

**LUCY ROBBINS WELLES LIBRARY
BOARD OF DIRECTORS MEETING
APRIL 14, 2008**

BOARD MEMBERS IN ATTENDANCE

Paul Crosswaith, Marie Dowling, Dennis Doyle, Anna Eddy, Sue Halpin, Judy Igielski, Iris Larsson, Maureen O'Connor Lyons, Tony Palermino, Neil Ryan, Eric Rothauser, Diane Stamm, Trudie Walker, Sue Wright

STAFF

Lisa Masten, Assistant Library Director
Gail Whitney, Secretary for the Board

TOWN COUNCIL LIAISON

Kris Nasinnyk

TOWN COUNCIL LIAISON ABSENT

David Nagel

FRIENDS MEMBER

Natalie Harbeson
Anita Wilson

CALL TO ORDER

The meeting was called to order by Maureen O'Connor Lyons at 7:15PM.

I. ROLL CALL

II. SECRETARY'S REPORT/COMMUNICATIONS/MINUTES

MOTION: Paul Crosswaith made a motion to accept the minutes of the regular monthly meeting of March 10, 2008, Judy Igielski seconded the motion, and the motion to accept the minutes of the regular monthly meeting of March 10, 2008 was unanimously approved with an 13-0 vote.

III. PUBLIC PARTICIPATION

There was no Public Participation.

IV. TREASURER'S REPORT

Iris reported that she paid the tax bill including interest. A name change form was sent to Oakmark a few months ago and Oakmark has not made this name change to date.

V. LIBRARY DIRECTOR'S REPORT

Marian was not in attendance. Lisa reported on programs: George Gombossey of the Hartford Courant is speaking this evening on consumer problems and how to solve them; Chef Laurie Hunter

will be providing a program on 30 minute meals; and Rosemary Harris will speak at the Brown Bag It With Lunch program.

In personnel news, Vicki Chase will be leaving her position at the Library on May 2nd to join the Peace Corps. She will be working in Ghana. There will be a reception for her on April 23rd at 9:30 AM.

A volunteer breakfast to honor the Library's volunteers will be held on April 24th from 8:30 to 10:00 AM in the Community Room.

Marian and Lisa attended a meeting regarding the Cedar Street construction. This will be a six month project that will be placing a left hand turn lane into the Senior and Disabled Center. Additionally, Garfield Street will be closed from Willard Avenue to work on replacing the bridge; this closure will be for July and August.

VI. ASSISTANT LIBRARY DIRECTOR'S REPORT

Lisa had no report.

VII. FRIENDS OF THE LIBRARY

Natalie Harbeson introduced herself and stated that she is the Vice-President of the Friends Board until the end of August. She was in attendance with Anita Wilson. She reported that as of March 31, 2008 \$22,579.50 has been received in membership dues. The coffee machine is breaking even. The book sale is scheduled for May 2nd through 4th and volunteers are still needed for set up and clean up. Already 700 boxes of books have been packed and the group is no where near done packing. She discussed the shipping container that Patty Foley has mentioned to the Board in the past. The container can be placed in the lot next to the Library and would be approximately 40 feet long. The cost of this container is approximately \$2,700 and logistics such as insurance and zoning are all set. The container would be placed on approximately 10 yards of gravel and would have four security bars with padlocks. Battery lights would be purchased. **MOTION: Anna Eddy made a motion to grant permission to the Friends of the Library to place the shipping container in the property adjacent to the Library as designated in the Friends' proposal, Sue Wright seconded the motion, all were in favor, and the motion passed unanimously with a 14-0 vote.** Marie will meet with the Friends to decide on the exact appropriate placement for this shipping container.

VIII. COMMITTEE REPORTS

A. PEP (Planning, Evaluation, Policy)

1. Status of Republican Opening on Board

Neil Ryan reported that he has tried to contact Nancy Bafundo who is in charge of the Republican Town Committee's Nomination Committee to let her know about this Board opening. He has not been able to reach her and will try and contact Jeff Hedberg.

B. Investment Committee

Eric stated he had no report.

C. House Committee

1. Next Projects

Marie reported that the handicap ramp needs to be worked on, and the doors are gone from the basement. The Committee continues to prioritize the list that was made during their walk-through of the Library.

D. Facility and Site

Paul stated he had no report.

E. Fund Development

Anna stated she had no report.

F. Budget

1. Current Status of Library Budget Request

Tony reported that the Library's budget was approved as presented.

IX. OLD BUSINESS

A. 5K Race

Eric reported that the 5K Race Committee met this evening prior to the Library Board meeting. A representative from the American Radio Relay League attended the meeting and offered seven to 10 volunteers armed with radios to be placed at various parts of the race to provide communication. Diane Stamm presented the t-shirt design and colors. There was an issue on the insurance certificate and Eric is gathering that information. Kevin Mason indicated that other events such as golf tournaments and other races are scheduled for that weekend, however registrations are coming in. The Committee will discuss moving the date of the race so as not to compete with other events. Lisa needs to know about all prizes no later than Monday, May 5th. Eric spoke with Citibank regarding sponsorship for this year and payment from last year's sponsorship. Citibank indicated that they would not be a sponsor this year, and did not comment on payment due for last year.

B. Foley Property

The Town Attorney is working with the Town Council on the tax abatement issue. The water company needs to be notified that the house is no longer there so there shouldn't be any bills coming in. Marie stated that the property needs to be kept up. Sue Halpin will ask a landscaper to give an estimate on keeping the property cleaned up.

C. Charter Revision – Revisited

Maureen reported that the Library met with the Charter Revision Committee. The Board's main concern is keeping in the wording "concurrence" on the appointment or removal of the Library Director. The Board would like to continue to have the authority to interview, with a facilitator, the

position of the Library Director and then present a candidate to the Town Manager. The Library is not a Town Department, but a private corporation. The Charter Revision Committee is presently on hiatus for a couple of weeks.

D. Patriot Act Issues

Eric stated that there is nothing new.

X. NEW BUSINESS

1. Results of Town Council Meeting of April 8th

Members of the Library Board attended the Town Council's April 8th meeting to reiterate the definition of who the Library is, and to discuss the tax abatement issue.

Kris Nasinnyk stated that the Town Council will not be meeting again until the last week of the month due to school vacation.

2. Appointment of Nominating Committee

Maureen indicated that the Board had in their packets a form to complete regarding committee work, and election of officers. She asked the Board to complete this form and return to her prior to the May meeting. The Nominating Committee is comprised of past and present presidents – Maureen, Tony, Marie, and Dennis. At the May meeting Maureen will ask the Board who would like to serve on a Committee to work on the Annual Meeting which is held in September.

XI. PUBLIC PARTICIPATION

There was no Public Participation.

XII. ADJOURNMENT

MOTION: Tony Palermino made a motion to adjourn, Sue Wright seconded the motion, all were in favor, and the motion to adjourn was unanimously accepted at 8:19 PM with an 14-0 vote.