

**LUCY ROBBINS WELLES LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 14, 2014**

BOARD MEMBERS IN ATTENDANCE

Paul Crosswaith, Anna Eddy, Judy Igielski, Iris Larsson (arrived at 11:20 AM), Maureen O'Connor Lyons, LeeAnn Manke, Kris Nasinnyk, Pam Raynock (arrived at 11:35 PM), Neil Ryan, Diane Stamm, Ellen Vessella

BOARD MEMBERS ABSENT

Dennis Doyle, Patty Foley, Pauline Kruk

STAFF

Lisa Masten, Library Director
Gail Whitney, Secretary for the Board

TOWN COUNCIL LIAISONS ABSENT

Clarke Castelle
David Nagel

FRIENDS ABSENT

Philip DesJardins

CALL TO ORDER

The meeting was called to order by Anna Eddy at 11:17 AM.

I. ROLL CALL

II. PUBLIC PARTICIPATION

There was no Public Participation.

III. SECRETARY'S REPORT/COMMUNICATIONS

Judy had no report.

IV. APPROVAL OF MINUTES

MOTION: Kris Nasinnyk made a motion to accept the minutes of June 9, 2014, Maureen O'Connor Lyons seconded the motion, all were in favor, and the motion to accept the minutes of June 9, 2014 was unanimously approved with an 8-0 vote.

V. REVIEW OF ANNUAL ACTIVITIES CALENDAR

September has the Annual Meeting. Anna thanked Lisa and Karen for everything they did for today's celebration. Maureen commented that she wasn't able to attend, but she heard that the Wizard of Oz evening was fantastic.

VI. TREASURER'S REPORT

Iris reported that she will be meeting with the accountant this week to finish up with the income tax filing for non-profit.

VII. LIBRARY DIRECTOR'S REPORT

Lisa reported that the RFID proposal has been awarded to MK Solutions. She served on the interview panel for the Newington Director of Facilities; there were seven candidates – this was just the first round of interviews. The Library has started circulating ROKUS so that patrons can use this to plug into their televisions to subscribe to Netflix and stream live programs. In personnel, Jen Hebert has begun her job as the part-time reference librarian, and Carlene Peterson has begun her job as the part-time technology librarian. Terri Planco will be retiring as of October 17th; she has been with the Library for 14 years. **MOTION: Maureen O'Connor Lyons made a motion to allocate \$100 towards a gift for Terri Planco, Judy Igielski seconded the motion, all were in favor, and the motion passed with a 9-0 vote.**

Anna asked Lisa to invite Department Heads to attend Library meetings so the Board of Trustees can be introduced to them.

VIII. ASSISTANT LIBRARY DIRECTOR'S REPORT

Karen was not in attendance.

IX. FRIENDS OF THE LIBRARY

Phil DesJardins was not in attendance. Lisa reported that the Fall Book Sale is November 21st through the 23rd.

MOTION: Maureen O'Connor Lyons made a motion to waive the agenda item Committee Reports in the interest of time, Neil Ryan seconded the motion, all were in favor, and the motion passed unanimously with a 9-0 vote.

Anna commented that the renovations to the Lienhard Room look great. Lisa stated that new carpet will be installed next week in the hallway, the Lienhard Room, and the Children's Program Room.

X. COMMITTEE REPORTS

- A. PEP (Planning, Evaluation, Policy)
- B. Investment Committee
- C. House Committee
- D. Facility and Site
- E. Fund Development/Legacy Society
- F. Budget
- G. Technology
- H. Nominating Committee

XI. OLD BUSINESS

- A. Nominating Committee – Election of Officers

The ballot for nominations was distributed to the Board of Trustees; these will be tabulated and voted on at the Annual Meeting.

B. Annual Meeting – Honoree Presentations

Pam Raynock will present to Terri Gogluicci/Healthy Body Massage Therapy

Diane Stamm will present to Scott Hoaglund

Maureen O'Connor Lyons will present to Tony Palermino

Neil Ryan will present to Chili's

Anna Eddy will present to American Eagle Federal Credit Union

Ellen Vessella will present the Legacy Society inductions to Harry Borowski, and Heidi and Richard Friedman

C. Status of Parking Lot Agreement

Maureen reported that she has asked the attorney to cease and desist his work on the parking lot agreement until the town knows what direction they will be taking. The negotiations were for a three year lease and not a 99 year lease. The Board will vote on the agreement once it has been created. Anna indicated she spoke with the Mayor and he was unaware of the parking lot to be finished by the Spring. Garfield Street will not be straightened at this time.

XII. NEW BUSINESS

A. Holiday Closing, Veteran's Day, Tuesday, November 11, 2014

The Library will close on Veteran's Day, Tuesday, November 11, 2014.

B. Holiday Closing, November 27 close at 5:00 PM, day before Thanksgiving

The Library will close at 5:00 PM on Wednesday, November 27, 2014 which is the day before Thanksgiving.

C. Special Meeting on September 22, 2014

The Board of Trustees will hold a Special Meeting on September 22, 2014 to specifically discuss the parking lot agreement.

XIII. PUBLIC PARTICIPATION

There was no Public Participation.

XIV. ADJOURNMENT

MOTION: LeeAnn Manke made a motion to adjourn, Kris Nasinnyk seconded the motion, all were in favor, and the motion to adjourn was unanimously accepted at 11:39 AM.