

**(Item # III – amended due to a scrivener’s error)**

**MINUTES  
NEWINGTON CIP COMMITTEE MEETING  
November 10, 2010**

Chairperson Nasinnyk called the meeting to order at 4:04 PM in Conference Room L103 of the Newington Town Hall.

**I ROLL CALL**

Members Present

K. Nasinnyk, Chair, Town Council  
C. Banach, Town Council  
M. Lenares, Town Council  
D. Carson, Board of Education  
S. Woods, Board of Education

CIP Staff:

J. Salomone, Town Manager  
A. Harter, Director of Finance  
L. Rydecki, Deputy Finance Director  
W. Collins, Superintendent  
L. Jachimowicz, Business Manager

Others Present

M. Klett, Town Council  
Anthony Ferraro, Town Engineer  
Tom Molloy, Highway Superintendent  
Robert Korpak, Facilities Manager  
Bruce Till, Park & Recreation Superintendent

**II PUBLIC PARTICIPATION**

Rose Lyons, 46 Elton Drive: This is the first time she has attended a CIP meeting and is interested in how the process works. She requested that public participation be given at the end.

**III MINUTES OF PREVIOUS MEETING**

S. Woods moved to accept the minutes of the *September 29, 2010* as submitted. Motion seconded by D. Carson. Motion passed 4-0, C. Banach abstained.

**IV CONSIDERATION OF NEW BUSINESS**

Review of Proposed Projects

- Director of Finance Ann Harter presented a comprehensive schedule of Pay-As-You-Go (PAYG) projects for multiple years with the 2011-12 Proposed list of projects totaling \$7,457,761 for both the Town and the Board. With debt service payments of 2,312,264, the funding level available for PAYG is equal to \$3,987,736 to achieve the \$6.3 million target level. The difference between the funding available and the proposed requests is \$3,479,025. The projects were arranged by function and prioritized by department within each function. K. Nasinnyk noted this is not a comprehensive prioritized list for all projects. Department heads that were present were asked to discuss the proposed projects.
- R. Korpak discussed the needs of several requests related to facilities including the Senior and Disabled Center HVAC replacement which is required to complete the project. The Town Hall Improvements project of \$530,350 included wall & ceilings to

finish both sides of the lower level of Town Hall. It was noted that to complete the other renovation phases for Town Hall would cost approximately \$8 million.

- Town Manager J. Salomone explained the requests from the Fire Department to replace the lock system, the roofs and apparatus flooring at Fire House Company One. He also elaborated on the \$35,000 requests from the Senior & Disabled Center which supplement donations of \$15,000 to construct an entrance canopy and a \$79,500 request from the Library to replace the current security system for the book collection which is over 20 years old.
- A. Ferraro and T. Molloy discussed requests related to Public Works which including the continuation of funding for reconstructing/resurfacing roads and parking lot at Fire House Company One sidewalk repairs, traffic signal repair, lease payments on recycling containers and to address the mandated conversion of the landfill to a transfer station. Mr. Ferraro also explained the \$650,000 proposal for Market Square. This amount would supplement the current funding of \$900,000 for a total of \$1.55 which is estimated to complete the entire project.
- B. Till discussed the Parks & Recreation project requests. He distributed a proposal from Milone & MacBroom for the probable construction costs for the Synthetic Turf Field totaling \$1,668,500. With these estimates, \$601,200 is requested in FY 2011-12 to supplement the current \$750,000 funding to complete the construction of the field. An additional \$320,000 would be requested the subsequent year to install lighting and bleachers. Mr. Till also provided estimates for Mill Pond Playscape Poured Rubber Surfacing. He explained that current surface is deteriorating due to drainage issues and the way the surface was compacted during the original construction. The extent of this project will be known once the analysis of boring tests is completed. Currently, there is a \$150,000 grant which will make improvements to Mill Pond's bridges, pathways and a portion of the playscape rubber surfacing. Additional annual requests are for equipment replacement at the nineteen playgrounds and surface materials which meet the 12" of material safety fiber for the nineteen playscape and school playgrounds.
- For the Education projects, L. Jachimowicz discussed the opportunity through a combination of American Recovery and Reinvestment Act (ARRA aka Stimulus) and Special Educational grants for a build out program to transition special education students who have reached 18 years of age and who are not ready to enter the community. By law, the school is required to keep them until age 21 and create work setting which integrates them into the community. Currently at the high school the students are scanning documents for archiving purposes. However the law requires these students to be integrated into the community and having them on-site at the high school is considered to be in non-compliance. The concept is to move them to a 2,000 square foot space at Town Hall to conduct the photocopying/scanning production enabling them to service Town Hall, Library, Senior & Disabled Center departments to comply with the community outreach mandate. Currently there are 3 students but there are 18 students reaching this transition period. To out place students costs the town \$50,000 per student. Dr. Collins commented that children are taught life skills in high school and are integrated with high school students but this is not compliant with interacting with the community. The students have a variety of levels of special education needs and the skills are wide range. J. Salomone commented that this approach would eventually save funds for the town as a whole and plans are being discussed currently which include renovating the Building and Planning/Engineering wing and the lower level of Town Hall. Mr. Jachimowicz gave an explanation of the other educational capital requests including code compliance, Wallace roofs, tennis courts, fencing, air conditioning and parking lots. He mentioned that the grant process for roofs and code compliance is more expedient than the other projects which fall under approval of the State General Assembly.
- K. Nasinnyk commented that this committee will review the numbers and talk to department heads to achieve one composite list with priorities. The committee

makes recommendations to the Town Council who has the final decision. She mentioned that it is important to be cognizant to continue the funding level for capital improvements, the change in priorities from year to year, and keep to the five year plan even during the current economic conditions.

- She asked that for the next meeting a prioritized comprehensive list be supplied
- M. Klett asked about maintenance of the High School track because some areas looked sparse. S. Woods commented that Parks and Grounds clears the track of debris but the school's operating budget handles the maintenance of the actual surface material. M. Klett also mentioned that in the past children with Downs Syndrome did not have such inclusion opportunities and that Dr. Collins and Mr. Salomone should be applauded for this effort.

#### **V PUBLIC PARTICIPATION**

Mady Kenny, 53 Crestview Drive: She is very encouraged about the Town Hall project for the children with disabilities such as the WAVE project in West Hartford. Inclusion in Town Hall through such a program gives a sense of participation and is very special. This program is imperative to provide a new level and to be able to function independently.

Rose Lyons, 46 Elton Drive: Asked how the CIP process worked and how priorities change from this committee to Town Council. Also, what happens to the funds when CIP projects are finished?

#### **VI NEXT MEETING**

December 1st at 4:00 p.m.

#### **VII ADJOURNMENT**

C. Banach moved to adjourn the meeting at 5:27 pm. Motion seconded by S. Woods. Motion passed 5-0.

Respectfully Submitted,  
Ann Harter, Director of Finance