, and he asked for a motion to accept the officers as presented, all were in favor, and the motion to accept the officers as presented was unanimously accepted.

VI. OLD BUSINESS

There was no old business.

VII. NEW BUSINESS

A. Recognition of Honorees

Neil Ryan recognized Ruby Tuesday and presented them with a framed print of the library.

Trudie Walker recognized Rich Uterstaedt as Outstanding Volunteer and presented him with a framed print of the library.

Paul Crosswaith recognized Ann Marino as Outstanding Friends Volunteer and presented her with a framed print of the library.

Maureen O'Connor Lyons recognized The Hartford Foundation of Public Giving; no one was in attendance.

Kris Nasinnyk recognized Liberty Bank and presented them with a framed print of the library.

B. Recognition of Inductees into the Legacy Society

Pauline Kruk recognized Mary Beth Meade Sherman and Sheila Meade, daughters of Lorraine and Bill Meade who were the 2012 Inductees into the Legacy Society. The daughters were in attendance to accept their certificates.

C. Presentation of Catherine and Joseph Palermino Continuing Education Scholarship

Tony Palermino recognized Lisa Masten, Susan Schneider, and Sandra DiCicco as recipients of the Catherine and Joseph Palermino Continuing Education Scholarship.

VIII. ANNOUNCEMENT AND PRESENTATION OF NEW OFFICERS

Tony Palermino announced that all votes have been cast and the slate of officers as presented earlier was unanimously accepted.

IX. ADJOURNMENT

Dianne Stamm thanked everyone, congratulated the honorees, and told everyone to enjoy the refreshments. **MOTION: Iris Larsson made a motion to adjourn, Maureen O'Connor Lyons seconded the motion, all were in favor, and the motion to adjourn was unanimously accepted at 8:03 P.M.**