

**Town of Newington CIP Committee
Conference Room L101, Town Hall
Minutes of Thursday, February 7, 2013 Meeting**

1. Chairperson Maureen Klett called the meeting to order at 5:03 p.m.
2. Roll Call - Members Present: M. Klett, Chair, Town Council
T. Borjesen, Town Council
J. Bottalico, Town Council
M. Finkelstein, Board of Education
D. Carson, Board of Education

Others Present: Mayor Stephen Woods
J. Salomone, Town Manager
W. Collins, Superintendent of Schools
A. Harter, Director of Finance
L. Jachimowicz, School Business Manager
L. Rydecki, Deputy Finance Director

1. Public Participation – Anna Eddy, 41 Churchill Way Current President of the Lucy Robbins Welles Library Board of Trustees. Thank you for the opportunity to speak about the CIP Request for the Radio Frequency Identification (RFID) system. This is the third year the request has been made for consideration. The benefits of the request are to replace a 25 year old security system that does not work properly especially with DVD's, CD's and books on tape. \$3000 a year is lost to theft and lost materials. This 3M system is used in stores and several libraries in the consortium. This investment will increase productivity for collection management. It improves staff productivity by getting material on the shelf faster. It is an integrated system the staff is striving towards. Patrons will be offered a speedier self checkout system. Dues and fees will be increased. The Library has been more than frugal. Newington's library is ranked in the top 3 in the state. This system will keep the rating intact.
2. Minutes Of Previous Meeting – D. Carson moved to accept the minutes of the January 24, 2013 meeting as submitted. Motion seconded by J. Bottalico. Motion passed unanimously.
3. Old Business - Review of Proposed Projects

In response to a request from J. Bottalico, A. Harter distributed an analysis labeled Summary of Current Capital Projects to be used as a point of reference.

Committee members asked A.Eddy about the Library Automated Collection Management System. With the department request of \$65,561 proposed to be reduced to \$43,113, a discussion about finding the difference of \$22,448 included LoCIP eligibility, savings in staff time and reducing other projects. J. Salomone reminded the committee that there is time before the Town Council adopts the budget at which time the \$22,448 could be found.

T. Borgesen commented that the Revised Pay-As-You-Go List with Recommended Adjustments to CIP Committee is a very good list. J. Bottalico questioned why the School Construction Grants of \$325,000 was netted against the projects. A. Harter explained that this is the amount expected to be received during the 2013-14 fiscal year for the OCR project and the method of including both the appropriation and the

estimated grants has been done in past years. L. Jachimowicz gave a synopsis of the how the Education project request of \$4 million was reduced to \$1.4 million.

J. Bottalico made a motion to accept the CIP 2013-14 Pay As You Go List totaling \$4,135,403. Motion was seconded by T. Borgesen. All were in favor; motion passed 5-0. List attached.

Chairperson Klett stated these will be brought to the Town Council on the night CIP is discussed (March 18th) as part of the budget process.

J. Salomone commented that he received a memorandum from Dr. Collins regarding the BOE CIP Ordinance revision proposal. This recommends that the cap of \$450,000 be revised to between \$1 million and \$1.2 million. J. Salomone responded that the request will be on the Town Council's February 26th agenda.

4. Public Participation – None
5. Next Meeting – N/A
6. Motion to adjourn - J. Bottalico; Second by T. Borjesen. Motion passed to adjourn the meeting at 5:44 p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Ann Harter".

Ann Harter, Director of Finance

TOWN MANAGER

PROPOSED 2013-14 PAY-AS-YOU-GO PROJECTS

Recommended

Adjustments

Running

PROJECT TITLE	Amount	to CIP Committee	Total
General Property Improvements	100,000	110,000	110,000
Town Buildings Mechanical Reserve	35,000	-	110,000
S & D Roof Replacement with Extension	755,500	755,500	865,500
Highway Garage Building Wall Repairs	130,000	-	865,500
Highway Garage Emergency Generator Installation	25,000	-	865,500
Micro Grid Electrical Installation Analysis	25,000	-	865,500
Senior & Disabled Ctr HVAC & Office Renovations	85,000	45,000	910,500
Information Technology Reserve	365,200	300,000	1,210,500
Radio Replacement Reserve	40,000	40,000	1,250,500
Revenue to offset Radio Replacement Reserve	(40,000)	(40,000)	1,210,500
Police Records Mgmt and CAD Replacement	125,000	-	1,210,500
Fire Co. 1 Resurface Bay Floor	85,000	85,000	1,295,500
Fire Co. 1 Replacement Emergency Generator	41,000	41,000	1,336,500
Road Resurface/Reconstruct	780,000	400,000	1,736,500
LoCIP/TAR to offset Road Resurface/Reconstruction	(400,000)	(400,000)	1,336,500
Sidewalk & Stone Wall Repair	50,000	25,000	1,361,500
Public Building Resurfacing Program	75,000	50,000	1,411,500
Garfield Street Realignment	500,000	-	1,411,500
Single Stream Recycling Containers Lease Payment	111,594 *	111,594	1,523,094
Traffic Signal Replacement Reserve	25,000	25,000	1,548,094
Landfill Conversion to Transfer Station	25,000	25,000	1,573,094
Marcap Property Acquisition	569,600 *	569,600	2,142,694
Library Automated Collection Management System	65,561	43,113	2,185,807
Mill Pond Park Renovation Study	35,000	25,000	2,210,807
Park and Playfield Improvement	100,000	50,000	2,260,807
Aprr to Public School CIP Reserve	125,000 *	125,000	2,385,807
Equipment Replacement Reserve	301,948	301,948	2,687,755
STEM Academy JW/MK & NHS Career/Technical	1,300,000	1,300,000	3,987,755
School Construction Grants	(325,000)	(325,000)	3,662,755
NHS Music Wing/Air Conditioning (Auditorium)	472,648	472,648	4,135,403
Total PAYG	5,583,051	4,135,403	
Debt Payments	2,164,597	2,164,597	
Total Debt and PAYG	7,747,648	6,300,000	

*Mandated Projects