

**Newington Local Emergency Planning Committee**

<b>MINUTES</b>	OCTOBER 15, 2015	TIME: 2:02 PM	LOCATION: TOWN HALL, CONFERENCE ROOM 100
<b>MEETING CALLED BY</b>	<b>Chris R. Schroeder</b>		
<b>ATTENDANCE</b>	Jeff Baron, Stephen Clark, Steve Cordani, Karen Futoma, Brian Geherty, Richard Klett, Meghan Manke, Tom Molloy, Chris Schroeder,		
<b>EXCUSED</b>	Armando Landrian, Judy Torpey, Dave Woods, Scott Woods		
<b>PREVIOUS MINUTES</b>	Approved by: Futoma, Baron		
<b>MOTION TO AMEND</b>	Amend incorrect number of cots under Sheltering Supplies, duplication under Radio Testing.		
<b>CORRESPONDENCE</b>	<ul style="list-style-type: none"> <li>• Armando Landrian - re: absence, radio testing updates</li> </ul>		
<b>PUBLIC PARTICIPATION</b>	<ul style="list-style-type: none"> <li>• <i>Present:</i> Lori Kosior, Ethel Kramer</li> </ul>		
<b>UNFINISHED BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Radio Testing               <ol style="list-style-type: none"> <li>a. IC-706 has been programmed and has been returned to the EOC.</li> <li>b. Kramer- were going to test radios mid-September but were unable, will reschedule.                   <ol style="list-style-type: none"> <li>i. Command Post radios still need to be tested.</li> </ol> </li> </ol> </li> <li>2. Sheltering-               <ol style="list-style-type: none"> <li>a. Communication Accommodations                   <ol style="list-style-type: none"> <li>i. Futoma to reach out to Diane Stone again (re: cost/feasibility of acquiring/installing such equipment, needs of population, etc.)</li> </ol> </li> <li>b. Supplies                   <ol style="list-style-type: none"> <li>i. Schroeder – 60 additional cots were picked up; bringing inventory to appx. 170 cots. This allows for full capacity at both shelter locations.</li> </ol> </li> </ol> </li> <li>3. EOP Updates               <ol style="list-style-type: none"> <li>a. Manke- Will send out annexes to relevant department heads again for 2015 updates.</li> <li>b. Schroeder- Need to update CERT and Sheltering specifics in EOP, we will review, update and send them out to everyone once completed.</li> </ol> </li> <li>4. CCHD / Flu Clinics</li> </ol>		

	<ul style="list-style-type: none"> <li>a. Torpey – absent, will present update on BOE emergency plans at next meeting.</li> <li>b. Kosior - CERT volunteers assisted with 8 flu clinics; was helpful training for possibility of being utilized for mass dispensary situations.</li> </ul> <p>5. Update on State &amp; Local Hoarding Initiatives</p> <ul style="list-style-type: none"> <li>a. Futoma/Manke – upcoming November 4, 2015 meeting of Statewide Hoarding Working Group <ul style="list-style-type: none"> <li>i. Futoma – Group still exploring possibility of having CERT volunteers assist with cleanouts.</li> <li>ii. Schroeder – these cases are very time consuming, a lot of work is involved in each.</li> </ul> </li> <li>b. Local task force reconvened in August to address concerns on a local level – Newington Safe Home Task Force. Group has scheduled monthly meetings to address ongoing complaints and concerns; overall emphasis on community safety.</li> <li>c. Manke presented informational session for residents at Library regarding hoarding on October 14, 2015. Was well attended and beneficial. Will be scheduling more of these sessions with the Library and various community groups in the future.</li> </ul>
<p><b>NEW BUSINESS</b></p>	<p>1. Statewide Drill</p> <ul style="list-style-type: none"> <li>a. Schroeder – we will be participating in statewide drill on Wednesday October 21, 2015. We have not received many updates on the progression of the exercise storm or emergency. They will have an emphasis on school safety, with a weather emergency element. Schroder will forward updates as they are received from Region 3. <ul style="list-style-type: none"> <li>i. Primary focuses will include testing communications, school safety, sheltering preparations, situational assessments, etc.</li> </ul> </li> <li>b. Clark – NPD will set up EOC prior to drill.</li> <li>c. Klett – will forward all school plans to Manke for review prior to drill</li> <li>d. Kramer – are town radios available for radio operators and/or CERT personnel to utilize as backups? Would CERT be able to do some sort of drill or exercise with surplus radios? <ul style="list-style-type: none"> <li>i. Schroeder – we can look into this</li> </ul> </li> <li>e. Futoma – inquired about whether or not NPS drills for active shooter situations. <ul style="list-style-type: none"> <li>i. Klett- Every school participates in routine lockdown drills throughout the year</li> </ul> </li> <li>f. Futoma – inquired about extra box truck available through bus garage; possibility of using this for CERT (shelter supplies) and food bank use? Futoma will follow up with Alan Avery on this.</li> </ul>

	<p>g. Futoma – are there plans for another townwide drill?</p> <p>i. Schroeder- no, not at this time</p>
<b>MOTION TO ADJOURN</b>	2:39- Geherty, Futoma