

**LUCY ROBBINS WELLES LIBRARY
BOARD OF DIRECTORS MEETING
NOVEMBER 8, 2010**

BOARD MEMBERS IN ATTENDANCE

Paul Crosswaith, Dennis Doyle, Anna Eddy, Judy Igielski, Pauline Kruk, Iris Larsson, LeeAnn Manke, Maureen O'Connor Lyons, Tony Palermino, Eric Rothauser, Neil Ryan Diane Stamm

BOARD MEMBERS ABSENT

Sue Halpin, Alan Nafis, Trudie Walker

STAFF

Lisa Masten, Interim Library Director
Gail Whitney, Secretary for the Board

TOWN COUNCIL LIAISON

David Nagel

TOWN COUNCIL LIAISON ABSENT

Kris Nasinnyk

BOARD OF EDUCATION LIAISON ABSENT

Sharon Braverman

FRIENDS

Brian Wood

GUEST

Jeananne McMahon

CALL TO ORDER

The meeting was called to order by Eric Rothauser at 7:05 PM.

I. ROLL CALL

II. EXECUTIVE SESSION REGARDING LIBRARY DIRECTOR SEARCH

MOTION: Diane Stamm made a motion to go into Executive Session to discuss the Library Director search, Judy Igielski seconded the motion, all were in favor and the motion was unanimously approved at 7:06 PM. The meeting resumed at 7:30 PM.

III. SECRETARY'S REPORT/COMMUNICATIONS/MINUTES

Judy stated she had no report.

MOTION: Maureen Lyons made a motion to accept the minutes of the regular monthly meeting of October 18, 2010, LeeAnn Manke seconded the motion, and the motion to

accept the minutes of the regular monthly meeting of October 18, 2010 was unanimously approved with a 12-0 vote.

IV. PUBLIC PARTICIPATION

David Nagel reported that he and Kris Nasinnyk will alternate Library Board meetings on a monthly basis, as long as there is no conflict with a Town Council meeting. Additionally, if the Library Board has anything that they want him to share with the Town Council, to please let him know.

V. TREASURER'S REPORT

Iris stated she had no report.

VI. ACTING LIBRARY DIRECTOR'S REPORT

Lisa reported that Sunday hours resumed on November 7th and 307 people came into the Library. There were a couple of computer glitches, but other than that it was a good first Sunday opening. The six laptops are housed on a security cart and the first class will be held on Tuesday morning. The Sliva event featuring author Karen Romano Young will be held on Wednesday. Third and Fourth graders will attend a morning program with her at Newington High School, and then she will be at the Library in the evening. The Library will be closed on Thursday, November 11th for Veteran's Day, however some staff members will be in the building shifting the collection to prepare for the HVAC project.

VII. FRIENDS OF THE LIBRARY

Brian Wood reported that the Friends Tellebration event is scheduled for Saturday, November 13th at 7:30 PM in the Library and tickets are still available. The November Book Sale is scheduled for November 20th and 21st and will be held at the Senior and Disabled Center. The Friends will be holding a charity gift wrap at Macy's on November 29th or 30th (date to be determined).

VIII. COMMITTEE REPORTS

A. PEP (Planning, Evaluation, Policy)

1. Policy Revisions

Pauline reported that the Committee met regarding the policy revisions. They are looking at software to be placed on the computers so that when a computer is turned on a statement appears asking the patron to agree to the public access philosophy statement and a box to check yes. This hopes to be in place in the near future. The language in other policy revisions is fine as drafted and the PEP Committee will bring these to the December meeting for vote. Trudie is now at home and she has been kept informed of PEP Committee meetings and discussions.

B. Investment Committee

1. Meeting with Carol Pekarul

Neil reported that the Committee will meet with Carol Pekarul on November 17th at 7:00 PM to discuss the Everbank savings account. Quarterly statements ending September 30th show this account up 9.7%, and the Oakmark account for the same quarter up 3.8%.

C. House Committee

1. Walk-through With New House Committee Members – December 11th

Diane reported that the House Committee will hold their walk-through on December 11th at 9:00 AM. In response to a question posed at the October meeting about cleaning the draperies, the cleaning crew does this quarterly. The new cleaning company is performing very well. The Library sign on Willard Avenue is rotting and needs to be painted. The House Committee will look at costs to replace this sign.

D. Facility and Site

Maureen will schedule a meeting with the Facility and Site Committee to discuss maintenance of the next door property.

E. Fund Development

LeeAnn and Anna have met and Anna provided LeeAnn with a flash drive regarding Fund Development. LeeAnn stated she was very impressed with all that Anna has done with Fund Development.

F. Budget

1. Budget Update

Alan was not in attendance. Lisa stated that budget instructions will be received in the next couple of weeks. There have been some meetings on the CIP budget and placing a RFID system in the Library.

IX. OLD BUSINESS

A. Expansion Study Update

Eric reported when the new Library Director is in place this person will be updated on this project. The architect is prepared to do a presentation to the Town Council.

B. Library Road Race

Eric reported that this Committee will meet prior to the December Board meeting at 6:30 PM. He is looking for someone to volunteer to co-chair this event with Kevin. The 2011 5K Road Race is scheduled for Sunday, May 15th. There has been discussion about adding a kids race.

C. Hanel Event

Staff spoke with the Wesleyan Korean drummers and this is a specific course so students are different each semester. The Library Board said to pursue the Sounds of New England. Anna also suggested the Connecticut Virtuoso Society.

X. **NEW BUSINESS**

There was no New Business.

XI. **PUBLIC PARTICIPATION**

There was no Public Participation.

XII. **ADJOURNMENT**

MOTION: Diane Stamm made a motion to adjourn, LeeAnn Manke seconded the motion, all were in favor, and the motion to adjourn was unanimously accepted with a 12-0 vote at 8:12 PM.